

Bixby Public Works Authority Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008

July 8, 2024 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby Public Works Authority of the city of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 20, 2024, on or before 5:00 p.m.

Call to Order

Vice Mayor Founds called the Bixby Public Works Authority Meeting to order at 6:18 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Guthrie (Not Present)
Vice Mayor Founds
Councilor Girard (Not Present)
Councilor Hirshey
Councilor Schultz

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
Joey Wiedel, Development Services Director
Joe Sherrell, Deputy Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Consent Agenda

- 1) Approve Bixby Public Works Authority Minutes dated 06/24/24.
- 2) Consider and/or approve Purchase Orders for FY25 for the Water Department as follows:
 - **Accurate Labs for \$20,000** water – DBP, Lead, Copper, Bac-T Testing
 - **Core and Main for \$75,000** – Plumbing Parts
 - **Core and Main for \$125,000** – Neptune AMR meter purchase
 - **Utility Supply - \$25,000** – Plumbing Parts
- 3) Consider and/or approve Purchase Orders for FY25 for the Bixby Water Reclamation Facility as follows:

- **Polydyne for \$54,200** – Purchase Polymer
- **Hawkins Chemical for \$17,200** – Sodium Hypochlorite, Ferric
- **American Environmental Landfill for \$72,000** – Sludge Tipping Fees

- 4) Consider and/or approve payment to McGuire Brothers Construction for emergency waterline repair at Memorial Drive and Fry Ditch; total cost of \$14,200.
- 5) Consider and/or approve the contract with GFAC Materials Testing for Testing Services for the Public Works Facility for \$49,100.

Vice Mayor Founds said Item 1-5 on the Consent Agenda is up for discussion and consideration.

Vice Mayor Founds asks for a motion to approve items 1-5 on the Consent Agenda. Councilor Hirshey made a motion to approve, seconded by Councilor Schultz. The vote was taken with the following results:

Carried:3-0

Ayes: Hirshey, Schultz, Founds.

Nays: 0

Not Present: Guthrie, Girard

Regular Agenda

- 1) Discuss and/or approve purchasing a centrifuge rotating assembly for \$250,000 from GEA Mechanical Equipment.

Vice Mayor Founds said Item 1 on the Consent Agenda is up for discussion and consideration.

Item presented by Bea Aamodt, Public Works Director

Others who spoke: Jacob Smith, Project Manager of the Waste Water Treatment Plant

Councilor Hirshey and Vice Mayor Founds request information as to the need for the equipment. Ms. Aamodt advises the council on the need for equipment for the Waste Water Treatment Plant to process the city's wastewater. The final stage is get the sludge out of the water and this equipment will be for the transportation of the sludge. Discussion ensued as to the processes. Ms. Aamodt recommends the purchase as it is an import part of the process and the equipment has been budgeted for this fiscal year. Councilor Hirshey inquires as to further information as to the equipment details.

Vice Mayor Founds asks for a motion to approve items 1-10. Councilor Hirshey made a motion to approve, seconded by Councilor Schultz. The vote was taken with the following results:

Carried:3-0

Ayes: Hirshey, Schultz, Founds,

Nays: 0

Not Present: Guthrie, Girard

- 2) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No new business.

- 3) Adjournment

An adjournment was called at 6:23 pm



City Clerk

A handwritten signature in blue ink, appearing to be "R. D. H.", written over a horizontal line.

Mayor