



City of Bixby City Council Meeting Agenda

Mayor Brad Girard
Vice Mayor Bobby Schultz
Council Member Ken Hirshey
Council Member Mike David
Council Member Ryan Payne

Monday, October 27, 2025

6:00 PM

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby,
OK 74008

Call to Order

Brad Girard, Mayor

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

Consent Agenda

Consider and Approve:

- 1) Minutes for the Work Session dated 10/13/25.
- 2) Minutes for the City Council Meeting dated 10/13/25.
- 3) Consideration and possible approval to award trade packages and subsequent subcontracts for the Bixby Performing Arts Center project. Awards will be made to the lowest responsible bidders, as outlined in the attached change order provided by Nabholz Construction, the City's Construction Manager at Risk (CMAR) for the project.
- 4) Consider and/or approve purchase order to Bill Knight Ford for emergency repairs of a 2017 Ford F-350 Crew Cab for the Streets Department in the amount of \$14,416.12.
- 5) Consider and/or approve purchase order to Grainger for a Huskvarna Walk-Behind Concrete Saw for Streets Department in the amount of \$12,898.96.

- 6) Consider and/or take action to approve Amendment No. 1 of the Agreement with Garver for additional improvement alternatives to the technical memo detailing design options for the 161st Street Rehabilitation project from Memorial to Mingo Road; total cost is \$155,600.00.
- 7) Consider and/or approve an Operator and Maintenance Agreement with Bixby Winter Wonderland LLC for the 2025 Skating Rink Season.
- 8) Consider and approve the rental agreement for an ice chiller with Oklahoma Chiller as a single source vendor for the 2025 Skating Rink Season.
- 9) Consider and/or approve \$7,320.00 for the purchase of the Old Urban Trolley, Inc., a local provider based in Sapulpa, Oklahoma, to provide trolley services for winter community events and activities.
- 10) Discuss and/or approve the purchase of snow plows and spreaders for the 2025 Winter Season with Industrial Truck Equipment, Inc. under state contract pricing for the amount of \$83,900.00.
- 11) Consider and/or approve the purchase of radios with L3Harris for the amount of \$25,946.77 (General Fund Portion).
- 12) Consider and/or approve the awarding of a citywide Voice-over-IP request for quote to BTC Broadband.
- 13) Consider and/or approve the Interlocal Agreement between the City of Bixby and the Board of County Commissioners of the County of Tulsa, Oklahoma for roadway construction, maintenance, and repair within city limits.

Regular Agenda

- 1) Public Hearing providing for presentation of proposed terms of Amendment to City of Bixby Tax Increment Financing District No.1, and providing for comments from the public related to the same, (Stephen Oakley, Bixby TIF Consultant)
JT Hammons, City Attorney
- 2) Discussion, consideration and possible vote for approval of Ordinance No. 2535 amending Ordinance No. 2297 providing for amendments to City of Bixby Tax Increment Financing District No. 1, by: increasing the life of the District from 20 to 25 years; having the Bixby Public Works Authority, or its assigns, install interior roads, water lines, storm sewer lines sanitary sewer lines, and related items to be reimbursed by the developers; and, allow eligible reimbursement of expenses necessary for operations of a grocery store including heat and air systems, cold storage lockers, fire suppression and related items. (Stephen Oakley, TIF Consultant)
JT Hammons, City Attorney
- 3) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2535 making it effective immediately upon passage since the

immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

JT Hammons, City Attorney

- 4) Discussion, consideration, and possible action to approve a Site Plan (BXSP-25.01) for an Ice Vending Machine to be located at the northwest corner of East 131st Street and South Memorial Drive, including consideration and possible approval of a waiver of the masonry wall requirement.

Gladys Gill, Assistant Planner

- 5) Discussion, consideration, and possible action on a Specific Use Permit, case number BXSUP-25.02, to permit Use Unit 9, Manufactured Home Dwelling, within the Agriculture (AG) zoning district for an unplatted property located on the north side of East 141st Street, approximately 500 feet east of South Sheridan Road within the City of Bixby, Oklahoma.

Gladys Gill, Assistant Planner

- 6) Discussion, consideration, and possible action for Preliminary Plat, case number BXPT-25.08, submitted for Bixby Plains, a proposed residential development located on the south side of East 161st Street, approximately 660 feet east of South Riverview Drive in the City of Bixby.

Gladys Gill, Assistant Planner

- 7) Motion to enter into Executive Session

- a. Discussion on the employment of a new Public Works Authority Director. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1

Brad Girard, Mayor

- 8) Motion to Exit Executive Session.

Brad Girard, Mayor

- 9) Consider and take any necessary action resulting from discussion on employment of a new Public Works Authority Director.

Brad Girard, Mayor

- 10) City Manager's Report

- 11) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of October 23, 2025, on or before 5:00 p.m., at City Municipal Building, 111 N. Cabaniss Ave., Bixby,

Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 111 N Cabaniss Ave., Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.