



City of Bixby City Council Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Robert Founds
Council Member Brad Girard
Council Member Ken Hirshey
Councilor Bobby Schultz**

Monday, August 26, 2024

6:00 PM

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session dated 8/12/24.
- 2) Minutes for the City Council Meeting dated 08/12/24.
- 3) Minutes for the Personnel and Council Retreat dated 8/16/24-8/17/24.
- 4) Discuss and/or approve a School Resource Officer (SRO) contract between the City of Bixby and Bixby Public Schools for two (2) Officers for the 2024-2025 school year in the amount of \$165,265.80.
- 5) Discuss and/or approve School Resource Officer (SRO) contract between the City of Bixby and Bixby Public Schools for two (2) Officers for the 2024-2025 school year in the amount of \$126,329.90.

- 6) Discuss and/or approve the purchase of Bunker gear for the fire department's new firefighter in the amount of \$27,628.00.
- 7) Consider and/or approve the purchase of an upgrade of DIGI Security Systems for Fire Station 2 in the amount of \$15,593.16.
- 8) Consider and/or approve an agreement with Ice Challenge Enterprises, LLC for the skating rink installation, dismantling, and service for the 2024 season.
- 9) Consider and/or approve annual renewal website hosting and software package from CivicPlus, Inc. for FY25 in the amount of \$20,832.02. (City portion is \$10,918.81)
- 10) Consider and/or approve entering an agreement with Crossroads Communications for public communication services not to exceed \$15,000.00.
- 11) Discuss and/or approve an Amendment to the contract with Planning Design Group (P.D.G.) for the design of the Posey Creek Trail Project; the fee is \$16,500.
- 12) Consider and/or approve Correction Scrivner's Error – Resolution No. 2024-14 Continuation of 1% sales tax.

Regular Agenda

- 1) Discussion, consideration, and possible vote for approval of Final Plat (B.X.P.T.) 23.14; The Fountains.
Joey Wiedel, Development Services Director
- 2) Discussion, consideration, and possible vote for approval of Final Plat (B.X.P.T.) 23.04; Henson Square.
Joey Wiedel, Development Services Director
- 3) Discussion, consideration, and possible vote for approval of Site Plan (B.X.S.P.) 24.11; First National Bank.
Joey Wiedel, Development Services Director
- 4) Discussion, consideration, and possible vote for approval of Site Plan (B.X.S.P.) 24.12; Spartan Square.
Joey Wiedel, Development Services Director
- 5) Discussion, consideration, and possible vote for approval of Planned Unit Development (B.X.P.U.D.) 24.05; Midland Development and Ordinance Number 2480.
Joey Wiedel, Development Services Director
- 6) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2480 making it effective immediately upon passage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.
Joey Wiedel, Development Services Director

- 7) Discussion, consideration, and possible vote for approval of Planned Unit Development Major Amendment No. 1 (B.X.P.U.D.) 22.02 MA.01; Spartan Square and approve Ordinance 2479.

Joey Wiedel, Development Services Director

- 8) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2479 making it effective immediately upon passage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Joey Wiedel, Development Services Director

- 9) Discussion, consideration, and possible vote for approval of Planned Unit Development Major Amendment No. 1 (B.X.P.U.D.) 21.07 MA.01; Haikey Creek and approve Ordinance 2481.

Joey Wiedel, Development Services Director

- 10) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2481 making it effective immediately upon passage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Joey Wiedel, Development Services Director

- 11) Motion to enter into Executive Session

- a. *Discussion on the annual employee performance and employment contract review of the City Manager. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1.*
- b. *Discussion on legal services performance and contract review. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1.*

Brian Guthrie, Mayor

- 12) Consider and take any necessary action resulting from the annual employee performance and employment contract reviews of the City Manager.

Brian Guthrie, Mayor

- 13) Consider and take any necessary action resulting from the review of the legal services performance and contract reviews.

Brian Guthrie, Mayor

- 14) City Manager's Report

- 15) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

16) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of August 23, 2024, on or before 5:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

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Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.