

City Council Meeting Minutes

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby, OK 74008
April 28, 2025 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby City Council of the City of Bixby was posted on the bulletin board at the Bixby Municipal Building, 111 N. Cabaniss Ave., Bixby, OK 74008, on April 25, 2025, on or before 5:00 p.m.

Call to Order

Mayor Girard called the Meeting to order at 6:03pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Girard
Vice Mayor Schultz
Councilor Hirshey
Councilor David
Councilor Payne

Staff Present

Joey Wiedel, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
Todd Blish, Police Chief
Joe Sherrell, Fire Chief
Bryan Toney, Public Information Officer

Pledge of Allegiance

Scout Troop 970 lead the Pledge of Allegiance

Invocation

- 1) Election of Mayor and Vice Mayor, pursuant to Bixby Charter Section 2.2 (A).

City Attorney Phil Frazier led the Invocation and gave a brief statement to all meeting attendees.

Mayor Girard said the Election of Mayor and Vice Mayor is up for discussion and consideration. Others who signed up to speak: Josh Nave, Gary Halstead, Christie Rooney, and Kaylin Coody

Mayor Girard allows those who signed up the opportunity to speak on this item. Josh Nave, Gary Halstead, Christie Rooney, and Kaylin Coody speak on behalf of this item.

Josh Nave speaks and thanks Councilor Girard for his service. Mr. Halstead thanks all council members and their transparency. Ms. Rooney thanks councilors and appreciates the greater transparency and communication. Ms Coody thanks the councilors and briefly speaks. Erik Enyardt thanks the council and appreciates the change.

Mayor Girard asks for a motion on the position of Mayor. Mike David made a motion to elect Brad Girard as the Mayor and stated it came from interviewing and asking a lot of questions. He states he takes feedback very seriously and has seen what Brad has done and that the only regret that he has is that he has not been Mayor long enough to continue the work he started, seconded by Girard. The vote was taken with the following results:

Carried:5-0

Ayes: David, Girard, Hirshey, Schultz, Payne

Nays: 0

Mayor Girard made a motion to elect Bobby Schultz as the Vice Mayor, seconded by Hirshey. The vote was taken with the following results:

Carried:5-0

Ayes: Girard, Hirshey, Schultz, David, Payne

Nays: 0

Mayor Girard gives a brief statement and says everyone on the Council is qualified to do the job. Mayor Girard states that we should look into the process of having new councilors come in to vote on who should nominate a new Mayor and Vice Mayor. Would like to make the process better. Mr Wiedel makes a brief statement of changes of council in the past few months and to change processes would need to go for a change of charter.

Phil Frazier, City Attorney, gives oath of office as Mayor and Vice Mayor

Consent Agenda

- 1) Minutes for the City Council Work Session Meeting dated 4/14/25.
- 2) Minutes for the City Council Meeting dated 04/14/25.
- 3) Minutes for the City Council Special Meeting dated 4/21/25.
- 4) A proclamation proclaiming the week of May 4 -10, 2025, as "Professional Municipal Clerks Week."
- 5) Consider and/or approve the Legacy Park Property Owners Association to install solar-light speed warning signs in the right of way within Legacy Park. The HOA voted in favor of funding installation of the devices and to any continual maintenance costs.
- 6) Discuss and/or take action on purchasing unleaded gasoline and diesel for \$25,000.
- 7) Discuss and/or approve payment to SystemOne for Staff Recruitment Services; \$17,000 fee.
- 8) Discuss and/or take action on awarding the FY26 ROW and Drainage Facilities Mowing Contracts.

- 9) Discussion, consideration and possible vote for approval of a Right-of-Way Easement to Oklahoma Natural Gas to cross the Haikey Creek Drainage Facility starting on Mingo Rd. midway between 131st and 141st streets.
- 10) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. WL000072250259, Facility No. 1020418, Robinson Ranch VI, and SL000072250260, Facility No. S20438, Robinson Ranch VI.
- 11) Discuss and/or consider approval of a Downtown Facade Grant Program application for Stepping Stone, located at 4 N Armstrong, Bixby, Oklahoma 74008, in the amount of \$10,000.
- 12) Discussion, consideration, and possible vote for approval of a \$21,786.50 purchase from Capital Improvement Funds with Dell under state pricing for new laptops.
- 13) Discussion, consideration, and possible vote for approval of a \$10,932.75 purchase from Capital Improvement Funds with CDW-G under state pricing for Commercial TVs for the Emergency Operations Center.
- 14) Consider and/or approve Resolution 2025-7 declaring certain dates designated for discharge and extended commercial sales for the Independence Day Season.

Mayor Girard said Items 1-14 on the Consent Agenda are up for discussion and consideration. Others who spoke: None

Mayor Girard asks for a motion to approve items 1-14. Councilor Payne made a motion to approve, seconded by Vice Mayor Schultz. The vote was taken with the following results:

Carried: 5-0

Ayes: Payne, Schultz, Girard, Hirshey, David, Girard

Nays: 0

Regular Agenda

- 1) Police Promotional ceremonies/badge pinning for both Sergeant Blake Simpson and Corporal Mike Konshak being promoted to the rank of Police Lieutenant(s).

Chief Todd Blish proceeds in the Pinning Ceremony for Sergeant promotion to Lieutenant.

Police Chief Todd Blish presents Sgt. Blake Simpson and Corporal Mike Konshak with their pins.

- 2) Discussion, consideration and possible vote for approval of purchasing and financing for One Pierce Enforcer Engine for the Bixby Fire Department through a 7-Year Turn-In Lease Plan with a total finance amount of \$1,002,845.00.

Mayor Girard said Item 2 on the Regular Agenda is up for discussion and consideration.

Item presented by: Joe Sherrell, Fire Chief

Others who spoke: None

Chief Sherrell gave an overview for the need and request for the purchase and financing of two new One Pierce Enforcer Engines as listed in items 2 and 3. Chief Sherrell advised the council that this is a sole-source purchase and the engine will have the same color/ stickers as other engines. The only difference from what was previously discussed is the buy-out at the end of the term and the residual will stay the same.

Discussions ensued between council and staff.

Mayor Girard asks for a motion to approve item 2. Councilor David made a motion to approve, seconded by Councilor Payne. The vote was taken with the following results:

Carried:5-0

Ayes: David, Payne, Girard, Hirshey, Schultz

Nays: 0

- 3) Discussion, consideration, and possible vote for approval to purchase two Fire Engines for the Bixby Fire Department through a 7-Year Turn-In Lease Plan, Total Financing of \$2,111,613.00.

Mayor Girard said Item 3 on the Regular Agenda is up for discussion and consideration.

Item presented by: Joe Sherrell, Fire Chief

Others who spoke: None

Chief Sherrell gave an overview for the need and request for the purchase and financing of two new One Pierce Enforcer Engines as listed in items 2 and 3. Chief Sherrell advised the council that this is a sole-source purchase and the engine will have the same color/ stickers as other engines. The only difference from what was previously discussed is the buy-out at the end of the term and the residual will stay the same.

Discussions ensued between council and staff.

Mayor Girard asks for a motion to approve item 3. Councilor Schultz made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried:5-0

Ayes: Schultz, Hirshey, Girard, David, Payne

Nays: 0

- 4) Discussion, consideration and possible vote for approval of an Ordinance for closure of Bixby Easement Closure (B.X.E.C.) Number 25.01 Tanner. A utility easement at a property located at Crossing at Conrad Village, 7542 and 7548 E.156th Place South. Ordinance 2499

Mayor Girard said Item 4 on the Regular Agenda is up for discussion and consideration.

Item presented by: Bea Aamodt, Public Works Director

Others who spoke: None

Ms Aamodt, Public Works Director, provides an overview of the request being made by Tanner Consulting. Tanner Consulting, Inc. has requested the closure of a utility easement at the Crossing at Conrad Village due to re-platting of Block 1, Lots 1-5. The easement will be relocated to a new U/E in the re-platting documents. Affected utilities have been notified, and their approval has been received.

Mayor Girard asks for a motion to approve item 4. Councilor Hirshey made a motion to approve, seconded by Vice Mayor Schultz. The vote was taken with the following results:

Carried: 5-0

Ayes: Hirshey, Schultz, Girard, David, Payne

Nays: 0

- 5) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2499, making it effective immediately upon passage, since the immediate operation of

the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Mayor Girard said Item 5 on the Regular Agenda is up for discussion and consideration.

Item presented by: Bea Aamodt, Public Works Director

Others who spoke: None

Mayor Girard asks for a motion to approve item 5. Councilor Hirshey made a motion to approve, seconded by Councilor David. The vote was taken with the following results:

Carried: 5-0

Ayes: Hirshey, David, Girard, Schultz, Payne

Nays: 0

- 6) Discussion, consideration, and possible vote for approval of an Ordinance adding Chapter 8 to Title 8 of the Bixby City Code pertaining to the Fats, Oils, and Grease (FOG) regulations. - Ordinance 2500

Mayor Girard said Item 6 on the Regular Agenda is up for discussion and consideration.

Item presented by: Bea Aamodt, Public Works Director

Others who spoke: None

We have a Waste Water Treatment Plant and the need to regulate the flow of what comes into the plant, one of which is Fats, Oil and Grease. This Ordinance was previously discussed at the Council Retreat and staff has been working on the Ordinance over the past several months to fine tune the Ordinance to present to council for approval.

Mayor Girard asks for a motion to approve item 6. Councilor Schultz made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried: 5-0

Ayes: Schultz, Hirshey, Girard, David, Payne

Nays: 0

- 7) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2500, making it effective immediately upon passage, since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Mayor Girard said Item 7 on the Regular Agenda is up for discussion and consideration.

Item presented by: Bea Aamodt, Public Works Director

Others who spoke: None

Mayor Girard asks for a motion to approve item 7. Councilor David made a motion to approve, seconded by Councilor Schultz. The vote was taken with the following results:

Carried: 5-0

Ayes: David, Schultz, Girard, Hirshey, Payne

Nays: 0

- 8) Discussion, consideration, and possible vote for approval awarding the contract for the Bixhoma Lake Improvements Phase 1 Project to the lowest best bid.

Mayor Girard said Item 8 on the Regular Agenda is up for discussion and consideration.

Item presented by: Bea Aamodt, Public Works Director

Others who spoke: None

Ms Aamodt provides council and overview of the project to turn Lake Bixhoma into a recreational facility for residents. This project started back in 2015 when staff started working with PDG for a grant to improve Lake Bixhoma. The City of Bixby has secured federal funding for the Bixhoma Lake Improvements Phase 1 Project through the Oklahoma Department of Wildlife Conservation (ODWC). It is ODWC's intention to provide up to \$1.1 million of funds for this project. This project will also be funded by the 2021 bond issue.

The project has been divided by 4 for the bid. There were two base bids and two alternates. The first base bid was for a boat ramp area. The second base bid is going to be fixing the acces road. There are also two alternate bids for the this project which include: Altenate 1- Fixing the kayak area and then alternate two is fixing the road between the ramp and the kayak area.

Three bids were submitted in 4 sections as follows:.

1st base bid for the boat ramp was Cherokee Pride in the amount of \$768,934, Paragon \$633,033.32, and Magnum Construction was \$821,460.

2nd base bid for the access road was Cherokee Pride \$334, 298, Paragon \$510,151.93, and Magnum Construction was \$480,763.

Alternate #1 kayak area bids Cherokee Pride \$227,768, Paragon \$196,440.31, and Magnum Construction was \$223,759.50.

Alternate #2 access road west of those two areas: Cherokee Pride \$151,567, Paragon \$141,660.94 and Magnum Construction was \$158,802.50

Per bidding documents, the City has the choice to award the contract based on base bids only or a combination of base bids and alternatives. Depending on the combination that Council elects to award, the low bidder for the project is as follows: Base Bid Only: Cherokee Pride bid = \$1,103,232; Paragon bid = \$1,143,185.25 Base Bid+Alt 1: Cherokee Pride bid = \$1,331,000; Paragon bid = \$1,339,625.56 Base Bid+Alt 2: Cherokee Pride bid = \$1,254,799; Paragon bid = \$1,284,846.19 Base Bid+Both: Cherokee Pride bid = \$1,482,567; Paragon bid = \$1,481,286.50.

Council inquires staff about bid tabulation and clarification on bids.

Council approves all portions of the bids and rejects alternate bid 2.

Mayor Girard asks for a motion to approve item 8. Councilor Payne made a motion to approve, seconded by Councilor David. The vote was taken with the following results:

Carried: 5-0

Ayes: Payne, David, Girard, Hirshey, Schultz

Nays: 0

Mayor Girard calls a brief recess at 6:54pm to call the Bixby Public Works Authority Meeting.

Mayor Girard reopens the meeting at 6:55pm after calling the Bixby Public Works Authority Meeting.

Mayor Girard calls item 9-City Managers report.

9) City Manager's Report

The City Manager, Joey Wiedel, gave a report of the upcoming events and status of projects for the City of Bixby:

- Mr. Wiedel updates on the recent water rescue mission over the past weekend. Mr Wiedel thanked surrounding first responders who responded to assist with the rescue mission.
- Water Infrastructure Survey Update-The City is working on secure funding for water infrastructure both inside and outside the city limits.

Community Partners Update:

- Girl Scout - Troop 7158 was honored with their silver award this past earth day for creating our new Washington Irving Tree Identification Map. Mr Wiedel thanks the troop for their hard work. The map is located on our city website.
- Welcome to Bentley Park Packet
- Packet for sports teams and families to support local.

If anyone would like to include their business: Visit the City website or social media to fill out your information to participate by May 2nd.

Police Department Updates:

Planning for the BPD Junior Police Academy is underway. This police-sponsored summer camp is for junior high and high school students. Students spend a week with officers learning life lessons and participating in activities like:

1. Understanding the dangers of drunk driving
2. Gun range familiarization
3. Wellness activities
4. Touring the county jail
5. Ropes course participation

The program usually caps at 30 students; 28 have already signed up. Bixby Police has 2 officers currently in field training, progressing well. They receive a daily grade and will continue advancing in responsibilities until released to work independently, expected in June or early July. It takes at least 8 months of training after hiring -including academy and field training -before an officer can work on their own. Met with architects to begin plans for repurposing the old City Hall into a full police station, designed with future growth in mind.

Reminders

1. Sign Up for Nixle Alerts

- Receive notifications of traffic advisories, road closures, water service interruptions and more.
- Text “74008” to “888777” to sign up!

2. Storm Siren Basics

- Storm sirens are designed to alert people outdoors only and to seek shelter immediately during severe weather conditions.
- In addition to Nixle Alerts - we also suggest
- Wireless Emergency Alerts (WEA)

- Tune into local news
- NOAA Weather Radio

10) Adjournment

Adjournment was called at 7:03 pm

Mayor

City Clerk

City Council Work Session Meeting Minutes

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby, OK 74008
April 28, 2025 at 5:00 PM

The agenda for the regularly scheduled meeting of the City Council Work Session of the City of Bixby was posted on the bulletin board at the Bixby Municipal Building, 111 N. Cabaniss Avenue, Bixby, OK 74008 on April 25, 2025, on or before 5:00 p.m.

Call to Order

Mayor Girard called the City Council Work Session Agenda Meeting to order at 5:03 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Girard
Councilor Hirshey
Councilor Schultz
Councilor David
Councilor Payne

Staff Present

Joey Wiedel, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
Todd Blish, Police Chief
Joe Sherrell, Fire Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Agenda

1) Presentation of FY2026 Budget Overview.

Mayor Girard said Item 1 on the Agenda is up for discussion and consideration.
Item presented by Charles Barnes
Others who spoke: Bea Aamodt

Handout provided to Council for review (A copy is attached to these minutes for review)

Mr. Barnes provided the Council with an overview of the upcoming budget proposal for fiscal year 2026. Budget discussions ensued between the Council and staff. A part of the bigger discussions were the city raising the minimum wage starting at \$20, staff raises, and funding for road infrastructure. The list for road repairs is prioritized based on feedback from the council and capital improvement road analysis. Water and sewer development fund-Public Works is looking

into obtaining an OWRB loan for 9.15 million dollars funds to be used for the lift station and Interceptors. Discussions on GO Bond budget and PAC funding. The Performing Arts Center (PAC) development, a part of the GO Bond measure, is currently estimated at \$70 million for the project and the city currently has \$46 million budgeted. Staff advises council that they have taken all measures to reduce costs for the PAC development as much as possible. However, due to the building costs being so high and tariffs, it has raised the costs to almost double the amount for the project from the beginning of the discussions for the project. Further discussions were held pertaining to the current projects for the bond funding for the PAC and road infrastructure. it either needs to get done or take it abort the project of the Performing Arts Center. Further discussions ensued as to the projection of the budget expenditures for other projects and parks development. Matter to come back for further consideration at the next meeting.

- 2) Discussion to coordinate the ceremony for the dedication of the F-16 Fighter by the Oklahoma Air National Guard 138th Fighter Wing in May 2025.

Mayor Girard said Item 1 on the Agenda is up for discussion and consideration.

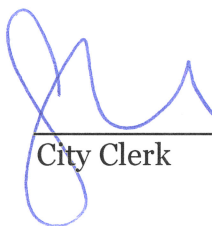
Item presented by: Bryan Toney, IT Director

Others who spoke:

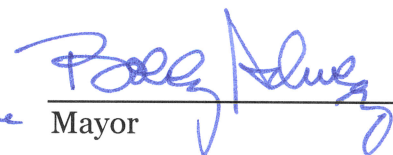
Mr. Toney provided the council with an overview of the ceremony for dedication by the Oklahoma Air National Guard. The National Guard is doing a dedication of the F-16 and will be dedicating the next one to the City of Bixby. A presentation will be on the next agenda for members of the National Guard for a brief presentation. There will be a big dedication ceremony event coming up for the actual dedication in the near future. We will be able to see the jet that is being dedicated to the City of Bixby.

- 3) Adjournment

Adjournment was called at 5:31 pm


City Clerk




Vice Mayor



Bixby City Council

Speaker Sign-In Sheet

Date: 4/20/25

***Please list “Consent” or “Regular” with the Item Number ***

[illegible]