



City of Bixby City Council Special Meeting Agenda

**Mayor Brad Girard
Vice Mayor Bobby Schultz
Council Member Ken Hirshey
Council Member Mike David
Council Member Ryan Payne**

Tuesday, December 16, 2025

6:00 PM

**City Municipal Building
111 N. Cabaniss Avenue,
Bixby, Oklahoma, 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Brad Girard, Mayor

Roll Call

Shannon Duran, City Clerk

Invocation

Pledge of Allegiance

Consent Agenda

- 1) Minutes for the Work Session dated 11/10/25.
- 2) Minutes for the City Council Meeting dated 11/10/25.
- 3) Discuss and/or approve Resolution 2025-26, authorizing additional items that should be included in the Standard Specifications and Details for Infrastructure Projects and Engineering Design Criteria Manuals.
- 4) Consider and take action on Resolution Number 2025-27, calling for an election on April 7, 2026, for City Council Member for Ward 4 in accordance with Article 6 Sec 6-4, of the Bixby City Charter.
- 5) Consider and/or approve Resolution No. 2025-28, a Resolution of the City of Bixby, Oklahoma, concerning bridge inspection responsibility for compliance with the National Bridge Inspection Standards (NBIS), selecting Option 3 and choosing

Garver, located at 6450 South Lewis, Suite 1300, Tulsa, OK 74136, as the engineer responsible for City bridge inspections for the period of April 1, 2026, through March 31, 2028, as approved by the Oklahoma Department of Transportation (ODOT).

- 6) Consider and approve the Oklahoma Municipal Assurance Group (OMAG) recommendation for denial for claimant Faith Ranger, Claim 217538-1-LR.
- 7) Consider and/or approve the surplus and transfer of ownership of two (2) high mileage (2013 and 2014 model year) patrol vehicles previously slated for auction from the City of Bixby, Oklahoma to the Town of Langston, Oklahoma.
- 8) Acknowledge receipt of the Oklahoma Department of Environmental Quality(O.D.E.Q.) Permit No. SLO00072250887, Facility No. S20407, for Sanitary Sewer, for the Alderwood Estates development.
- 9) Discuss and/or possible action to accept the infrastructure associated with T&T Smiles Fire Hydrant into the City of Bixby's infrastructure system.
- 10) Discuss and/or possible action to accept the infrastructure associated with First National Bank (Patron Bank) Storm Sewer System into the City of Bixby's infrastructure system.
- 11) Discuss and/or take action on awarding a contract to Cherokee Pride Construction for the FBB Downtown Parking Project; Cherokee Pride Construction the lowest and best bid of \$342,382.00.
- 12) Consider and/or approve the purchase of a 2025 Chevrolet 3500 CC Crew Diesel with flatbed, salt spreader, and snow plow from Jim Norton Chevrolet in the amount of \$84,972.00.
- 13) Consider and/or approve the renewal of AutoCAD 3-year subscription in the amount of \$11,728.66.
- 14) Consider and/or approve the trade-in of Squads 4 and 5 to SERVS for \$10,000 each, for a total of \$20,000, and authorize the use of \$16,250 of the proceeds to install Cool Remedy systems on five existing ambulances, with the remaining \$3,750 to be retained as a service credit with SERVS for future maintenance needs for the Bixby Fire Department.

- 15) Consider and/or approve the trade-in of Squad 6, a 2014 International Ambulance, to Oklahoma State University- Fire Service Training for a \$25,000 credit toward the delivery of training courses for the Bixby Fire Department.
- 16) Consider and/or approve payment to Tulsa Tech in the amount of \$25,000.00 for fire academy instruction and associated training services provided for 10 Bixby Fire Department cadets who attended the 2025 Fire Academy, including all required curriculum, hands-on skills, evaluations, and certifications necessary for operational deployment.
- 17) Consider and/or approve the purchase of two (2) Stryker LUCAS Mechanical CPR devices for a total of \$19,589.94, to be funded from budgeted capital funds.
- 18) Consider and/or approve the purchase of fifteen laptops from Dell under state contract pricing in the amount of \$16,935.00.
- 19) Consider and/or approve the purchase of a Canon TX4200 42" printer & scanner under state contract pricing from ARC Document Solutions, LLC. in the amount of \$12,305.00.
- 20) Consider and/or approve the purchase of hardware and software for Backup Systems from SHI under contract pricing for \$75,141.83.
- 21) Consider and/or approve authorizing the City Manager to expend funds for emergency repairs to the 111th Street and 90th Street East Bridge without requiring formal bidding, in order to ensure public safety and maintain bridge integrity.
- 22) Consider and/or approve purchase order to Hilltop Securities Asset Management to calculate potential arbitrage costs related to our series of General Obligation Bonds. This year's service agreement is in the amount of \$12,870.00.
- 23) Consider and/or approve the invoice for HISINC, LLC for Engineering Review in the amount of \$10,478.13.
- 24) Consider and/or approve purchase of 2026 Chevy Silverado 2LT Trailboss from Jim Norton Chevrolet in the amount of \$63,569.00.

Regular Agenda

- 1) Discussion, consideration, and possible action to approve Ordinance No. 2494 for Rezoning Cases BXZO-24.06 and BXZO-25.02, pertaining to a proposed development referred to as Bixby Farms, encompassing a total of approximately 141 acres located near 151st Street and Sheridan Road.
Gladys Gill, Assistant Planner
- 2) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2494 making it effective immediately upon passage since the

immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Gladys Gill, Assistant Planner

- 3) Discussion, consideration, and possible action to approve Ordinance No. 2495 for Planned Unit Development BXPUD-25.01, a proposed development referred to as Bixby Farms, encompassing a total of approximately 141 acres located near 151st Street and Sheridan Road.

Gladys Gill, Assistant Planner

- 4) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2495, making it effective immediately upon passage, since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Gladys Gill, Assistant Planner

- 5) Request to recommend approval to the Bixby City Council of Ordinance No. 2536, amending the Bixby City Code, Title 11, Zoning Regulations, Chapter 5, Amendments, by revising Section 11-5-2, "Policy on Zoning Map Amendments," to allow the City Council to consider Comprehensive Plan Land Use Map amendments of any quality at any time.

JT Hammons, City Attorney

- 6) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2536, making it effective immediately upon passage, since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

JT Hammons, City Attorney

- 7) Discussion, consideration and possible vote for approval of the Project Plan for The Reserve @ 151, located on 151st Street in the City of Bixby, Oklahoma, providing for multifamily housing.

Kim Coody, Interim Assistant City Manager

- 8) Discussion, consideration, and possible vote to approve Resolution 2025-29 authorizing the proposed amendment to Ordinance 2389 creating City of Bixby Tax Increment Financing District No. 3 by enlarging the District boundaries and providing increased ad valorem revenues to such a new area in return for the developer providing certain infrastructure improvements. Item presented by Steve Oakley

- 9) Discussion, consideration, and possible vote to approve Legal Services Agreement with Stephen L. Oakley to pursue an amendment to Ordinance No. 2389 to enlarge the boundary of City of Bixby Tax Increment District No. 3 for the development of multifamily housing in The Reserve @ 151 Item presented by Steve Oakley

- 10) Discussion, consideration, and possible vote for approval to purchase of seven (7) Stryker LifePak 35 Cardiac Monitor/Defibrillators, including a five-year service and

maintenance plan, for the Bixby Fire Department, in the total amount of \$425,261.38.

Joe Sherrell, Fire Chief

- 11) Discussion, consideration, and possible action for Final Plat, case number BXPT-19.15 FP Phase I, Blocks 1-6, submitted for Prescott Hill, a proposed residential development located a quarter mile south of East 151st Street and East Yale Avenue, City of Bixby, Oklahoma.

Gladys Gill, Assistant Planner

- 12) Discussion, consideration, and possible action for Final Plat, case number BXPT-19.14 FP, submitted for Yale Village of Bixby, a proposed commercial development located near the 8500-block of East 151st Street, City of Bixby, Oklahoma.

Gladys Gill, Assistant Planner

- 13) Motion to enter into Executive Session and take any necessary action in open session on the following items:

a. Discussion on negotiations and/or purchase of certain real property in Southern Memorial Acres located at 8360 E 117th St. S., Bixby, Oklahoma, owned by Dudley N Nichols Jr & Michelle E Nichols. Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.

b. Confidential communications and discussions among the City Council and its attorney concerning the following pending litigation pursuant to Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307 (B)(4) :

1. Hoey Construction v. City of Bixby, Tulsa County Case No. CJ-2019-3778.

2. Rooney, et al. v. Bixby, et al., Tulsa County Case No. CV-2024-1058.

Brad Girard, Mayor

- 14) Motion to Exit Executive Session.

Brad Girard, Mayor

- 15) Consider and/or take action, if necessary, on real estate negotiations and/or purchase of real estate in Southern Memorial Acres, located at 8360 E 117th St. S., Bixby, Oklahoma, owned by Dudley N Nichols Jr & Michelle E Nichols.

Brad Girard, Mayor

- 16) Consider and/or take action, if necessary, on directing the City Attorney regarding potential and ongoing litigation in the case of Hoey Construction v. City of Bixby, Tulsa County Case No. CJ-2019-3778

Brad Girard, Mayor

- 17) Consider and/or take action, if necessary, on directing the City Attorney regarding potential and ongoing litigation in the case of Rooney, et.al v. Bixby, et.al, Tulsa County Case No. CV-2024-1058.

Brad Girard, Mayor

- 18) City Manager's Report

19) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of December 10, 2025, on or before 6:00 p.m., at City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.