

# City Council Work Session Meeting Minutes

Bixby Municipal Building  
111 N. Cabaniss Ave., Bixby, OK 74008  
May 11, 2026 at 5:00 PM

The agenda for the regularly scheduled meeting of the City Council Work Session of the City of Bixby was posted on the bulletin board at the Bixby Municipal Building, 111 N. Cabaniss Avenue, Bixby, OK 74008 on May 7, 2026, on or before 5:00 p.m.

## Call to Order

Mayor Girard called the City Council Work Session Meeting to order at 5:01 pm.

## Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

### Members Present:

Mayor Girard  
Vice Mayor Schultz  
Councilor David  
Councilor Payne

### Members Not Present:

Councilor Hirshey

### Staff Present:

Joey Wiedel, City Manager  
Kim Coody, Assistant City Manager  
JT Hammons, City Attorney  
Shannon Duran, City Clerk  
Charles Barnes, Finance Director  
Dylan Warner, Public Works Director  
Todd Blish, Police Chief  
Joe Sherrell, Fire Chief

## Agenda

- 1) Presentation and discussion on the FY-27 budget for the City of Bixby.

Mayor Girard said Item 1 on the Regular Agenda is up for discussion.

Item presented by: Charles Barnes, Finance Director

Others who spoke: Dylan Warner, Public Works Director

Discussion ensued regarding the Fiscal Year 2027 budget, which was noted as the final presentation for the FY27 budget process.

Questions were raised concerning the City's credit rating in relation to the proposed budget increase. Discussion followed regarding the City's current credit rating and future financial outlook.

Additional discussion was held regarding the possibility of bringing engineering design services back in-house rather than continuing to contract those services externally. Staff discussed the current engineering staffing levels and future personnel needs.

Council also discussed the proposed construction of a new bridge, including its current status with the Governor's office and whether the City would be prepared to provide any required funding contributions.

Further discussion addressed employee growth within the City and the potential need for additional facilities to accommodate expanding staff.

- 2) Presentation and discussion regarding the discharge of fireworks within the Bixby city limits for the 2026 Fourth of July holiday season.

Item presented by Ryan King, Fire Marshal

Mayor Girard said Item 2 on the Agenda is up for discussion and consideration.

Item presented by: Ryan King, Fire Marshal

Others who spoke: Joey Wiedel, City Manager

Discussion ensued regarding the dates the Council wished to designate for the discharge of fireworks. Following the discussion, consensus was reached to allow the discharge of fireworks on Friday, July 3, and Saturday, July 4.

- 3) Presentation and discussion regarding the timeline update for the Unified Development Code and Comprehensive Plan for the Bixby.

Mayor Girard said Item 3 on the Agenda is up for discussion and consideration.

Item presented by: Kim Coody, Assistant City Manager

Others who spoke: JT Hammons, City Attorney

A handout was distributed and is attached to these minutes for reference.

Discussion ensued regarding the proposed timeline for updates to the UDC and Comprehensive Plan. Staff explained that the Comprehensive Plan and Capital Improvement Plan would be fast-tracked in order to be completed concurrently with the Unified Development Code, so all items could be presented to the Council at the same time.

The stated goal was to return to the Council with recommendations and receive Council feedback before proceeding further in the process. Staff outlined the anticipated process, which includes holding four public meetings, presenting the item to the Planning Commission, and subsequently

placing the item on the City Council Agenda for a first reading, followed by a second reading and vote for approval.

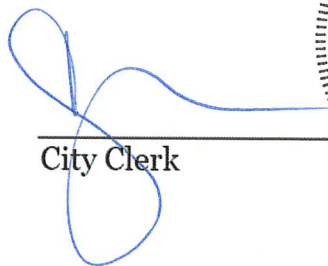
Additional discussion was held regarding the purpose of the land use map and the Comprehensive Plan, and how the two documents differ in function and application.


- 4) Presentation and discussion regarding the finalization of the Mission Statement for the Bixby.  
Mayor Girard said Item 3 on the Agenda is up for discussion and consideration.  
Item presented by: Kim Coody, Assistant City Manager  
Others who spoke: Joey Wiedel, City Manager

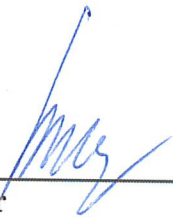
A handout was given and is attached to these minutes for reference.

Discussion ensued regarding proposed revisions to the Mission Statement. Council discussed factors that contribute to maintaining the community's "small-town heart," including the importance of customer service and the personal touch provided to residents. Additional discussion was held regarding the longer-form mission statements and consideration of which versions should be eliminated.

- 5) Adjournment  
Adjournment was called at 5:47 pm.

  
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City Clerk

  
INCORPORATED CITY OF BIXBY  
CLERK'S  
SEAL  
\* OKLAHOMA \*

  
\_\_\_\_\_  
Mayor



## **Mission Statement (What we do, why we exist, how we serve)**

### **Submitted Long Form Mission Statements**

1. The City of Bixby exists to serve a citizen-led community where people are family, voices are heard, and care guides every decision.
2. We believe citizen voices are never an interruption of our work—they are the purpose of it. Every voice matters, every concern is respected, and decisions are made with the best interests of our community at heart. Through strong leadership, a unified city team, and dependable police and fire departments, we deliver excellence in public service with consistency, integrity, and compassion.
3. The City of Bixby exists to serve a citizen-led community where small-town roots and forward progress meet. We are committed to doing the right thing and doing things right—ensuring every voice is heard, our schools and neighborhoods thrive, and every resident feels like family. Together, we provide big-town experiences with a small-town heart.
4. Serving the Bixby family with excellence and integrity. We honor our roots, embrace our progress, and listen to every voice—committed to doing the right thing and doing things right for the community we call home.
5. In Bixby, our citizens are the purpose of our work. We are a family-centered community built on safe neighborhoods, championship spirit, and a culture of care. By blending modern innovation with our historic roots, we lead with integrity and action to ensure Bixby remains the place where you truly belong.

### **Short Public-Facing Mission**

1. Bixby is where small-town roots and forward-thinking progress come together—creating a welcoming, family-centered community with safe neighborhoods, and quality services.
2. Serving our people with integrity—where we are family and every voice matters.
3. Serving our people. Strengthening our city. Planning for tomorrow.

## **Vision Statement (What we aspire to be)**

As Bixby continues to grow beyond the small town it once was, we remain committed to preserving the small-town feel that defines us—offering big-city opportunities while protecting the sense of home people cherish. Guided by continuous improvement and a culture of action, we work together with our citizens to innovate, improve, and build a future – creating a place people trust, love, and are proud to call home.

### **Vision Taglines**

Big-City Opportunity. Small-Town Heart.

Agreed upon vision statement from 4.27.26 work session

## Unified Development Code Timeline

April-May 2023	Interviews & Questionnaires
April – August 2023	Code Audit
August 2023	Code & Process Assessment
September 2023-February 2024	Community Engagement
October 2023 – April 2024	Draft Codes
January - July 2025	Internal Review of Drafts & Edits
January – March 2026	Council Review of Drafts & Edits
April 2026	Planning Commission Review of Draft
August 17, 2026	Planning Commission – Public Comments
September 14, 2026	1 <sup>st</sup> Reading at Council – Public Comments
September 28, 2026	2 <sup>nd</sup> Reading at Council & Vote to Approve

## Comprehensive Plan & Capital Improvement Plan

### Proposed Timeline

#### Staff Review and Input

April 27 – May 1, 2026	141 <sup>st</sup> – 151 <sup>st</sup> Lewis to Memorial
May 4 – May 8, 2026	161 <sup>st</sup> Corridor Lewis to Garnett
May 11-15, 2026	171 <sup>st</sup> to 181 <sup>st</sup> Lewis to Garnett
June 1-5, 2026	201 <sup>st</sup> Garnett to Champ Johnson Road 171 <sup>st</sup> – HWY 64- Garnett to City Limits Leonard Area Lake Bixhoma Area
June 15, 2026	Provide the staff-proposed map and CIP to Council and Planning Commission for input review
July 7, 2026	Public Meeting #1 – Comp Plan & CIP
July 9, 2026	Public Meeting #2 - Comp Plan & CIP
July 23, 2026	Public Meeting #3 - Comp Plan & CIP
July 28, 2026	Public Meeting #4 - Comp Plan & CIP
August, 2026	Staff Review and Updates Based on Public Meetings
August 17, 2026	Planning Commission – Public Comments
September 14, 2026	1 <sup>st</sup> Reading at Council
September 28, 2026	2 <sup>nd</sup> Reading at Council & Vote to Approve Comprehensive Plan & CIP