



City of Bixby Bixby Public Works Authority Meeting Agenda

Monday, July 22, 2024

**Immediately Following the
City Council Meeting**

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Chairman

Roll Call

Shannon Duran, City Clerk

Consent Agenda

Secretary's Report

Consider and Approve:

- 1) Minutes for the Bixby Public Works Authority Meeting dated 07/11/24.
- 2) Consider and/or approve the purchase of a 47 HP Pump for SpringTree Lift Station from Haynes Equipment for \$26,849.
- 3) Discuss and/or take action on purchasing unleaded gasoline and diesel for \$25,000.

Regular Agenda

- 1) New Business
In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
- 2) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of July 19, 2024, on or before 5:00 p.m., at City Hall, 116 W. Needles Avenue, Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require a special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Consent Agenda Item Commentary

Item Title

Minutes for the Bixby Public Works Authority Meeting dated 07/11/24.

Initiator**Staff Information Source****Background****Exhibits**

1. BPWA Minutes 7/8/24

Key Issue**Council Action****Recommendation****Item No:** 1.**Meeting Date**

July 22, 2024

Meeting

20240722 Bixby Public Works Authority Agenda

Bixby Public Works Authority Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
July 8, 2024 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby Public Works Authority of the city of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 20, 2024, on or before 5:00 p.m.

Call to Order

Vice Mayor Founds called the Bixby Public Works Authority Meeting to order at 6:18 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Guthrie (Not Present)
Vice Mayor Founds
Councilor Girard (Not Present)
Councilor Hirshey
Councilor Schultz

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
Joey Wiedel, Development Services Director
Joe Sherrell, Deputy Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Consent Agenda

- 1) Approve Bixby Public Works Authority Minutes dated 06/24/24.
- 2) Consider and/or approve Purchase Orders for FY25 for the Water Department as follows:
 - **Accurate Labs for \$20,000** water – DBP, Lead, Copper, Bac-T Testing
 - **Core and Main for \$75,000** – Plumbing Parts
 - **Core and Main for \$125,000** – Neptune AMR meter purchase
 - **Utility Supply - \$25,000** – Plumbing Parts
- 3) Consider and/or approve Purchase Orders for FY25 for the Bixby Water Reclamation Facility as follows:

- **Polydyne for \$54,200** – Purchase Polymer
- **Hawkins Chemical for \$17,200** – Sodium Hypochlorite, Ferric
- **American Environmental Landfill for \$72,000** – Sludge Tipping Fees

- 4) Consider and/or approve payment to McGuire Brothers Construction for emergency waterline repair at Memorial Drive and Fry Ditch; total cost of \$14,200.
- 5) Consider and/or approve the contract with GFAC Materials Testing for Testing Services for the Public Works Facility for \$49,100.

Vice Mayor Founds said Item 1-5 on the Consent Agenda is up for discussion and consideration.

Vice Mayor Founds asks for a motion to approve items 1-5 on the Consent Agenda. Councilor Hirshey made a motion to approve, seconded by Councilor Schultz. The vote was taken with the following results:

Carried:3-0

Ayes: Hirshey, Schultz, Founds,

Nays: 0

Not Present: Guthrie, Girard

Regular Agenda

- 1) Discuss and/or approve purchasing a centrifuge rotating assembly for \$250,000 from GEA Mechanical Equipment.

Vice Mayor Founds said Item 1 on the Consent Agenda is up for discussion and consideration.

Item presented by Bea Aamodt, Public Works Director

Others who spoke: Jacob Smith, Project Manager of the Waste Water Treatment Plant

Councilor Hirshey and Vice Mayor Founds request information as to the need for the equipment. Ms. Aamodt advises the council on the need for equipment for the Waste Water Treatment Plant to process the city's wastewater. The final stage is get the sludge out of the water and this equipment will be for the transportation of the sludge. Discussion ensued as to the processes. Ms. Aamodt recommends the purchase as it is an import part of the process and the equipment has been budgeted for this fiscal year. Councilor Hirshey inquires as to further information as to the equipment details.

Vice Mayor Founds asks for a motion to approve items 1-10. Councilor Hirshey made a motion to approve, seconded by Councilor Schultz. The vote was taken with the following results:

Carried:3-0

Ayes: Hirshey, Schultz, Founds,

Nays: 0

Not Present: Guthrie, Girard

- 2) New Business
In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No new business.

- 3) Adjournment

An adjournment was called at 6:23 pm

Mayor

City Clerk

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Approve purchase of 47 HP Pump for Spring Tree Lift Station from Haynes Equipment for \$26,849

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Heath Wright

BACKGROUND: The second of the 30-yr old pumps at the Spring Tree Lift Station has failed and needs to be replaced. Because of the cost of replacement parts for an outdated pump, purchasing a new replacement pump makes more sense financially.

Council approved the replacement of one pump on 2/26/24.

EXHIBITS: None

KEY ISSUE: Lift Station Maintenance

COUNCIL ACTION: Approve

RECOMMENDATION: Approve

ITEM NO: _____

MEETING DATE: 7/22/2024

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or take action on purchasing unleaded gasoline and diesel for \$25,000

INITIATOR: Bea Aamodt

STAFF INFORMATION SOURCE: Heath Wright

BACKGROUND: Renewable Purchase Order to purchase gasoline and Diesel. Quotes are obtained before purchasing fuel to purchase at the lowest possible price per gallon.

EXHIBITS: None

KEY ISSUE: Gasoline and Diesel for city vehicles and equipment

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve.

ITEM NO: _____

MEETING DATE: 07-22-24

MEETING: BPWA