



City of Bixby Bixby Public Works Authority Meeting Agenda

Tuesday, May 27, 2025

**Immediately Following the
City Council Meeting**

**Bixby Municipal Building
111 N. Cabaniss Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Chairman

Roll Call

Shannon Duran, City Clerk

Consent Agenda

Secretary's Report

Consider and Approve:

- 1) Minutes for the Bixby Public Works Authority Meeting dated 5/12/25.
- 2) Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of City's general liability and automobile insurance for FY-26 in the amount of \$64,227.01 (BPWA's portion of total bill)
- 3) Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of BPWA's property insurance in the amount of \$111,289.00 (BPWA's portion of total bill).
- 4) Consider and/or approve annual renewal website hosting and software package from CivicPlus, Inc. SeeClickFix software for FY26 in the amount of \$14,374.52. (BPWA portion is \$7,187.26)
- 5) Consider and/or approve payment in the amount of \$4,382.32 to Utility Supply for the rental and set-up of Dual 8x10 bypass pump used in the emergency construction of a coffer dam to repair the failed dike at the Flow Equalization Basin at the Wastewater Treatment Plant (WWTP).

Regular Agenda

- 1) Consider and discuss, approve, reject, amend or revise a Resolution authorizing the issuance of the Bixby Public Works Authority Promissory Note, Series 2025A in the amount of \$5,500,000.00; waiving competitive bidding on said note and authorizing the sale of such note at par; approving a loan and security agreement, sales tax agreement, and such other documents and agreements as may be necessary or required; and containing other provisions relating thereto. Resolution 2025-7
Charles Barnes, Finance Director
- 2) Consider and discuss, approve, reject, amend or revise a Resolution authorizing the issuance of the Bixby Public Works Authority Promissory Note, Series 2025B in the amount of \$4,500,000.00; waiving competitive bidding on said note and authorizing the sale of such note at par; Approving a loan and security agreement, projects agreement, and such other documents and agreements as may be necessary or required; and containing other provisions relating thereto. Resolution 2025-8
Charles Barnes, Finance Director
- 3) Discussion, consideration and possible vote approval of the Fiscal Year 26 budget, including budget resolution. Resolution 2025-12
Charles Barnes, Finance Director
- 4) Discussion, consideration, and possible vote for approval of Amendment No. 3 to the contract with CH2M HILL Engineers, Inc., a subsidiary of Jacobs Engineers, to perform the Operations and Maintenance (O&M) of the Bixby Water Reclamation Facility for FY26 with a fee of \$935,418.43, inclusive of \$45,000 Repair Allowance.
Bea Aamodt, Public Works Director
- 5) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of May 23, 2025, on or before 5:00 p.m., at City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the

state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require a special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.