



City of Bixby City Council Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Robert Founds
Council Member Brad Girard
Council Member Ken Hirshey
Councilor Bobby Schultz**

Monday, October 14, 2024

6:00 PM

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session dated 09/23/24.
- 2) Minutes for the City Council Meeting dated 09/23/24.
- 3) Public notice schedule for the Bixby Work Session meetings for calendar year 2025.
- 4) Public notice schedule for the Bixby City Council meetings for calendar year 2025.
- 5) Public notice schedule for the Bixby Industrial Authority meetings for calendar year 2025
- 6) Discuss and consider approval of a Downtown Facade Grant Program application for Cookie Advantage, located at 7 N Armstrong, Bixby, Oklahoma 74008, in the amount of \$7,209.65.

- 7) Discuss and/or approve the surplus sale/officer buy-back of 65 obsolete police duty weapons at \$175 each through a licensed firearms dealer with funds received to be deposited to the police firing range supplies account in the general fund and any unsold weapons to be destroyed.
- 8) Approve final acceptance of the 151st and Kingston Infrastructure Package Project and a final contract amount of \$2,099,409.48.
- 9) Approve final acceptance of the Washington Irving River Access Park Project and a final contract amount of \$4,377,480.24.
- 10) Discuss and/or approve accepting infrastructure for Rowan Grove Subdivision.
- 11) Consider and/or take action to approve an Agreement with Benham for a technical memo detailing design options for the 2021 Bond - Mingo Road: 111th Street to 101st Street; total fee is \$43,376.00.
- 12) Consider and/or take action to approve an Agreement with Benham for a technical memo detailing design options for the 2021 Bond Project - 161st Street: Memorial Drive to Central Intermediate School; total fee is \$23,200.00.
- 13) Discuss and/or take action on Utility Easement Dedication to serve Robinson Ranch V.

Regular Agenda

- 1) Discussion, consideration, and possible vote to award the contract for the 12-inch Water Line Replacement - Snake Creek Crossing to Stronghand, LLC. Total Project cost is \$351,690.93.

Justin Dowd, City Engineer

- 2) City Manager's Report

- 3) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

- 4) Motion to enter into Executive Session

- a. Discussion on the annual employee performance and employment contract review of the City Manager. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1.
- b. Discussion on legal services performance and contract review. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1.

Brian Guthrie, Mayor

- 5) Motion to exit Executive Session and reconvene in open session.
Brian Guthrie, Mayor
- 6) Consider and take any necessary action resulting from the annual employee performance and employment contract reviews of the City Manager.
Brian Guthrie, Mayor
- 7) Consider and take any necessary action resulting from the review of the legal services performance and contract reviews.
Brian Guthrie, Mayor
- 8) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of October 11, 2024, on or before 5:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

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Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.