

Bixby Public Works Authority Meeting Minutes

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby, OK 74008
January 12, 2026 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby Public Works Authority of the city of Bixby was posted on the bulletin board at the Bixby Municipal Building, 111 N. Cabaniss Ave., Bixby, OK 74008 on January 8, 2026, on or before 5:00 p.m.

Call to Order

Mayor Girard called the meeting to order at 6:06 pm.

Roll Call

Candy Karpe, Assistant City Clerk, called the roll, and the following were present:

Members Present:

Mayor Girard
Vice Mayor Schultz
Councilor Hirshey
Councilor David
Councilor Payne

Staff Present:

Joey Wiedel, City Manager
JT Hammons, City Attorney
Shannon Duran, City Clerk
Charles Barnes, Finance Director
Dylan Warner, Public Works Director
Todd Blish, Police Chief
Joe Sherrell, Fire Chief

Consent Agenda

- 1) Minutes for the Special Bixby Public Works Authority Meeting dated 12/16/25.

Mayor Girard said Item 1 on the Consent Agenda is up for discussion and consideration.

Mayor Girard asks for a motion to approve item 1. Vice Mayor Schultz made a motion to approve, seconded by Mayor Girard.

The vote was taken with the following results:

Carried:5-0

Ayes: Schultz, Girard, David, Payne, Hirshey

Nays: 0

Regular Agenda

- 1) Discuss and/or take action on Water Tap Application for Pete and Susan Matlock located at 16365 South 145th East Ave, Bixby, OK, in Tulsa County Parcel No. 97427742733080.

Mayor Girard said Item 1 on the Regular Agenda is up for discussion and consideration.
Item presented by: Dylan Warner
Others who spoke: Pete Matlock

Discussion ensued about placing a water tap outside the city limits. The 2019 moratorium was read to council with regard to installing a water tap outside the city limits. A cost estimate of \$125 a liner foot for 1350 feet. Mr Matlock spoke about the history of this request. His total cost estimate from the City in December 2024 was \$1170 for a 1-inch water tap. In September 2025, they decided to install the water tap. At that time, they were notified by Public Works about the moratorium and the actual cost of the installation. Mr Matlock would like to have his water tap approved at the price he was quoted when he inquired about the tap before purchasing the land. A recommendation was made that a standardized tap fee that is higher than the City tap fee for anybody that is outside the city limits.

No action was taken on this item to allow the public works director, the city manager and city attorney to review the moratorium and see if it needs to be revoked or amended.

- 2) Adjournment.

Mayor Girard adjourned the meeting at 6:31 pm.



City Clerk



Mayor

