



Amended City of Bixby City Council Meeting Agenda

Vice Mayor Robert Founds
Council Member Brad Girard
Council Member Ken Hirshey
Councilor Bobby Schultz

Monday, January 13, 2025

6:00 PM

City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008

Call to Order

Mayor Girard

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session dated 12/09/24.
- 2) Minutes for the City Council Meeting dated 12/09/24.
- 3) Consider and take action on Resolution Number 2025-1, calling for an election on April 1, 2025, for City Council Member for Ward 1 and Ward 2 in accordance with Article 6 Sec 6-4, of the Bixby City Charter.
- 4) Consider and/or approve the expenditure of \$60,692, including both vehicle costs in addition to equipment and installation for the replacement of a police vehicle totaled in an accident. Funding from insurance reimbursement through Capital Police Car account. Vehicle cost is less than the state bid through Smart Ford of Malvern, Arkansas.
- 5) Consider and/or approve purchase order to Hilltop Securities Asset Management to calculate potential arbitrage costs related to our series of General Obligation Bonds. This years' service agreement is in the amount of \$11,605.00.

- 6) Discuss and/or approve GIS Maintenance Fee for Range GIS, LLC to provide technical support and updates as needed for the GIS web viewer for the not-to-exceed fee of \$20,000
- 7) Consider and/or approve a project with Canfield Jenkins and Associates LLC to facilitate the process of developing a strategic plan involving various stakeholders and information, taking into special consideration the ambulance integration that is currently underway, with a Budget of \$14,000.

Regular Agenda

- 1) Acceptance of the FY-2024 Audit prepared by CREW Professional Group, LLP, Certified Public Accountants

Charles Barnes, Finance Director

- 2) Consider and/or take action to approve an Agreement with Roadway Asset Services (R.A.S.) for an assessment of Bixby's existing public roadway pavements; total fee is \$124,779.00.

Justin Dowd, City Engineer

- 3) Discussion, consideration, and possible vote for approval of revised Site Plan (BXSP-24.14); Courts & Commons.

Joey Wiedel, Interim City Manager

- 4) Discussion, consideration, and possible vote for approval of Preliminary Plat (BXPT-24.12); Reserve at Pecan Creek.

Joey Wiedel, Interim City Manager

- 5) Discussion, consideration, and possible vote for approval of Ordinance 2487 Bixby Planned Unit Development Major Amendment No. 2 BXPUD-21.01 MA.02; Deer Valley.

Joey Wiedel, Interim City Manager

- 6) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2487 making it effective immediately upon passage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Joey Wiedel, Interim City Manager

- 7) Discussion, consideration, and possible vote for approval of Bixby Preliminary Plat BXPT-24.13 for Deer Valley.

Joey Wiedel, Interim City Manager

- 8) Discussion, consideration, and possible vote for approval of Comprehensive Plan Amendment BXCP-24.04 for Bixby Meadows II.

Joey Wiedel, Interim City Manager

- 9) Discussion, consideration, and possible vote for approval of Ordinance 2488 for Bixby Zoning BXZO-24.07, a rezone for Bixby Meadows II.

Joey Wiedel, Interim City Manager

- 10) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2488 making it effective immediately upon passage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Joey Wiedel, Interim City Manager

- 11) Discussion, consideration, and possible vote for approval of Ordinance Number 2489 for Planned Unit Development BXPUD-24.08 for Bixby Meadows II.

Joey Wiedel, Interim City Manager

- 12) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2489 making it effective immediately upon passage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Joey Wiedel, Interim City Manager

- 13) Motion to enter into Executive Session:

a. Confidential communications and discussions among the City Council and its attorney regarding possibly filling the vacancy to the Bixby City Council for Ward 2 filling the resigned seat of Brian Guthrie according to City Charter, Sec. 2.9, Council Vacancies. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes Section 307.B.4.

Brad Girard, Mayor

- 14) Motion to Exit Executive Session.

Brad Girard, Mayor

- 15) Consider and take any necessary action resulting from the discussion on appointing a person to fill the vacancy, Council member, Ward 2, according to City Charter, Sec. 2.9, Council Vacancies.

Brad Girard, Mayor

- 16) City Manager's Report

- 17) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

- 18) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of January 10, 2025, on or before 5:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.