



City of Bixby City Council Meeting Agenda

Mayor Brad Girard
Council Member Ken Hirshey
Council Member Bobby Schultz
Council Member Mike David
Council Member Ryan Payne

Monday, April 28, 2025

6:00 PM

Bixby Municipal Building
111 N. Cabaniss Ave., Bixby,
OK 74008

Call to Order

Brad Girard, Mayor

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

- 1) Election of Mayor and Vice Mayor, pursuant to Bixby Charter Section 2.2 (A).

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the City Council Work Session Meeting dated 4/14/25.
- 2) Minutes for the City Council Meeting dated 04/14/25.
- 3) Minutes for the City Council Special Meeting dated 4/21/25.
- 4) A proclamation proclaiming the week of May 4 -10, 2025, as "Professional Municipal Clerks Week."
- 5) Consider and/or approve the Legacy Park Property Owners Association to install solar-light speed warning signs in the right of way within Legacy Park. The HOA voted in favor of funding installation of the devices and to any continual maintenance costs.
- 6) Discuss and/or take action on purchasing unleaded gasoline and diesel for \$25,000.

- 7) Discuss and/or approve payment to SystemOne for Staff Recruitment Services; \$17,000 fee.
- 8) Discuss and/or take action on awarding the FY26 ROW and Drainage Facilities Mowing Contracts.
- 9) Discussion, consideration and possible vote for approval of a Right-of-Way Easement to Oklahoma Natural Gas to cross the Haikey Creek Drainage Facility starting on Mingo Rd. midway between 131st and 141st streets.
- 10) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. WL000072250259, Facility No. 1020418, Robinson Ranch VI, and SL000072250260, Facility No. S20438, Robinson Ranch VI.
- 11) Discuss and/or consider approval of a Downtown Facade Grant Program application for Stepping Stone, located at 4 N Armstrong, Bixby, Oklahoma 74008, in the amount of \$10,000.
- 12) Discussion, consideration, and possible vote for approval of a \$21,786.50 purchase from Capital Improvement Funds with Dell under state pricing for new laptops.
- 13) Discussion, consideration, and possible vote for approval of a \$10,932.75 purchase from Capital Improvement Funds with CDW-G under state pricing for Commercial TVs for the Emergency Operations Center.
- 14) Consider and/or approve Resolution 2025-7 declaring certain dates designated for discharge and extended commercial sales for the Independence Day Season.

Regular Agenda

- 1) Police Promotional ceremonies/badge pinning for both Sergeant Blake Simpson and Corporal Mike Konshak being promoted to the rank of Police Lieutenant(s).
Todd Blish, Chief of Police
- 2) Discussion, consideration and possible vote for approval of purchasing and financing for One Pierce Enforcer Engine for the Bixby Fire Department through a 7-Year Turn-In Lease Plan with a total finance amount of \$1,002,845.00.
Joe Sherrell, Fire Chief
- 3) Discussion, consideration, and possible vote for approval to purchase two Fire Engines for the Bixby Fire Department through a 7-Year Turn-In Lease Plan, Total Financing of \$2,111,613.00.
Joe Sherrell, Fire Chief
- 4) Discussion, consideration and possible vote for approval of an Ordinance for closure of Bixby Easement Closure (B.X.E.C.) Number 25.01 Tanner. A utility easement at

a property located at Crossing at Conrad Village, 7542 and 7548 E.156th Place South.
Ordinance 2499

Bea Aamodt, Public Works Director

- 5) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2499, making it effective immediately upon passage, since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Bea Aamodt, Public Works Director

- 6) Discussion, consideration, and possible vote for approval of an Ordinance adding Chapter 8 to Title 8 of the Bixby City Code pertaining to the Fats, Oils, and Grease (FOG) regulations. -Ordinance 2500

Bea Aamodt, Public Works Director

- 7) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2500, making it effective immediately upon passage, since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Bea Aamodt, Public Works Director

- 8) Discussion, consideration, and possible vote for approval awarding the contract for the Bixhoma Lake Improvements Phase 1 Project to the lowest best bid.

Bea Aamodt, Public Works Director

- 9) City Manager's Report

- 10) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board the 25th day of April, 2025, on or before 5:00 p.m., at City Municipal Building, 111 N. Cabaniss Ave., Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt

state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 111 N Cabaniss Ave., Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.