



City of Bixby Bixby Public Works Authority Meeting Agenda

Monday, June 22, 2026

Immediately Following the
City Council Meeting

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby,
OK 74008

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Chairman

Roll Call

Shannon Duran, City Clerk

Consent Agenda

Secretary's Report

Consider and Approve:

- 1) Minutes for the Bixby Public Works Authority Meeting dated 6/8/26.
- 2) Discuss and/or take action on Water Tap Application for a single parcel located outside city limits at 16140 E 171st Street South for Jaclyn Mitchell, Bixby, OK, in Tulsa County, OK.
- 3) Discuss and/or take action on an Emergency Water Tap Application for single parcel located outside city limits at 14727 S 145th E Ave for Alan & Tammy Cagle, Bixby, OK, in Tulsa County, OK.

Regular Agenda

- 1) New Business
- 2) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of June 18, 2026, on or before 5:00 p.m., at City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require a special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Consent Agenda Item Commentary

Item Title

Minutes for the Bixby Public Works Authority Meeting dated 6/8/26.

Initiator**Staff Information Source****Background****Exhibits**

1. 20260608 BIXBY PUBLIC WORKS AUTHORITY
AGENDA_Minutes_Preview

Key Issue**Council Action****Recommendation****Item No:** 1.**Meeting Date**

June 22, 2026

Meeting

20260622 BIXBY PUBLIC WORKS AUTHORITY AGENDA

Bixby Public Works Authority Meeting Minutes

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby, OK 74008
June 8, 2026 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby Public Works Authority of the city of Bixby was posted on the bulletin board at the Bixby Municipal Building, 111 N. Cabaniss Ave., Bixby, OK 74008 on June 4, 2026, on or before 5:00 p.m.

Call to Order

Acting Mayor Schultz called the Bixby Public Works Authority Meeting to order at 7:13 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present:

Acting Mayor Schultz
Councilor Hirshey
Councilor David
Councilor Payne

Staff Present:

Todd Blish, Interim City Manager
JT Hammons, City Attorney
Shannon Duran, City Clerk
Charles Barnes, Finance Director
Dylan Warner, Public Works Director
Todd Blish, Police Chief
Joe Sherrell, Fire Chief
Bryan Toney, Public Information Officer

Consent Agenda

- 1) Minutes for the Bixby Public Works Authority Meeting dated 5/26/26.
- 2) Consider and/or approve professional service agreement and purchase order to Crawford and Associates for FY-26 Financial Statement preparation and accounting assistance as needed in the amount of \$25,000 (Bixby Public Works Authority portion).

Acting Mayor Schultz said Items 1–2 on the Consent Agenda are up for discussion and consideration.

Item presented by: No one

Others who spoke: No one

Acting Mayor Schultz asks for a motion to approve items 1–2. Councilor Hirshey made a motion to approve, seconded by Councilor David.
The vote was taken with the following results:

Carried: 4-0
Ayes: Hirshey, David, Payne, Schultz
Nays: 0

Regular Agenda

- 1) Discussion, consideration and possible vote approval of the Fiscal Year 27 budget, including budget resolution. Resolution 2026-16

Acting Mayor Schultz said Item 1 on the Regular Agenda is up for discussion and consideration.
Item presented by: Charles Barnes
Others who spoke: No one

Acting Mayor Schultz asks for a motion to approve item 1. Councilor David made a motion to approve, seconded by Councilor Payne.
The vote was taken with the following results:

Carried: 4-0
Ayes: David, Payne, Hirshey, Schultz
Nays: 0

- 2) Adjournment

Adjournment was called at 7:14 pm.

Mayor

City Clerk

Bixby Public Works Authority

Water Tap Application

Outside of City Limits

\$200.00 Non-refundable fee

(Transaction Code: 116.200 Please reference Name/Address)

Name: Jacklyn N. Mitchell

Address: 16140 E. 171st Street South

City, State and Zip: Bixby, OK 74008

Telephone No.: [REDACTED]

Email Address: [REDACTED]

Please note, ALL items listed below must be completed and submitted with this application prior to the City reviewing.

Complete		Condition	Staff Approval/Date
Yes	No		
✓		Provide site sketch showing tap location	
✓		Provide legal description for tap location and plat of survey, or Tax map with property to be served highlighted. Also provide proof of ownership.	
		Provide analysis for Booster Pump Station design and performance to City Engineer*	
		Provide analysis for line sizing to City Engineer*	
		Obtain any and all off-site easements	
✓		Note Service Line Size to be used: <u>1"</u>	
✓		Note Meter Line Size to be used: <u>5/8</u>	
✓		Applicant Certification signed and dated.	

*May not apply. If it does apply, the information will need to be submitted with the application. A plumber will be able to help with this information. If a Booster Pump Station is needed provide the model and specifications.

OFFICE USE ONLY:

Received by: [Signature] Date: 6/12/2020

City Council Agenda Date: 6/22/2020

Approved

Denied

Bixby Public Works Authority Water Tap Application

(Transaction Code: 116.200 Please reference Name/Address)

Applicant Certification

Jaclyn Nicole Mitchell (printed name) on the 6 day of June 2026, hereby agree to my responsibility to own, operate, and maintain in good working order all improvements required to provide water service to the location for which I have received approval for a water tap from the Bixby Public Works Authority (BPWA). I recognize that failure to operate and maintain all improvements within good working order as determined by the BPWA will constitute just cause for suspension of water service by the BPWA until such time as improvements are brought into compliance with BPWA requirements.

Jaclyn Mitchell
Signature

6-12-26
Date

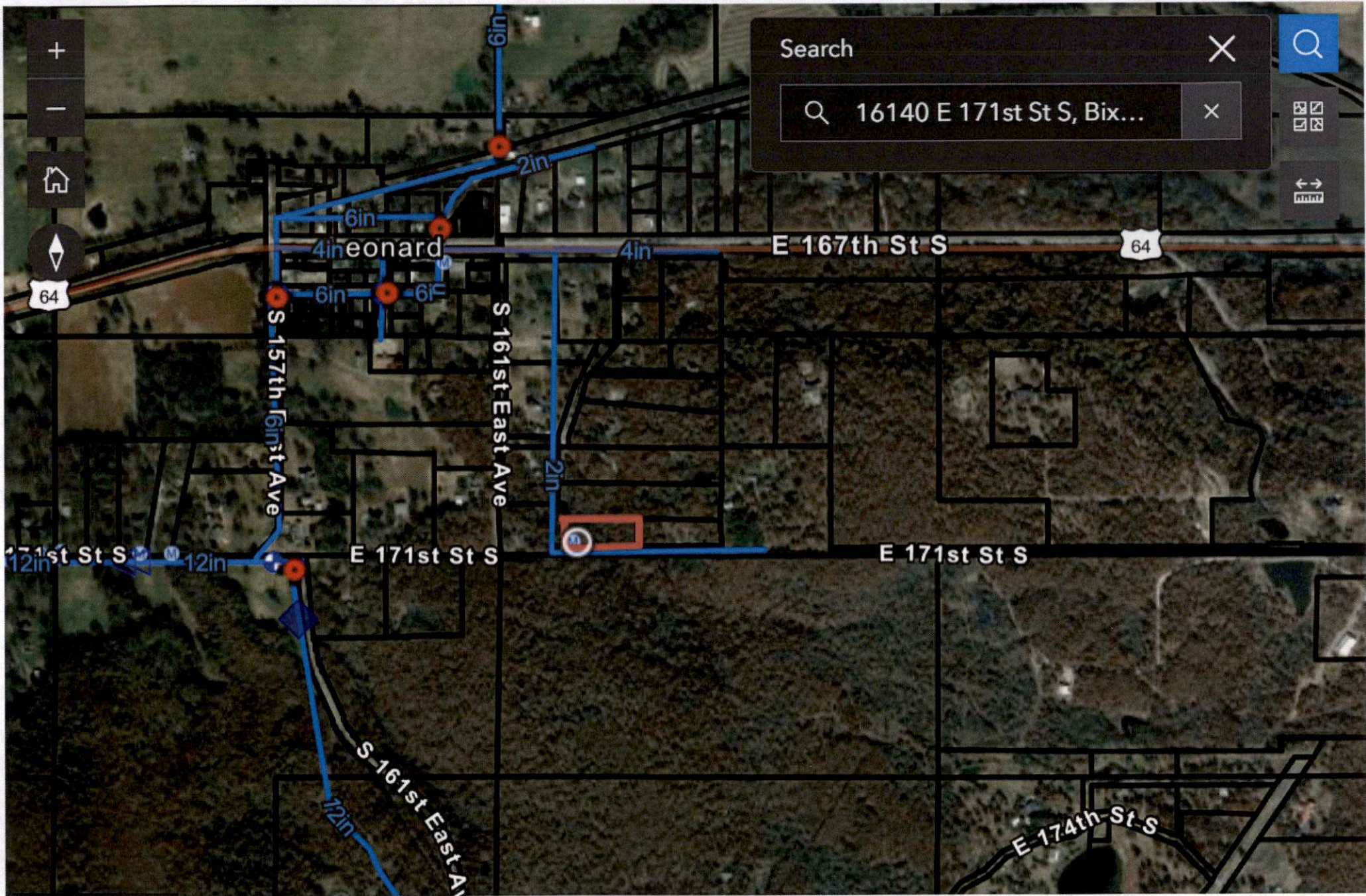
CITY OF BIXBY
918-366-4430

REC#: 02125144 6/12/2026 8:15 AM
OPER: MW TERM: 996
REF#: 3003

TRAN: 116.2000 MISC. - BPWA
JACLYN MITCHELL
16140 E 171ST S
60 -4-4998
MISCELLANEOUS REVEN 200.00CR

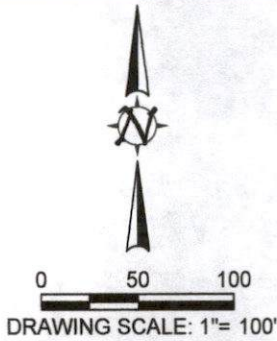
TENDERED: 200.00 CHECK
APPLIED: 200.00-
CHANGE: 0.00

*****PAY YOUR BILL ONLINE*****
WWW.BIXBYOK.GOV
PAY BY PHONE 877-271-0363



Boundary Survey

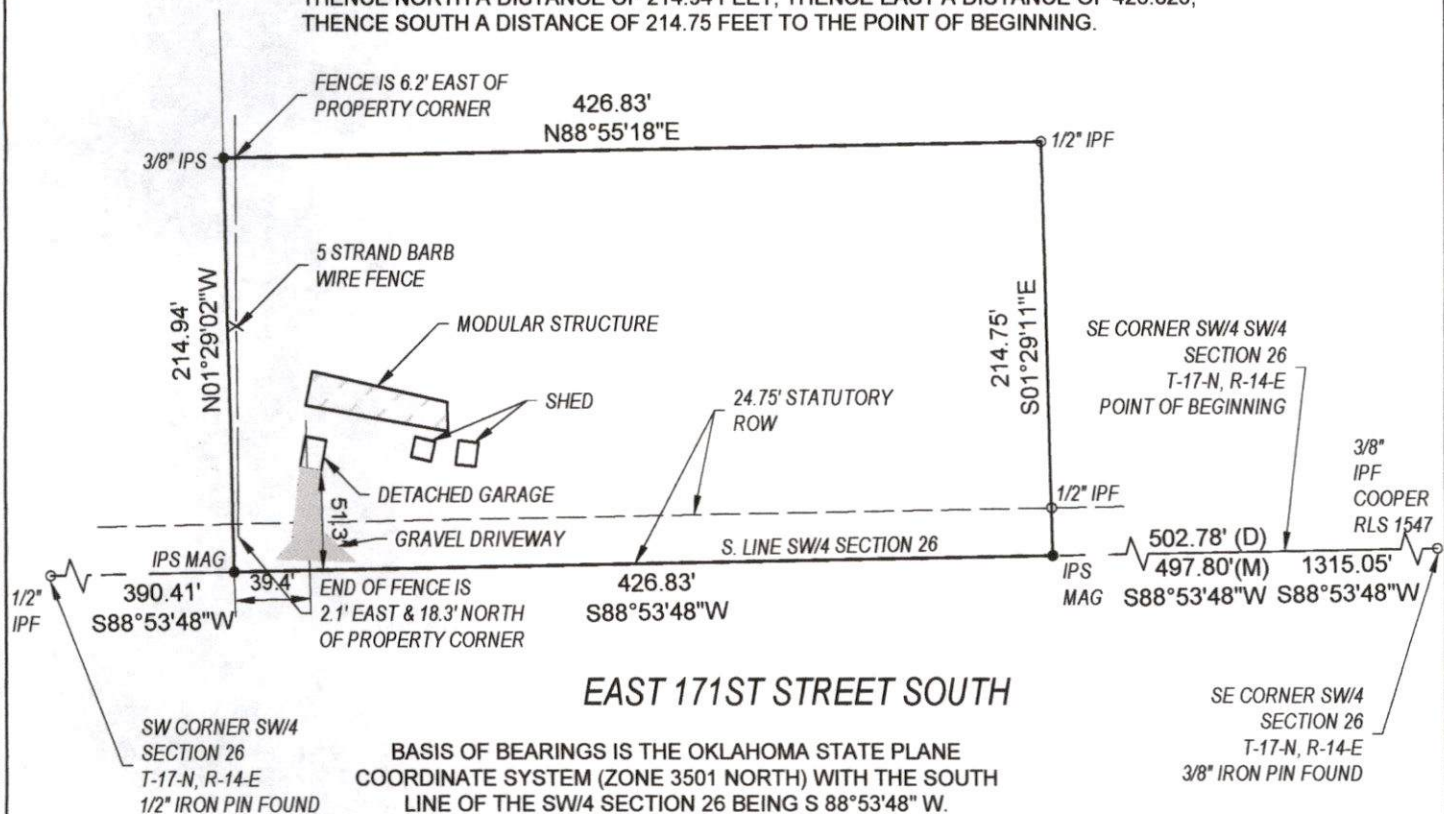
A TRACT OF LAND IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW/4 SW/4) OF SECTION 26, TOWNSHIP 17 NORTH, RANGE 14 EAST, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S GOVERNMENT SURVEY THEREOF.



LEGAL DESCRIPTION

A TRACT OF LAND IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW/4 SW/4) OF SECTION 26, TOWNSHIP 17 NORTH, RANGE 14 EAST, TULSA COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S GOVERNMENT SURVEY THEREOF. BEGINNING AT A POINT ON THE SOUTH LINE OF THE SW/4 OF SW/4 AND THE POINT BEING 502.775 FEET WEST OF THE SOUTHEAST CORNER OF THE SW/4 OF SW/4 OF SAID SECTION 26, T17N, R14E; THENCE WEST ALONG THE SOUTH SECTION LINE A DISTANCE OF 426.825 FEET; THENCE NORTH A DISTANCE OF 214.94 FEET; THENCE EAST A DISTANCE OF 426.825; THENCE SOUTH A DISTANCE OF 214.75 FEET TO THE POINT OF BEGINNING.

PLOT DATE: Wed, 10 Jun 2026 FILE: P:\000 SURVEY FILES\171426-16140 E 171ST ST S-JACLYN MITCHELL SURVEY\1714-26 16140 EAST 171ST STREET SOUTH SURVEY



SURVEYOR'S STATEMENT

THIS SURVEY MEETS OR EXCEEDS THE MINIMUM TECHNICAL STANDARDS FOR THE PRACTICE OF LAND SURVEYING AS ADOPTED BY THE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS FOR THE STATE OF OKLAHOMA. THE FIELD WORK WAS COMPLETED ON JUNE 4, 2026.

LEGEND

- IPF - IRON PIN FOUND
- IPS - IRON PIN SET (W/ CAP STAMPED CA 6318)
- U/E - UTILITY EASEMENT
- B/L - BUILDING LINE
- M - MEASURED
- D - DEEDED

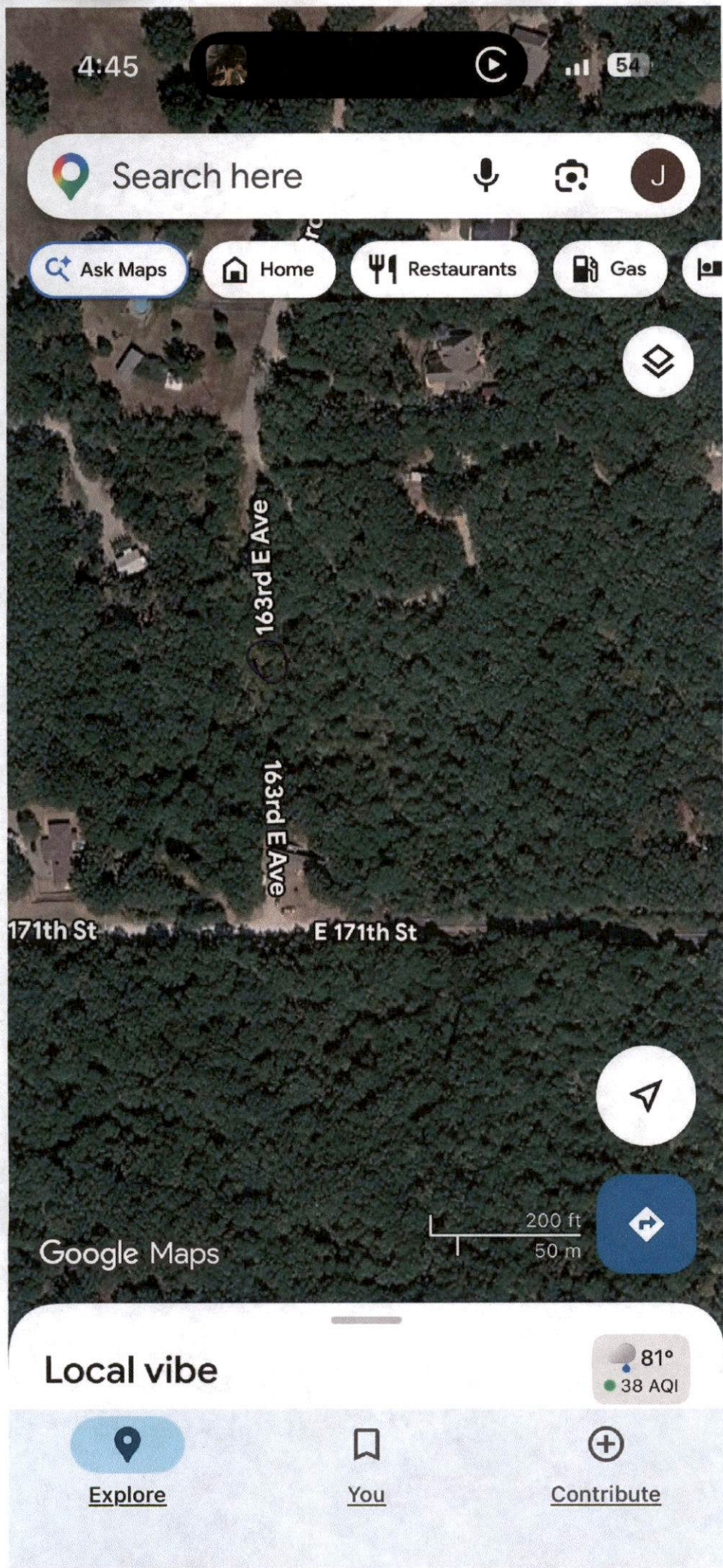
Mikel L. Stewart 6-08-2026
MIKEL L. STEWART
 OKLAHOMA PLS NO. 2105



AAB Engineering, LLC

 Engineering • Surveying • Land Planning
 PO Box 2136 Sand Springs, OK 74063
 OK CA#6318 Exp: June 30, 2028
 AZ CA#23897 Exp: March 29, 2027
 KS CA#2292 Exp: Dec. 31, 2026
 SD CA#7581 Exp: March 31, 2027
 Office: (918) 514-4263 Fax: (918) 514-4288

Site sketch showing trap location



4:46



53



ON X HUNT

ELITE



E AND ANNE J

COATES IRVING E AND ANNE J

MITCHELL MAX

TULSA COUNTY

South (private)

East 171st Street South (private)

mapbox

Sat

2D



Hunt Map Layers



Offline Maps



My Content



Tools



Trail Cameras



Go & Track



TULSA COUNTY CLERK

MICHAEL WILLIS

Tulsa County
218 W. 6th St., 7th FL
Tulsa, Oklahoma 74119-1004
Tel. 918-596-5801

Transaction #: 290498

Receipt #: 202623785

Cashier By: kcox

Cashier Date: 4/16/2026 11:07:39AM

Print Date: 4/16/2026 11:07:47AM

JACLYN MITCHELL
16140 E 171ST ST
BIXBY, OK 74008

Payment Summary

Total Fees:	\$26.00
Total Payments:	\$26.00
	\$0.00

Payments

CASH	Tendered: \$26.00	\$26.00
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Recorded Items

Deed		
Instr #: 2026032612 Date: 04/16/2026 11:07:45 AM		
From: MITCHELL MAX O To: MITCHELL JACLYN		
Recording Fee	5	\$26.00



Joint Tenancy Quit Claim Deed

(Individual Form)

This Indenture, made this 15 day of April, 2026 between:

MAX O. MITCHELL

part ies of the first part, and:

Jaclyn N. Mitchell and Justin W. Mitchell

as joint tenants and not as tenants in common with full rights of survivorship, the whole estate to vest in the survivor in the event of the death of either, of the second part.

Witnesseth, that said part ies of the first part, in consideration of the sum of family transaction and other valuable considerations in hand paid, the receipt of which is hereby acknowledged, do es hereby Quitclaim, Grant, Bargain, Sell and Convey unto the said part ies of the second part all their right, title, interest, estate and every claim and demand, both at law and in equity, in and to all the following described property situated in Tulsa County, State of Oklahoma, to wit:

See attachment A

Property Address: 16140 E. 171st St. South Bixby, Oklahoma 74008
Together with all hereditaments and appurtenances therunto belonging.

TO HAVE AND TO HOLD the above granted premises unto the said parties of the second part, as joint tenants, and to the heirs and assigns of the survivor forever, so that neither the said part ies of the first part or any person in their name and behalf, shall or will hereafter claim or demand any right or title to the said premis or any part thereof; but they and everyone of them shall by these presents be excluded and forever barred.

In Witness Whereof, the said part ies of the first part has es hereunto set their hand(s) the day and year first above written.

Max O. Mitchell

16140 E. 171st St. South

Bixby, OK 74008

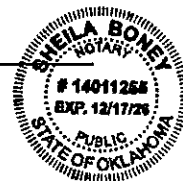
ACKNOWLEDGEMENT

State of OK)
)ss.
County of Cherokee

Before me, the undersigned, a Notary Public, in and for said County and State, on this 15 day of April, 2026 personally appeared

Jaclyn N. Mitchell, Justin W. Mitchell and Max O. Mitchell
to me known to be the identical person(s) who executed the within and foregoing instrument, and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth. Given under my hand and seal of office the day and year above written.

Sheila Boney
NOTARY PUBLIC



My Commission Number: 14011255
My Commission expires: 12-17-26

A tract of land in the Southwest Quarter of the Southwest Quarter (SW $\frac{1}{4}$ of SW $\frac{1}{4}$), of Section Twenty-six (26), Township Seventeen North (T17N), Range Fourteen East (R14E), Tulsa County, Oklahoma, more particularly described as:

Beginning at a point on the South line of the SW $\frac{1}{4}$ of SW $\frac{1}{4}$ and the point being 502.775 feet west of the Southeast corner of the SW $\frac{1}{4}$ of SW $\frac{1}{4}$ of said Section 26, T17N, R14E;

Thence West along the South Section line a distance of 426.825 feet;

Thence North a distance of 214.94 feet;

Thence East a distance of 426.825 feet;

Thence South a distance of 214.75 feet to the point of beginning.

AFFIDAVIT OF LAND OR MINERAL OWNERSHIP: INDIVIDUAL

STATE OF OKLAHOMA)

COUNTY OF Tulsa)

ss.

TO: THE ATTORNEY GENERAL OF THE STATE OF OKLAHOMA

Before me, the undersigned Jaclyn N. Mitchell
(list legal name and any aliases) (the "Affiant"), who, having been first duly sworn, deposes and states as of the date of this Affidavit:

1. I have personal knowledge of the statements made herein.
2. I am:
 - the person obtaining the real property identified in the Deed to which this Affidavit is attached (the "Property").
 - the person obtaining the Property's attorney-in-fact.
 - the person obtaining the Property's court-appointed guardian or personal representative.
3. The person obtaining the Property is:
 - a citizen of the United States; or
 - not a citizen of the United States, but an alien who is or shall become a bona fide resident of the State of Oklahoma.
4. The person obtaining the Property acquired title to the Property.
5. This Affidavit is executed in accordance with and pursuant to 60 O.S. § 121, which provides in part as follows:
No alien or any person who is not a citizen of the United States or foreign government adversary shall acquire title to or own land in this state either directly or indirectly through a business entity, trust, or foreign government enterprise, except as hereinafter provided, but they shall have and enjoy in this state such rights as to personal property as are, or shall be, accorded a citizen of the United States under the laws of the nation to which such alien belongs, or by the treaties of such nation with the United States, except as the same may be affected by the provisions of Section 121 et seq. of this title or the Constitution of this state. Provided, however, the requirements of this subsection shall not apply to a business entity that is engaged in regulated interstate commerce or has a national security agreement with the Committee on Foreign Investment in the United States (CFIUS) in accordance with federal law.
6. I acknowledge and understand that 60 O.S. § 121 generally prohibits an alien or person who is not a citizen of the United States from acquiring title to or owning land in the State of Oklahoma. I further acknowledge and understand that 60 O.S. § 121 does not prohibit an alien who is or who shall become a bona fide resident of the State of Oklahoma from acquiring title to or owning land in the State of Oklahoma.
7. The person obtaining the Property acquired title to the Property in compliance with the requirements of 60 O.S. § 121 and no funding source was used in the sale or transfer of the Property in violation of 60 O.S. § 121 or any other state or federal law.
8. I acknowledge and understand that making or causing to be made a false statement in this affidavit may subject me to criminal prosecution for perjury and/or being liable for actual damages suffered or incurred by any person or other entity as a result or consequence of the making of or reliance upon such false statement.

FURTHER AFFIANT SAYETH NOT.

Jaclyn N. Mitchell
AFFIANT, individually and as authorized agent of the Entity

April 15, 2026
Date

The foregoing instrument was subscribed and sworn to before me this 15 day of April
2026 by Jaclyn N. Mitchell

Sheila Boney
NOTARY PUBLIC

My Commission Expires: 12-17-26

My Commission Number: 14011255



AFFIDAVIT OF LAND OR MINERAL OWNERSHIP: INDIVIDUAL

STATE OF OKLAHOMA)
)
) ss.
COUNTY OF TULSA)

TO: THE ATTORNEY GENERAL OF THE STATE OF OKLAHOMA

Before me, the undersigned Justin W. Mitchell
(list legal name and any aliases) (the "Affiant"), who, having been first duly sworn, deposes and states as of the date of this Affidavit:

1. I have personal knowledge of the statements made herein.
2. I am:
 - the person obtaining the real property identified in the Deed to which this Affidavit is attached (the "Property").
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7. The person obtaining the Property acquired title to the Property in compliance with the requirements of 60 O.S. § 121 and no funding source was used in the sale or transfer of the Property in violation of 60 O.S. § 121 or any other state or federal law.
8. I acknowledge and understand that making or causing to be made a false statement in this affidavit may subject me to criminal prosecution for perjury and/or being liable for actual damages suffered or incurred by any person or other entity as a result or consequence of the making of or reliance upon such false statement.

FURTHER AFFIANT SAYETH NOT.

Justin W. Mitchell
AFFIANT, individually and as authorized agent of the Entity

April 15, 2026
Date

The foregoing instrument was subscribed and sworn to before me this 15 day of April
2026 by Justin W. Mitchell

Sheila Boney
NOTARY PUBLIC

My Commission Expires: 12-17-26
My Commission Number: 14011255



Bixby Public Works Authority Water Tap Application

(Transaction Code: 116.200 Please reference Name/Address)

Name: ALAN & Tammy Cagle

Address: 14727 S. 145 East Ave

City, State and Zip: Bixby OK 74008

Telephone No. [REDACTED]

Email Address: [REDACTED]

Please note, all items listed below must be completed and submitted with this application prior to review.

Complete		Condition	Staff Approval/Date
Yes	No		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Provide site sketch showing tap location	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Provide legal description for tap location and plat of survey, or Tax map with property to be served highlighted. Also provide proof of ownership.	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Provide analysis for Booster Pump Station design and performance to City Engineer*	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Provide analysis for line sizing to City Engineer*	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obtain any and all of-site easements	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note Service Line Size to be used: _____	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note Meter Line Size to be used: <u>5/8"</u>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Applicant Certification signed and dated.	

*May not apply. If it does apply, the information will need to be submitted with the application. A plumber will be able to help with this information. If a Booster Pump Station is needed provide the model and specifications.

OFFICE USE ONLY:

Received by: [Signature] Date: 6/11/2026

City Council Agenda Date: 6/22/2026

____ Approved

____ Denied

Bixby Public Works Authority Water Tap Application

(Transaction Code: 116.200 Please reference Name/Address)

Applicant Certification

I, ALAN Cagle (printed name) on the 18 day of December 2025, hereby agree to my responsibility to own, operate, and maintain in good working order all improvements required to provide water service to the location for which I have received approval for a water tap from the Bixby Public Works Authority (BPWA). I recognize that failure to operate and maintain all improvements within good working order as determined by the BPWA will constitute just cause for suspension of water service by the BPWA until such time as improvements are brought into compliance with BPWA requirements.

Alan Cagle 12/18/2015
Signature Date

CITY OF BIXBY

918-366-4430

***** REPRINT RECEIPT*****

REC#: 02124917 6/11/2026 3:03 PM

OPER: WC TERM: 008

REF#:

TRAN: 137.0000 WATER TAP REVENUE

ALAN & TAMMY CAGLE

14727 S 145 E AVE

60 -4-4051

WATER TAP REVENUE 200.00CR

TENDERED: 200.00 CASH

APPLIED: 200.00-

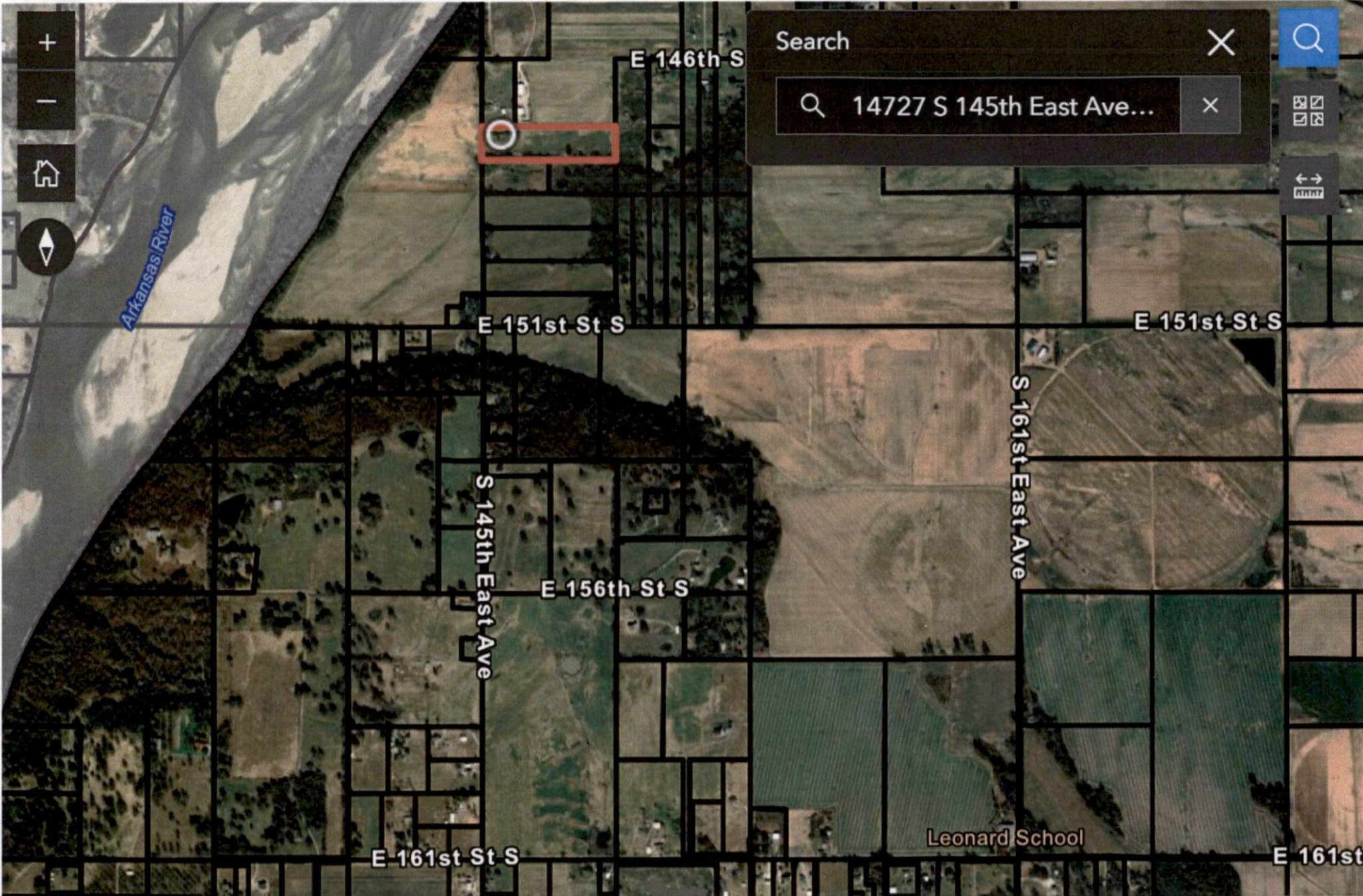
CHANGE: 0.00

*****PAY YOUR BILL ONLINE*****

WWW.BIXBYOK.GOV

PAY BY PHONE 877-271-0363

Page 2 of 2



ArcGIS Web Map



12/18/2025, 3:48:42 PM

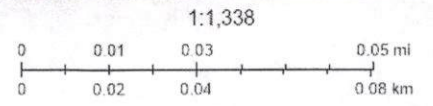
Water Distribution Lines

- Waterline
- World Imagery

- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery

Citations
30cm Resolution Metadata

14727 S 145th E. Ave
Bixby, OK 74108



Microsoft, Vantor, Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community



MEMO

PUBLIC WORKS

To: Alan Cagle, 14727 S 145th East Avenue, Bixby, OK

From: Nathan Radach, Asst Public Works Director

Date: Wednesday, ~~May 17~~^{June 10}, 2026

RE: MEMO OF UNDERSTANDING – **North Leonard Waterline Access**

This memo confirms the agreements made for exception to the current moratorium placed on the North Leonard region for water taps/meter installs, due to life safety issues. The resident is requesting this exception and subject to approval on the following conditions:

- Resident is aware that the anticipated pressure for this water line is less than 25 psi and willing to connect.
- Resident has completely disconnected the old well from his water system to avoid any cross contamination issues. City will verify prior to water tap/meter installation.
- This exception is temporary. City of Bixby is in the process of upsizing this line appropriately, and will be completed within the next 6 months.
- The Exception request is pending City council approval (scheduled for 6/22)

Please contact me if you have questions or need additional information.

I, Alan Cagle, consent to the conditions set forth in the Memorandum for a temporary water tap.

Alan Cagle Jr.

Signature

6-10-2026

Date

Nathan Radach

Nathan Radach

Cc: Dylan Warner, Public Works Director

Gwen Plante

From: Nathan Radach
Sent: Friday, June 12, 2026 2:29 PM
To: Gwen Plante
Subject: FW: Regarding the Moratorium Exception

See email below from DEQ, for Mr. Alan Cagle's property.

Best Regards,

Nathan Radach, PMP
Asst Public Works Director
City of Bixby
539.369.3082

From: Thomas Nguyen [REDACTED]
Sent: Friday, June 12, 2026 10:01 AM
To: Nathan Radach [REDACTED]
Subject: Regarding the Moratorium Exception

Good morning Nathan,

As we had discussed via telephone on June 9, DEQ will accept the proposal of an exception to the Moratorium currently placed on the waterline along S 145th E Avenue in Bixby, OK. The following conditions must be met for the exception to the Moratorium to remain acceptable:

1. The resident is aware that the line is anticipated to have less than 25psi of pressure and is still willing to connect.
2. The resident has completely disconnected the old well from his water system to avoid cross contamination.
3. The City has verified that the well has been completely disconnected from the distribution system.
4. The connection to the distribution system is equipped with an adequate backflow prevention device.
5. The City provides a timeline for the completion of the upsizing of the waterline.

Please provide supporting documentation for the anticipated timeline of the project, the installed backflow prevention device, and the complete disconnection of the old well to the water system.

Let me know if these terms are acceptable to the City.

Best Regards,



Thomas Nguyen, District Representative

