

City Council Meeting Minutes

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby, OK 74008
April 14, 2025 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby City Council of the City of Bixby was posted on the bulletin board at the Bixby Municipal Building, 111 N. Cabaniss Ave., Bixby, OK 74008 on April 11, 2025, on or before 5:00 p.m.

Call to Order

Mayor Girard called the City Council Meeting to order at 6:10 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Brad Girard
Councilor Ken Hirshey
Councilor Bobby Schultz
Councilor Mike David
Councilor Ryan Payne

Staff Present

Joey Wiedel, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
Todd Blish, Police Chief
Joe Sherrell, Fire Chief
Bryan Toney, Public Information Officer

Pledge of Allegiance

Invocation

- 1) Administration of the Oath of Office to Mike David, as Council Member from Ward 1.
Judge Rush
Judge Jason Rush gives the oath of office to Council Member Mike David.
- 2) Administration of the Oath of Office to Ryan Payne, as Council Member from Ward 2.
Judge Rush
Judge Jason Rush gives the oath of office to Council Member Ryan Payne.

Consent Agenda

- 1) Minutes for the Work Session dated 3/24/25.
- 2) Minutes for the City Council Meeting dated 3/24/25.
- 3) Discuss and/or approve the retirement of Bixby Police Department Police Canine "Cyka" after 8 years of service to the City of Bixby and the surplus of the animal to his police handler, Officer Hunter Nahkala. Cyka is suffering from congenital hip and leg issues, preventing further service as a police service dog.
- 4) Consider and/or approve professional service agreement and purchase order to Crawford and Associates for FY-25 Financial Statement preparation and accounting assistance as needed in the amount of \$25,000 (General Fund portion).
- 5) Consider and/or approve FY26 Oklahoma Municipal League service Fees in the amount of \$14,140.39 (City portion).
- 6) Consider and Approve the renewal of the mowing contract with BOCA Outdoors for FY26 to mow Flood Protection Facilities for Fry Creek, Bixby Creek, and Haikey Creek.
- 7) Consider and Approve the renewal of the mowing contract with Prodigy Lawn and Care for FY26 to mow the Right of Way (R-O-W) for South Bixby Arterials.
- 8) Approve renewing mowing contract with Hartland Lawn Care for FY26 to mow Bixby Cemetery.
- 9) Discuss and/or approve accepting the final infrastructure for Christian Brothers Automotive.
- 10) Discuss and/or approve accepting the final infrastructure for Pecan Ridge Estates Subdivision.
- 11) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. WLO00072250243, Facility No. 1020418, The Reserve at Cedar Ridge, and SLO00072250244, Facility No. S20438, The Reserve at Cedar Ridge.
- 12) Discuss and/or approve the expenditure of up to \$15,000 from disaster recovery funds to replace the storm siren in the 8800 block of East 106th Street South within Quail Creek Park that was damaged and blown down during March windstorms. The expense is reimbursable through an OMAG insurance claim.
- 13) Consider and/or approve the expenditure of funds from the Attorney General's Safe-Grant of no more than \$25,500 for replacement of six (6) soon to be obsolete police in-car computer systems. The grant was awarded specifically for this purpose and the funds have been received by the city.
- 14) Consider and/or take action to approve the re-adoption of the City of Bixby - City Council Handbook originally adopted on March 30, 2015.
- 15) Consider and/or approve the Cummins - Fire Engine 2 Repair for \$30,899.63.
- 16) Consider and/or take action on renewal of licensing subscription for MyGov software to provide remote licensing and permitting for City customers. (\$24,354)

- 17) Consider and/or take action to purchase a one-year subscription to Placier.ai Civic Platform for \$24,000.00.
- 18) Consideration and approval of the sole source expenditure of up to \$21,161.54 for Network Equipment and labor from BTC Broadband for Bixby Fire Station #2.
- 19) Discussion, consideration, and possible vote for approval of a \$41,963.30 purchase from Capital Improvement Funds with Dell under state pricing for new desktops.
- 20) A proclamation proclaiming the week of May 13-19, 2025, as "National Telecommunicators Week."

Mayor Girard said Items 1-20 on the Consent Agenda are up for discussion and consideration.
Others who spoke: None

Mayor Girard made a motion to approve items 1-20 on the Consent Agenda, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried: 5-0

Ayes: Girard, Hirshey, Schultz, David, Payne

Nays: 0

Regular Agenda

- 1) Public Hearing: Discussion and recommendation on non-housing community development needs for the City of Bixby. The City of Bixby is planning to submit a FY2025 application to Tulsa County in the Metro Cities category. If awarded funds, the City is expecting to receive approximately \$95,626 in Tulsa County FY2025 Community Development Block Grant (C.D.B.G) funds from the U.S. Department of Housing and Urban Development.

Mayor Girard said Items 1 on the Regular Agenda is up for discussion and consideration.
Item presented by Bea Aamodt, Public Works Director
Others who spoke: None

Ms. Aamodt provided the council with an overview of the Community Development Block Grant (C.D.B.G). No one has signed up to speak on this item.

- 2) Discussion, consideration, and approval of a Resolution affirming the City of Bixby's commitment to utilize Community Development Block Grant (C.D.B.G) funding for the support of activities that provide decent housing and suitable living environments for persons of low to moderate income. Resolution 2025-6

Mayor Girard said Item 2 on the Regular Agenda is up for discussion and consideration.
Item presented by Bea Aamodt, Public Works Director
Others who spoke: None

Mayor Girard asks for a motion to approve item 2. Mayor Girard made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried: 5-0

Ayes: Girard, Schultz, Hirshey, David, Payne

Nays: 0

- 3) Consider, discuss, and approve Ordinance Number 2498, Bixby Easement Closure (B.X.E.C.) Number 25.02 Corvin. An easement closure of a sanitary sewer easement at a property located on

the North side of 151st St, approximately. 1,850 west of Harvard Ave in Section Seventeen (17), Township Seventeen (17) North, Range Thirteen (13) East, Tulsa County, Oklahoma.

Mayor Girard said Item 3 on the Regular Agenda is up for discussion and consideration.
Item presented by Bea Aamodt, Public Works Director
Others who spoke: None

Mayor Girard asks for a motion to approve item 3. Councilor David made a motion to approve, seconded by Mayor Hirshey. The vote was taken with the following results:

Carried: 5-0
Ayes: David, Girard, Schultz, Hirshey, Payne
Nays: 0

- 4) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2498 making it effective immediately upon passage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Mayor Girard said Item 4 on the Regular Agenda is up for discussion and consideration.
Item presented by Bea Aamodt, Public Works Director
Others who spoke: None

Mayor Girard asks for a motion to approve item 4. Mayor Girard made a motion to approve, seconded by Mayor Hirshey. The vote was taken with the following results:

Carried: 5-0
Ayes: Girard, Hirshey, Schultz, David, Payne
Nays: 0

- 5) Discussion, Consideration, and possible approval of the Purchase of Horton Ambulance through Servs (Order 21759) for \$418,682.00.

Mayor Girard said Item 5 on the Regular Agenda is up for discussion and consideration.
Item presented by Joe Sherrell, Fire Chief
Others who spoke: None

Mayor Girard asks for a motion to approve item 5. Councilor Schultz made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried: 5-0,
Ayes: Schultz, Hirshey, David, Payne, Girard
Nays: 0

- 6) Discussion, Consideration, and possible approval of the Purchase of Horton Ambulance through Servs (Order 21760) for \$418,682.00.

Mayor Girard said Item 6 on the Regular Agenda is up for discussion and consideration.
Item presented by Joe Sherrell, Fire Chief
Others who spoke: None

Mayor Girard asks for a motion to approve item 6. Councilor Schultz made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried:5-0

Ayes: Schultz, Hirshey, David, Payne, Girard

Nays: 0

- 7) City Manager's Report
City Manager Joey Wiedel provides an update as to upcoming city events and projects. City Manager's report attached to minutes for reference.
- 8) Adjournment
Adjournment was called at 6:44 pm



Mayor



City Clerk

[illegible]