City of Bixby
Bixby Public Works Authority
Meeting Agenda

Monday, June 23, 2025	**Immediately Following the City Council Meeting**	**Bixby Municipal Building 111 N. Cabaniss Ave., Bixby, OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Chairman

Roll Call

Shannon Duran, City Clerk

Consent Agenda

Secretary's Report

Consider and Approve:

1) Minutes for the Bixby Public Works Authority Meeting dated 6/9/25.

2) Approve pump repairs for South Main Lift Station by Industrial Motor Service in the amount of $15,440.00, with potential additional cost for impeller and volute replacement pending evaluation.

Regular Agenda

1) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of June 20, 2025, on or before 5:00 p.m., at City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars ($1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require a special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008, 918-366-4430 or email City Clerk, Shannon Duran (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Regular Agenda Item Commentary

Item Title

Minutes for the Bixby Public Works Authority Meeting dated 6/9/25.

Initiator

Staff Information Source

Background

Exhibits

1. BPWA Minutes 5.27.25

Key Issue

Council Action

Recommendation

Item No: 1.

Meeting Date

June 23, 2025

Meeting

20250623 Bixby Public Works Authority Agenda

Bixby Public Works Authority Meeting Minutes

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby, OK 74008
June 9, 2025 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby Public Works Authority of the city of Bixby was posted on the bulletin board at the Bixby Municipal Building, 111 N. Cabaniss Ave., Bixby, OK 74008 on June 6, 2025, on or before 5:00 p.m.

Call to Order

Mayor Girard called the Bixby Public Works Authority Meeting to order at 624 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present
Mayor Girard
Vice Mayor Schultz
Councilor Hirshey
Councilor David
Councilor Payne

Staff Present
Joey Wiedel, City Manager
JT Hammons, City Attorney
Phil Frazier, City Attorney
Shannon Duran, City Clerk
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
Todd Blish, Police Chief
Joe Sherrell, Fire Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Consent Agenda

1) Minutes for the Bixby Public Works Authority Meeting dated 5/27/25.

2) Consider and/or approve annual maintenance with Tyler Technologies (INCODE) for FY-26 the amount of $38,959.05 (BPWA's portion).

3) Consider and/or approve Worker's Compensation Insurance renewal for FY-26 in the amount of $15,899.21 (BPWA portion of total bill).

4) Discuss and/or approve the annual agreement between the Bixby Public Works Authority and the Metropolitan Environmental Trust (M.E.T) for recycling and environmental services in the amount of $38,106.00.

5) Discuss and/or approve the purchase of a VC500 Controller for the ROVVER X sewer inspection system from Key Equipment; total $18,628.75.

Mayor Girard said Items 1-5 on the Consent Agenda is up for discussion and consideration.

Mayor Girard asks for a motion to approve items 1-5. Councilor Hirshey made a motion to approve, seconded by Councilor David. The vote was taken with the following results:

Carried:4-0-1
Ayes: Hirshey, David, Payne, Girard
Nays: None
Abstain: Schultz

Regular Agenda

1) Adjournment

Adjournment was called at 6:24 pm

_____
Mayor

_____
City Clerk

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE:

Approve pump repairs for South Main Lift Station by Industrial Motor Service in the amount of $15,440.00, with potential additional cost for impeller and volute replacement pending evaluation.

INITIATOR:

Bea Aamodt, Director

STAFF INFORMATION SOURCE:

Jacob Smith, Project Manager – Jacobs

BACKGROUND:

As part of ongoing maintenance at the South Main Lift Station, both pumps were pulled for evaluation and repair. Inspection revealed significant wear on the impeller and volute of one pump. While it may still be operational, staff recommendation is to replace these components to ensure long-term reliability.

Industrial Motor Service provided a quote of $15,440.00 to recondition the pump with the intact impeller and volute. This includes winding reconditioning, new bearings, seals, o-rings, cable replacement, assembly, testing, and painting. Pricing and lead time for replacing the worn impeller and volute are pending. Seals are currently estimated at 3–4 weeks lead time.

Staff will proceed with immediate repairs and evaluate cost for the additional components once received.

EXHIBITS: None

KEY ISSUE: Lift Station Pump Repairs

COUNCIL ACTION: Approve

RECOMMENDATION: Approve

ITEM NO: _____

MEETING DATE: 6/23/2025

MEETING: BPWA