



City of Bixby Bixby Public Works Authority Meeting Agenda

Monday, May 12, 2025

**Immediately Following the
City Council Meeting**

**Bixby Municipal Building
111 N. Cabaniss Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Chairman

Roll Call

Shannon Duran, City Clerk

Consent Agenda

Secretary's Report

Consider and Approve:

- 1) Approve minutes for the Bixby Public Works Authority Meeting dated 04/28/25.
- 2) Consider and/or approve payment in the amount of \$4,774.91 to Bemies Dirt, Sand & Gravels for the purchase and delivery of dirt used in the emergency construction of a coffer dam to repair the failed dike at the Flow Equalization Basin at the Wastewater Treatment Plant (WWTP).
- 3) Consider and/or approve payment in the amount of \$6,956 to Diversified Civil Contractors for the emergency construction of a coffer dam to repair the failed dike at the Flow Equalization Basin at the Wastewater Treatment Plant (WWTP).

Regular Agenda

- 1) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of May 9, 2025, on or before 5:00 p.m., at City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require a special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: City Municipal Building, 111 N. Cabaniss Avenue, Bixby, Oklahoma, 74008, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Regular Agenda Item Commentary

Item Title

Approve minutes for the Bixby Public Works Authority Meeting dated 04/28/25.

Initiator**Staff Information Source****Background****Exhibits**

1. 04.28.25 BPWA Minutes

Key Issue**Council Action****Recommendation****Item No:** 1.**Meeting Date**

May 12, 2025

Meeting

20250512 Bixby Public Works Authority Agenda

Bixby Public Works Authority Meeting Minutes

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby, OK 74008
April 28, 2025 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby Public Works Authority of the city of Bixby was posted on the bulletin board at the Bixby Municipal Building, 111 N. Cabaniss Ave., Bixby, OK 74008 on April 25, 2025, on or before 5:00 p.m.

Call to Order

Vice Mayor Founds called the Bixby Public Works Authority Meeting to order at 6:54pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Girard
Vice Mayor Schultz
Councilor Hirshey
Councilor David
Councilor Payne

Staff Present

Joey Wiedel, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
Todd Blish, Police Chief
Joe Sherrell, Fire Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Consent Agenda

- 1) Minutes for the Bixby Public Works Authority Meeting dated 04/14/25.
 - 2) Discuss and/or take action on purchasing unleaded gasoline and diesel for \$25,000.
- Mayor Girard said Items 1-2 on the Consent Agenda is up for discussion and consideration.

Mayor Girard asks for a motion to approve items 1-2. Vice Mayor Schultz made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried:5-0

Ayes: Schultz, Hirshey, Payne, David Girard

Nays: 0

Regular Agenda

1) Adjournment

Adjournment was called at 6:55 pm

Mayor

City Clerk

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Consider and/or approve payment in the amount of **\$4,774.91** to **Bemies Dirt, Sand & Gravels** for the purchase and delivery of dirt used in the emergency construction of a coffer dam to repair the failed dike at the **Flow Equalization Basin** at the Wastewater Treatment Plant (WWTP).

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Bea Aamodt

BACKGROUND: On May 1st, a structural failure was discovered in the dike of the Flow Equalization Basin at the Wastewater Treatment Plant (WWTP). The failure appears to have been caused by excessive ground saturation resulting from recent heavy rainfall, which led to the formation of a hole through the dike.

To contain the leak and prevent further damage, the City contracted Diversified Civil Contractors to construct a coffer dam, isolating the damaged area from the rest of the basin. A temporary repair was implemented to stabilize the situation.

City staff are currently evaluating options for a permanent repair solution.

The soil material used for the construction of the coffer dam was purchased from Bemies Dirt, Sand & Gravel.

EXHIBITS: None

KEY ISSUE: Infrastructure Repair

COUNCIL ACTION: Approve

RECOMMENDATION: Approve

ITEM NO: _____

MEETING DATE: 5/12/2025

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Consider and/or approve payment in the amount of **\$6,956** to **Diversified Civil Contractors** for the emergency construction of a coffer dam to repair the failed dike at the **Flow Equalization Basin** at the Wastewater Treatment Plant (WWTP).

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Bea Aamodt

BACKGROUND: On May 1st, a structural failure was discovered in the dike of the Flow Equalization Basin at the Wastewater Treatment Plant (WWTP). The failure appears to have been caused by excessive ground saturation resulting from recent heavy rainfall, which led to the formation of a hole through the dike.

To contain the leak and prevent further damage, the City contracted Diversified Civil Contractors to construct a coffer dam, isolating the damaged area from the rest of the basin. A temporary repair was implemented to stabilize the situation.

City staff are currently evaluating options for a permanent repair solution.

EXHIBITS: None

KEY ISSUE: Infrastructure Repair

COUNCIL ACTION: Approve

RECOMMENDATION: Approve

ITEM NO: _____

MEETING DATE: 5/12/2025

MEETING: BPWA