

City Council Meeting Minutes

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby, OK 74008
November 10, 2025 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby City Council of the City of Bixby was posted on the bulletin board at the Bixby Municipal Building, 111 N. Cabaniss Ave., Bixby, OK 74008 on November 6, 2025, on or before 5:00 p.m.

Call to Order

Mayor Girard called the meeting to order at 6:05 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Girard
Vice Mayor Schultz
Councilor Hirshey
Councilor David

Not Present

Councilor Payne

Staff Present

Joey Wiedel, City Manager
JT Hammons, City Attorney
Shannon Duran, City Clerk
Charles Barnes, Finance Director
Todd Blish, Police Chief
Joe Sherrell, Fire Chief
Bryan Toney, Public Information Officer

Invocation

Invocation was lead by Councilor Hirshey.

Pledge of Allegiance

The Pledge of Allegiance was lead by Vice Mayor Schultz.

Consent Agenda

- 1) Minutes for the Work Session dated 10/27/25.
- 2) Minutes for the City Council Meeting dated 10/27/25.
- 3) Consideration and possible approval of AIA Document A133-2019 Exhibit A, Amendment No. 1 establishing the Guaranteed Maximum Price (GMP) for the Bixby Performing Arts Center Project with Nabholz Construction, Construction Manager-at-Risk, in the amount of \$57,617,719.84.
- 4) Acknowledge receipt of the Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. WLO00072250294, PWSID No. OK3007243, and SLO000722500295, Facility No. S20438, River Crest Blocks 11-13. Permit extension for a project previously approved on May 6, 2022, permit expires October 7, 2026.
- 5) Acknowledge receipt of the Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. SLO00072250869, Facility No. S20438, for Sanitary Sewer, and Permit No. WLO00072250870, PWSID No. OK3007243, for Potable Water Line Extension for The Preserve, Blocks 6-16.
- 6) Acknowledge receipt of the Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. SLO00072250943, Facility No. S20407, for Sanitary Sewer, and Permit No. WLO00072250944, PWSID No. OK3007243, for Potable Water Line Extension for The Legends Reserve.
- 7) Consider and or Approve a TinyMobileRobots Pro X field painter in the amount of \$50,340.00 from Tiny Mobile Robots 1634 Cobb International Blvd NW Kennesaw, Georgia 30152. Approve in 2026 Capital Budget
- 8) Discuss and/or consider approval to enter into a contractual agreement with the City of Coweta for the provision of animal shelter services.
- 9) Consider and/or approve the purchase of desktop computers from Dell under state contract pricing for the amount of \$33,342.96.
- 10) Discuss and/or approve the Spartan Creek Sales Tax Agreement for the property located on East 151st Street, West of Memorial, Bixby, Ok. 74008.

Mayor Girard said Items 1-10 on the Consent Agenda are up for discussion and consideration.

Mayor Girard asks for a motion to approve items 1-10.

Vice Mayor Schultz made a motion to approve, seconded by Councilor David.

The vote was taken with the following results:

Carried:4-0

Ayes: Schultz, David, Hirshey, Girard

Nays: 0

Regular Agenda

- 1) Discussion regarding intent to revisit following cases: BXZO-24.06, BXZO-25.02, BXPUD-25.01, and action to place said cases on December 8, 2025, regular city council meeting agenda for consideration and direct city staff to provide required notices.

Mayor Girard said Item 1 on the Regular Agenda is up for discussion and consideration.

Item presented by: Gladys Gill, Assistant Planner

Others Who Spoke: JT Hammons, City Attorney

Mayor Girard advised that no action would be taken on this item at this meeting, but that Council would consider placing it formally on the December 8, 2025 agenda. Councilor Hirshey directed inquiries to Assistant Planner Gladys Gill. A brief discussion followed among staff, the City Attorney, and Council. No action was taken at this time, and the item will be moved to the December 8th agenda with proper notice to be provided as required.

Mayor Girard made a motion to continue Item 1, seconded by Vice Mayor Schultz. The vote was taken with the following results:

Carried:4-0

Ayes: Girard, Schultz, David, Hirshey,

Nays: 0

- 2) Discussion, consideration, and possible action to approve a Site Plan (BXSP-25.01) for an Ice Vending Machine to be located at the northwest corner of East 131st Street and South Memorial Drive, including consideration and possible approval of a waiver of the masonry wall requirement.

Mayor Girard said Item 2 on the Regular Agenda is up for discussion and consideration.

Item presented by: Gladys Gill, Planner

Others who spoke: Charls Bell, owner of Bells Ice LLC

Assistant Planner Gladys Gill provided Council with an overview of the project. Discussion ensued between staff and Council. Mr. Bell presented updated plans reflecting the changes previously requested by Council. Additional discussion followed regarding the masonry wall requirement.

Council reached consensus to waive the masonry wall requirement contingent upon approval of the landscape plan by City Manager Joey Weidel. Discussion also occurred regarding the right-turn-only markings at the curb cut on 131st Street.

Mayor Girard asked for a motion to approve Item 2. Councilor David made a motion to approve waiving the masonry wall requirement and granting City Manager Joey Weidel final approval of the landscape package, Certificate of Occupancy items, bollards, and right-turn-only markings on the 131st Street curb cut. The motion was seconded by Councilor Hirshey. The vote was taken with the following results:

Carried:4-0

Ayes: David, Hirshey, Schultz, Girard

Nays: 0

3) Motion to enter into Executive Session:

- a. *Confidential communication and discussions among City Council and its attorney concerning litigation regarding White Hawk v. City of Bixby. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes Section 307.B.4.*

Mayor Girard asks for a motion to enter into executive session. Councilor Hirshey made a motion to go into executive session, seconded by Councilor David. The vote was taken with the following results:

Carried:4-0

Ayes: Hirshey, David, Schultz, Girard

Nays: 0

Girard, Schultz, Hirshey, David, Joey Wiedel, JT Hammons and Assistant Planner Gladys Gill entered into Executive Session at 6:31 pm.

Gladys Gill exited the Executive Session at 7:19 pm.

Girard, Schultz, Hirshey, David, Joey Wiedel, and JT Hammons exited the Executive Session at 7:46 pm.

No action taken in Executive Session

4) Motion to Exit Executive Session.

Mayor Girard asks for a motion to exit the Executive Session. Councilor David made a motion to exit the Executive Session, seconded by Vice Mayor Schultz. The vote was taken with the following results:

Carried:4-0

Ayes: David, Schultz, Hirshey, Girard

Nays: 0

5) City Manager's Report

Fire Department:

1.) No-Shave November: Men's Health Awareness

Police and Fire Departments are participating in a friendly mustache competition throughout November.

You can vote for your favorite by heading to the Bixby Fire Departments Facebook page and commenting on your pick.

Voting is open all month long.

The initiative raises awareness for Men's Health Month and encourages preventive care and early screenings.

Every dollar donated supports cancer education, prevention, and research, and together they are aiming to raise \$1,000 in November.

Head to BFD's Facebook to donate and vote!

2.) Firefighter Cadet Training & Graduation

Ten firefighter cadets are nearing completion of their academy training.

Training focused on wildfire operations, giving them hands-on experience in emergency response. Cadets are scheduled to graduate on November 25, 2025.

Police Department:

1.) October Enforcement & Safety Activity

In October:

46 in-custody arrests were made. 28 of these were warrants of different kinds from either Bixby or Tulsa County.

966 traffic stops were made with:

231 citations

263 written warnings

472 verbal warnings.

Bixby currently has a 6% decrease in traffic collisions over the year thus far.

2.) Community Events & Outreach

BPD participated in 27 community events in the month of October.

This includes several neighborhood events, school events, and Halloween celebrations.

Officers made 30 business contacts, checking in with local owners to assess needs and maintain relationships.

Officers also conducted 4 outreach contacts with individuals experiencing homelessness, connecting them with available resources.

Public Works:

1.) Public Works Repair stats: Dated from October 10th to November 11th

Street sign repairs and replacements: 22 tickets created, 5 remain open

Street issues: 25 tickets created, 9 remain open

Right-of-way mowing or tree issues: 6 tickets created, 0 remain open

Pothole repairs: 17 tickets created, 6 remain open

Water and sewer issues: 15 tickets created, 7 remain open

Clogged storm drains or creek areas: 2 tickets created, 2 remain open

City building repairs: 1 ticket created, 0 remain open

Storm water repairs: 2 tickets created, 1 remain open

Curb or sidewalk repairs: 3 tickets created, 0 remain open

Traffic light repairs: 4 tickets created, 3 remain open

Water leaks: 2 tickets created, 0 remain open

Water meter issues: 2 tickets created, 1 remains open

Mowing Right of Way or Creek areas: 2 tickets created, 0 remain open

Sinkholes: 2 tickets created, 2 remain open

Sewer backups: 1 ticket created, 1 remains open

2.) Project Updates

Bentley Park

Bentley Park improvements started November 3rd

The work includes a new playground, pickle ball, and sand volleyball courts.

Expected to be completed by this next summer.

111th St. — Memorial to Mingo

Work started on the 4th, and it is expected to be completed by the New Year.

The work includes removing and replacing the existing asphalt surface, as well as installing drainage infrastructure.

Lake Bixhoma

Lake Bixhoma improvements are under way, including new ramps and restrooms.

This project is estimated to be done in Spring of 2026.

The project is officially half way done!

3.) Service Requests from the Water Department

Turn off service: 33 completed, 9 remain

Set meter: 23 completed, 22 remain

Read and leave on: 80 completed, 42 remain

Turn on service: 84 completed, 18 remain

Check for leak: 39 completed, 10 remain

Meter change out: 38 completed, 14 remain

Get reading: 30 completed, 7 remain

Miscellaneous: 2 completed, 1 remain

Information: 8 completed, 4 remain

Community & Outreach

At the end of October, the Bixby Downtown River District held their annual Hallowthemed Party. This event had a great turn out!

Officer Levi Ethridge and Officer DeAndre Jennings were popular at the downtown Halloween event- The officers volunteered to sit in a dunk tank on a very cold night and raise donations for the Optimists in a "Dunk a Cop Event."

Also in October,

Our Stormwater Manager, Seth Arredondo, visited Bixby West Intermediate to teach kids about pollution.

The kids asked questions, and one student even started picking up litter during the activity.

Thank you to Bixby Public Schools for having us!

Reminders

As the weather starts to change, please download Nixie to keep up to date with water interruptions, traffic disruptions, and more.

Text 74008 to 888777 to sign up

6) Adjournment

Mayor Girard adjourned the meeting at 7:56 pm.


City Clerk


Mayor

[illegible]