



City of Bixby Bixby Public Works Authority Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Robert Founds
Council Member Brad Girard
Council Member Andrew Revelis
Council Member Ken Hirshey**

Monday, August 12, 2024

**Immediately Following the
City Council Meeting**

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Chairman

Roll Call

Shannon Duran, City Clerk

Consent Agenda

Secretary's Report

Consider and Approve:

- 1) Minutes for Bixby Public Works Authority Meeting 07/22/24.
- 2) Discuss and/or take action on approving payment of Discharge Permit Fees for the Bixby Water Reclamation Facility to the Department of Environmental Quality; \$11,061.58.
- 3) Discuss and/or approve payment to McGuire Brothers Construction for emergency sanitary sewer repair at 14215 S New Haven; total cost of \$14,679.07.

Regular Agenda

- 1) New Business
In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
- 2) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of MONTH DD, 2024, on or before 5:00 p.m., at City Hall, 116 W. Needles Avenue, Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require a special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Consent Agenda Item Commentary

Item Title

Minutes for Bixby Public Works Authority Meeting 07/22/24.

Initiator**Staff Information Source****Background****Exhibits**

1. Bixby Public Works Authority MInutes 07/22/24

Key Issue**Council Action****Recommendation****Item No:** 1.**Meeting Date**

August 12, 2024

Meeting

20240812 Bixby Public Works Authority

Bixby Public Works Authority Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
August 12, 2024 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby Public Works Authority of the city of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 20, 2024, on or before 5:00 p.m.

Call to Order

Roll Call

Consent Agenda

- 1) Minutes for Bixby Public Works Authority Meeting 07/22/24.
- 2) Discuss and/or take action on approving payment of Discharge Permit Fees for the Bixby Water Reclamation Facility to the Department of Environmental Quality; \$11,061.58.
- 3) Discuss and/or approve payment to McGuire Brothers Construction for emergency sanitary sewer repair at 14215 S New Haven; total cost of \$14,679.07.

Regular Agenda

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- 2) Adjournment

Mayor

City Clerk

Consent Agenda Item Commentary

Item Title

Discuss and/or take action on approving payment of Discharge Permit Fees for the Bixby Water Reclamation Facility to the Department of Environmental Quality; \$11,061.58.

Initiator

Bea Aamodt

Staff Information Source

Bea Aamodt

Background

The fees for the annual Non-Industrial Discharge Permit for the Bixby Water Reclamation Facility are due. The amount is \$11,061.58.

Exhibits**Key Issue**

Recurring Regulatory Fee

Council Action

Approve

Recommendation

Approve

Item No: 2.**Meeting Date**

August 12, 2024

Meeting

20240812 Bixby Public Works Authority

Consent Agenda Item Commentary

Item Title

Discuss and/or approve payment to McGuire Brothers Construction for emergency sanitary sewer repair at 14215 S New Haven; total cost of \$14,679.07.

Initiator

Bea Aamodt

Staff Information Source

Erik Dye

Background

A sanitary sewer crossing at 14215 South New Haven failed. McGuire Brothers was immediately mobilized to repair the break.

Exhibits

1. 2024-07-15-EmergencySewerRepair-Estimate-3-Final

Key Issue

Infrastructure Repair

Council Action

Approve

Recommendation

Approve

Item No: 3.**Meeting Date**

August 12, 2024

Meeting

20240812 Bixby Public Works Authority



Phone: (918) 266-0209 Fax: (918) 266-0235

19711 EAST 6TH STREET
TULSA, OK 74108
F.EIN 73-0706102

INVOICE

Invoice No. 195546
Date 7/16/2024
Order No. 24108737
Customer ID MCGUIREBRO
Salesperson HOUSE ACCOUNT

BILL TO:	SHIP TO:
MCGUIRE BROTHERS CONST. CO. 8415 S. REGENCY DRIVE TULSA, OK 74131	MCGUIRE BROTHERS CONST. CO. BIXBY EMERGENCY 14215 S NEWHAVEN AVE BIXBY, OK

F.O.B. POINT		SHIP VIA		TERMS	CUSTOMER P.O. NO.	ORDERED BY	DATE SHIPPED	
		OUR TRUCK		Net 10th Prox			7/12/2024	
LINE NBR	QTY ORDERED	QTY SHIPPED	QTY BO	ALL MATERIALS SUBJECT TO MANUFACTURE'S WARRANTIES		UNITS	PRICE	EXT. PRICE
01	20.00	20.00	0.00	18" DR-18 PVC PIPE		EA	74.90	1,498.00
02	2.00	2.00	0.00	18" HYMAX CPLG		EA	1,912.00	3,824.00

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202408

Tax Description	Tax Rate	Sales Total	Freight	Tax Total	Tax Exempt
OKST,WC	5.800	5,322.00	0.00	308.68	
TOTAL					5,322.00

TERMS NET 10th
PAY FROM THIS INVOICE, STATEMENTS FAXED UPON REQUEST
A FINANCE CHARGE OF 1-1/2 % PER MONTH, EQUAL TO 18% PER YEAR WILL BE ADDED TO ALL PAST DUE ACCOUNTS



RECEIVED
JUL 16 2024

Dolese Bros. Co.
Oklahoma City, OK
Phone (405) 235-2311

Invoice	RM24038381
Date	7/12/2024
Page	1/1
Customer #	MCG670

Sold To:
MCGUIRE BROTHERS CONSTRUCTION INC
8415 S REGENCY DR
TULSA OK 74131

Delivered To:

14215 SOUTH NEW HAVEN AVENUE

Original Inv #	Original Order Date	Project #		Project Name	
	0/0/0000				
Purchase Order #	Customer Job #	Product #	F.O.B		Order #
202408					26429
Req Ship Date	Location	Delivery Doc. #	Tax Schedule ID		Master #
0/0/0000	BIXBY CONCRETE		7203		3468576

Ticket #	Truck #	Quantity	Plant	Item #	UOM	Description	Unit Price	Ext. Price
26457891	205247	8.00	264	T355N0	CY	3500 PSI #57	147.00	1,176.00

PAST DUE BALANCES WILL BE SUBJECT TO ALLOWABLE INTEREST CHARGES

Total Cubic Yards: 8.00

Payment Terms: NET 15TH FOL MO

PLEASE REMIT TO:
Dolese Bros. Co.
PO Box 960144
Oklahoma City, OK 73196-0144
FEI 73-1359190

Subtotal	\$1,176.00
Misc	\$0.00
Tax	\$104.87
Freight	\$0.00
Adjustment	\$0.00
Total	\$1,280.87

Please include your account number and invoice number(s) on your check.

Thank you for your business!

~
202408



Anchor Stone Company

Please Remit to: Department 1994, Tulsa, OK 74182
Phone: (918) 744-8820 Fax: (918) 748-8838 Dispatch: (918) 438-1060

TERMS: Net 30 Days

INVOICE

Invoice Number: 2417111 09

Invoice Date 7/12/2024
Page 1
PO Number: 2024-08
Order Number: 2024-08

71301000
MCGUIRE BROTHERS
8415 S REGENCY DR

TULSA
OK 74131

Delivery Address

Emergency Waterline
Bixby

RECEIVED

JUL 12 2024

Ticket Number	Truck Number	Ticket Date	Tons	Material Total	Haul Total	Tax Total	Surchg Total	Ticket Total
9297 12" RIP RAP				\$14.60/Ton	/Ton	357		
308932	M20	7/12/2024	13.24	193.30		11.60		204.90
309064	M20	7/12/2024	13.07	190.82		11.45		202.27
Product Total			26.31	384.12		23.05		407.17
Invoice Total			26.31	384.12		23.05		\$407.17

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Thursday 1 loader 2 hrs
5 men 6 hrs
Friday
7 ft 18" c900
2 18" Hymax collars
2 loads 12" R.P. RAP
1 mini hoe 8 hrs
1 loader 8 hrs
9 yard concrete
5 men 9 hrs

Regular Agenda Item Commentary

Item Title

New Business

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Initiator**Staff Information Source****Background****Exhibits****Key Issue****Council Action****Recommendation****Item No:** 1.**Meeting Date**

August 12, 2024

Meeting

20240812 Bixby Public Works Authority