



City of Bixby Bixby Public Works Authority Meeting Agenda

Monday, August 11, 2025

Immediately Following the
City Council Meeting

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby,
OK 74008

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Chairman

Roll Call

Shannon Duran, City Clerk

Consent Agenda

Secretary's Report

Consider and Approve:

- 1) Minutes for the Bixby Public Works Authority Meeting dated 7/14/25.

Regular Agenda

- 1) Motion to enter into Executive Session:

a. Confidential communications and discussions between the City Council and its attorney concerning convening in executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Public Works Director, and take appropriate action in open session. Authority Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes Section 307.B.1.

Brad Girard, Mayor

- 2) Motion to Exit Executive Session.

Brad Girard, Mayor

- 3) Consider and take any necessary action resulting from the discussions held during the Executive Session regarding the Public Works Director.

Brad Girard, Mayor

- 4) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of August 7, 2025, on or before 5:00 p.m., at City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require a special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Consent Agenda Item Commentary

Item Title

Minutes for the Bixby Public Works Authority Meeting dated 7/14/25.

Initiator**Staff Information Source****Background****Exhibits**

1. document - 2025-08-05T191846.505

Key Issue**Council Action****Recommendation****Item No:** 1.**Meeting Date**

August 11, 2025

Meeting

20250811 Bixby Public Works Authority Agenda

Bixby Public Works Authority Meeting Minutes

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby, OK 74008
July 28, 2025 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby Public Works Authority of the city of Bixby was posted on the bulletin board at the Bixby Municipal Building, 111 N. Cabaniss Ave., Bixby, OK 74008 on July 24, 2025, on or before 5:00 p.m.

Call to Order

Mayor Girard called the Public Works Authority Meeting to order at 8:49 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Girard
Vice Mayor Schultz
Councilor Hirshey
Councilor David
Councilor Payne

Staff Present

Joey Wiedel, City Manager
JT Hammons, City Attorney
Shannon Duran, City Clerk
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
Todd Blish, Police Chief
Joe Sherrell, Fire Chief

Consent Agenda

- 1) Minutes for the Bixby Public Works Authority Meeting dated 7/14/25.
- 2) Consider and/or approve annual renewal website hosting and software package from CivicPlus, Inc. for FY26 in the amount of \$22,967.29. (BPWA portion is \$11,483.65)
- 3) Consider and/or approve annual renewal of Live Meeting Manager and CivicClerk package from CivicPlus, Inc. for FY26 in the amount of \$10,682.10. (BPWA portion is \$5,341.05)
- 4) Discuss and/or approve Purchase Orders for FY26 for the Bixby Water Reclamation Facility as follows:
 - **Polydyne for \$54,200 - Purchase Polymer**

- **Hawkins Chemical for \$17,200** - Sodium Hypochlorite, Ferric
- **American Environmental Landfill for \$72,000** - Sludge Tipping Fees

- 5) Discuss and/or take action on Water Tap Application for Frederick Nelson at 10348 East 161st Street South, Bixby, OK, in Tulsa County, OK.
- 6) Discuss and/or approve the purchase of a spare UV sensor for the disinfection system at the WWTP from Hach; cost is \$25,512.96

Mayor Girard said Items 1-6 on the Consent Agenda are up for discussion and consideration.

Mayor Girard asks for a motion to approve items 1-6. Councilor David made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried:5-0

Ayes: David, Hirshey, Payne, Schultz, Girard

Nays: 0

Regular Agenda

- 1) Adjournment

Adjournment was called at 8:50 pm.

Mayor

City Clerk

