



City of Bixby City Council Meeting Agenda

**Mayor Brad Girard
Vice Mayor Bobby Schultz
Council Member Ken Hirshey
Council Member Mike David
Council Member Ryan Payne**

Tuesday, May 27, 2025

6:00 PM

**Bixby Municipal Building
111 N. Cabaniss Ave., Bixby,
OK 74008**

Call to Order

Brad Girard, Mayor

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

- 1) Appreciation and Congratulation Awards to Bixby High School Class of 2025 interns: Millie Curtindale, Asheton Bury, Nicholas Freimuth, and Jaxson Kidd for Dedicated Service as City of Bixby Interns.

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session dated 5/12/25.
- 2) Minutes for the City Council Meeting dated 5/12/25.
- 3) Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of City's general liability and automobile insurance for FY-26 in the amount of \$179,993.99 (City's portion of total bill – includes General Fund, Parks and Cemetery)
- 4) Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of City's property insurance in the amount of \$150,846.00 (General Fund, Parks Fund, Cemetery Fund)

- 5) Consider and/or approve annual renewal website hosting and software package from CivicPlus, Inc. SeeClickFix software for FY26 in the amount of \$14,374.52. (City portion is \$7,187.26)
- 6) Consideration and approval of the purchase of up to \$19,941.59 for network equipment from CDW-G on state pricing.
- 7) Discuss and/or approve Amendment No. 2 to Beck Design's agreement to add design services for an Electronic Acoustic Enhancement System for the Bixby Performing Arts Center in the amount of \$13,750.
- 8) Consider and/or approve payment in the amount of \$15,425 to Utility Supply for the purchase of a starter kit pump and drum for Perma-Patch 6690 Cold Fuze Pourable Crack Sealant (\$5,925), and cold patch material (\$9,500) for the Street Department.

Regular Agenda

- 1) Discussion, consideration, and possible vote approval of the Fiscal Year 26 budget, including budget resolution.- Resolution 2025-11.

Charles Barnes, Finance Director

- 2) Consider and discuss, approve, reject, amend or revise a Resolution relating to the incurring indebtedness by the Trustees of the Bixby Public Works Authority in the amount of \$5,500,000.00 and waiving competitive bidding with respect thereto; and approving a loan and security agreement, note, sales tax agreement, and such other documents as may be necessary or required. Resolution 2025-9

Charles Barnes, Finance Director

- 3) Consider and discuss, approve, reject, amend or revise a Resolution relating to the incurring indebtedness by the Trustees of the Bixby Public Works Authority in the amount of \$4,500,000.00 and waiving competitive bidding with respect thereto; and approving a loan and security agreement, note, project agreement, and such other documents as may be necessary or required. Resolution 2025-10

Charles Barnes, Finance Director

- 4) Discussion, consideration and possible vote for approval of Ordinance 2514 amending and correcting Ordinance 2490 to conform to Resolution No. 2024-14, expenditure of funds.

Phil Frazier, City Attorney, Charles Barnes, Finance Director

- 5) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2514, making it effective immediately upon passage, since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Phil Frazier, City Attorney, Charles Barnes, Finance Director

- 6) Discussion, consideration, and possible approval of an agreement with Beck Design for architectural services related to the Dawes Building Office Renovation Project in the amount of \$29,000.00.

Joey Wiedel, City Manager

- 7) Discussion, consideration, and possible vote for approval of an agreement with Beck Design for architectural services related to the Police Department Office Renovation Project in the amount of \$226,250.00.

Joey Wiedel, City Manager

- 8) Discussion, consideration, and possible vote for approval to amend the agreement with Benham Design, LLC for engineering design services related to the replacement of the bridge deck on E. 121st Street over Haikey Creek; proposed fee is \$93,771; engineering design services will proceed upon approval.

Bea Aamodt, Public Works Director

- 9) Discussion, consideration, and possible vote for approval of an agreement with Professional Engineering Consultants (PEC) for engineering design services related to the E. 117th Street Drainage Improvements Project. Proposed fee is \$48,000.

Bea Aamodt, Public Works Director

- 10) Discussion, consideration, and possible vote for approval of Ordinance No. 2513, pertaining to the partial closure of a public utility easement located at 7225 East 112th Place South in the Woodcreek Addition, Bixby, Oklahoma, as requested by property owner Amber Morris.

Bea Aamodt, Public Works Director

- 11) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2513, making it effective immediately upon passage, since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Bea Aamodt, Public Works Director

- 12) City Manager's Report

- 13) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of May 23, 2025, on or before 5:00 p.m., at City Municipal Building, 111 N. Cabaniss Ave., Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 111 N Cabaniss Ave., Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.