



City of Bixby City Council Meeting Agenda

**Mayor Brad Girard
Council Member Ken Hirshey
Council Member Bobby Schultz
Council Member Mike David
Council Member Ryan Payne**

Monday, April 14, 2025

6:00 PM

**Bixby Municipal Building
111 N. Cabaniss Ave., Bixby,
OK 74008**

Call to Order

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

- 1) Administration of the Oath of Office to Mike David, as Council Member from Ward 1.

Judge Rush

- 2) Administration of the Oath of Office to Ryan Payne, as Council Member from Ward 2.

Judge Rush

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session dated 3/24/25.
- 2) Minutes for the City Council Meeting dated 3/24/25.
- 3) Discuss and/or approve the retirement of Bixby Police Department Police Canine "Cyka" after 8 years of service to the City of Bixby and the surplus of the animal to his police handler, Officer Hunter Nahkala. Cyka is suffering from congenital hip and leg issues, preventing further service as a police service dog.

- 4) Consider and/or approve professional service agreement and purchase order to Crawford and Associates for FY-25 Financial Statement preparation and accounting assistance as needed in the amount of \$25,000 (General Fund portion).
- 5) Consider and/or approve FY26 Oklahoma Municipal League service Fees in the amount of \$14,140.39 (City portion).
- 6) Consider and Approve the renewal of the mowing contract with BOCA Outdoors for FY26 to mow Flood Protection Facilities for Fry Creek, Bixby Creek, and Haikey Creek.
- 7) Consider and Approve the renewal of the mowing contract with Prodigy Lawn and Care for FY26 to mow the Right of Way (R-O-W) for South Bixby Arterials.
- 8) Approve renewing mowing contract with Hartland Lawn Care for FY26 to mow Bixby Cemetery.
- 9) Discuss and/or approve accepting the final infrastructure for Christian Brothers Automotive.
- 10) Discuss and/or approve accepting the final infrastructure for Pecan Ridge Estates Subdivision.
- 11) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. WLO00072250243, Facility No. 1020418, The Reserve at Cedar Ridge, and SLO00072250244, Facility No. S20438, The Reserve at Cedar Ridge.
- 12) Discuss and/or approve the expenditure of up to \$15,000 from disaster recovery funds to replace the storm siren in the 8800 block of East 106th Street South within Quail Creek Park that was damaged and blown down during March windstorms. The expense is reimbursable through an OMAG insurance claim.
- 13) Consider and/or approve the expenditure of funds from the Attorney General's Safe-Grant of no more than \$25,500 for replacement of six (6) soon to be obsolete police in-car computer systems. The grant was awarded specifically for this purpose and the funds have been received by the city.
- 14) Consider and/or take action to approve the re-adoption of the City of Bixby - City Council Handbook originally adopted on March 30, 2015.
- 15) Consider and/or approve the Cummins - Fire Engine 2 Repair for \$30,899.63.
- 16) Consider and/or take action on renewal of licensing subscription for MyGov software to provide remote licensing and permitting for City customers. (\$24,354)
- 17) Consider and/or take action to purchase a one-year subscription to Placier.ai Civic Platform for \$24,000.00.
- 18) Consideration and approval of the sole source expenditure of up to \$21,161.54 for Network Equipment and labor from BTC Broadband for Bixby Fire Station #2.

- 19) Discussion, consideration, and possible vote for approval of a \$41,963.30 purchase from Capital Improvement Funds with Dell under state pricing for new desktops.
- 20) A proclamation proclaiming the week of May 13-19, 2025, as "National Telecommunicators Week."

Regular Agenda

- 1) Public Hearing: Discussion and recommendation on non-housing community development needs for the City of Bixby. The City of Bixby is planning to submit a FY2025 application to Tulsa County in the Metro Cities category. If awarded funds, the City is expecting to receive approximately \$95,626 in Tulsa County FY2025 Community Development Block Grant (C.D.B.G) funds from the U.S. Department of Housing and Urban Development.

Bea Aamodt, Public Works Director

- 2) Discussion, consideration, and approval of a Resolution affirming the City of Bixby's commitment to utilize Community Development Block Grant (C.D.B.G) funding for the support of activities that provide decent housing and suitable living environments for persons of low to moderate income. Resolution 2025-6

Bea Aamodt, Public Works Director

- 3) Consider, discuss, and approve Ordinance Number 2498, Bixby Easement Closure (B.X.E.C.) Number 25.02 Corvin. An easement closure of a sanitary sewer easement at a property located on the North side of 151st St, approximately. 1,850 west of Harvard Ave in Section Seventeen (17), Township Seventeen (17) North, Range Thirteen (13) East, Tulsa County, Oklahoma.

Bea Aamodt, Public Works Director

- 4) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2498 making it effective immediately upon passage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Bea Aamodt, Public Works Director

- 5) Discussion, Consideration, and possible approval of the Purchase of Horton Ambulance through Servs (Order 21759) for \$418,682.00.

Joe Sherrell, Fire Chief

- 6) Discussion, Consideration, and possible approval of the Purchase of Horton Ambulance through Servs (Order 21760) for \$418,682.00.

Joe Sherrell, Fire Chief

- 7) City Manager's Report

- 8) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of April 11, 2025, on or before 5:00 p.m., at City Municipal Building, 111 N. Cabaniss Ave., Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 111 N Cabaniss Ave., Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.