



City of Bixby City Council Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Robert Founds
Council Member Brad Girard
Council Member Ken Hirshey
Councilor Bobby Schultz**

**Monday, September 23,
2024**

6:00 PM

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session dated 8/26/24.
- 2) Minutes for the City Council Meeting dated 8/26/24.
- 3) Consider and/or approve a Temporary Construction Easement Dedication by the Larry D. Henderson Trust.
- 4) Consider and/or approve a Waterline Easement Dedication by the Larry D. Henderson Trust.
- 5) Consider and/or approve a Temporary Construction Easement Dedication by the Charles D. Unruh and Debra S. Colpitt Revocable Trust.
- 6) Consider and/or approve a Waterline Easement Dedication by the Charles D. Unruh and Debra S. Colpitt Revocable Trust.

- 7) Consider and/or approve a Sanitary Sewer Easement Dedication by Dewayne Corvin.
- 8) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. WL000072230811, Facility No. 3007243, Enclave Commercial Project, and SL000072230812, Facility No. S20438, Enclave Commercial Project.
- 9) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. SL000072240368, Facility No. S20438, The Preserve Sanitary Sewer Line Extension.
- 10) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. WL000072240306, Facility No. 3007243, Public Roadway and Waterline at Henson Square.
- 11) Consider and approve the OMAG (Oklahoma Municipal Assurance Group) recommendation for denial for claimant Ronald Ray, Claim 215301-1-MR.
- 12) Resolution No. 2024-16, providing for the annual renewal, ratification and reaffirmation, in Fiscal Year 2024-2025, of a certain Security Agreement between the City of Bixby and the Bixby Public Works Authority, dated November 30, 2017.
- 13) Consider and/or approve purchase order to Tulsa County Assessor for visual inspection costs in the amount of \$27,745.04 for FY25.
- 14) Discuss and/or approve purchasing 2024 Ford F550 for the Street Department from Bill Knight Ford; total \$70,248.
- 15) Approve final acceptance of the CDBG FY22 Dawes Storm Sewer Project with a final contract amount of \$296,802.50.
- 16) Consider and/or take action to approve an Agreement with Freese and Nichols, Inc. for a technical memo detailing necessary improvements at the Springtree Lift Station; total fee is \$25,819.00.
- 17) Consider and/or take action to approve an Agreement with Kimley-Horn and Associates, Inc. (K.H.) for a technical memo detailing design options for the 2021 Bond - Mingo Road to Garnett Road Projects to include: 131st Street Rehabilitation and Roundabout Feasibility; total fee is \$39,500.00.
- 18) Consider and/or take action to approve an Agreement with Holloway, Updike, and Bellen (H.U.B.) for an update to the existing water distribution system hydraulic model.
- 19) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. WL000072240599, Facility No. 3007243, The Preserve Blocks 1-4, and SL000072240598, Facility No. S20438, The Preserve Blocks 1-4.
- 20) Discuss and/or approve accepting infrastructure Emergency Traffic Signal for Fire Station #1, located at 151st Street South and Sheridan.

- 21) Discuss and/or approve Change Order No.1 for the Public Works Facility Project; no added cost
- 22) Consider and/or approve the expenditure of up to \$136,000 from Capital Police Car funds, previously approved as a part of the 2025 budget, for purchasing three Dodge Durango police vehicles at state contract price from Bob Howard Ford. Vehicles will replace two wrecked vehicles and one high mileage vehicle.
- 23) Consider and/or approve the expenditure of up to \$16,900 for purchase of four police in-car laptop computers from funds approved in the 2025 Capital police computer funds at state contract price.
- 24) Consider and/or approve expenditure from the approved 2025 Police Vehicle/Equipment account of up to \$21,400 for radio equipment for new vehicles from Harris L3 Radio at state contract price. Sole vendor purchase due to our Harris Radio system.
- 25) Discussion, consideration, and possible vote for approval of a \$126,356.30 purchase from Capital Improvement Funds with Dell under state pricing for hardware upgrades to enhance Information Technology Infrastructure and Cybersecurity.
- 26) Discussion, consideration, and possible vote for approval of a \$167,133.31 purchase from Capital Improvement Funds with CDW-G under state pricing for software upgrades to enhance the Information Technology Infrastructure and Cybersecurity.
- 27) Consider and/or approve the expenditure of up to \$49,854 from Police Capital Equipment funds, approved in the 2025 budget, for unfitting of equipment for new cars, purchase of lights, partitions, wiring, and labor from Dana Safety Supply.

Regular Agenda

- 1) Consider, discuss, amend, approve, reject or defer a resolution fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold and authorizing the clerk to give notice of said sale as required by law. Resolution 2024-15

Charles Barnes, Finance Director

- 2) Discuss and/or take action on Contract Amendment No. 1 to the architectural services agreement with Beck Design for an enhanced site design with the Performing Arts Center in Downtown.

Jared Cottle, City Manager

- 3) City Manager's Report

- 4) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

5) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of September 20, 2024, on or before 5:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.