

Bixby Public Works Authority Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
May 28, 2024 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby Public Works Authority of the city of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on May 24, 2024, on or before 5:00 p.m.

Call to Order

Mayor Guthrie called the meeting to order at 7:23pm

Roll Call

Consent Agenda

- 1) Minutes from Bixby Public Works Meeting 05/13/2024.
- 2) Consider and/or take action to approve a purchase order to the Oklahoma Municipal Assurance Group for the renewal of BPWA's property insurance in the amount of \$88,490.00 (BPWA's portion of the total bill).
- 3) Consider and/or take action to approve a purchase order to the Oklahoma Municipal Assurance Group for renewal of the city's general liability and automobile insurance in the amount of \$46,097.20 (BPWA's portion of total bill).

Mayor Guthrie said Item 1-3 on the Consent Agenda is up for discussion and consideration.

Mayor Guthrie asks for a motion to approve item 1-3. Vice Mayor Founds made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried:5-0

Ayes: Founds, Hirshey, Schultz, Girard, Guthrie

Nays: 0

Regular Agenda

- 1) Discussion, consideration, and possible vote for approval of the Fiscal Year (FY) 2025 budget, including budget resolution.

Mayor Guthrie said Item 1 on the Regular Agenda is up for discussion and consideration.

Item presented by Charles Barnes, Finance Director

Others who spoke:

Mayor Guthrie asks for a motion to approve item 1. Councilor Girard made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried:5-0

Ayes: Girard, Revelis, Hirshey, Founds, Guthrie
Nays: 0

- 2) Discussion, consideration, and possible vote for approval of an amendment to the contract with CH2M HILL Engineers, Inc., a subsidiary of Jacobs Engineers, to perform the Operations and Maintenance (O&M) of the Bixby Water Reclamation Facility for FY25 with a fee of \$853,358 and \$45,000 Repair Allowance.

Mayor Guthrie said Item 2 on the Regular Agenda is up for discussion and consideration.
Item presented by Bea Aamodt, Public Works Director
Others who spoke:

Bea gave an overview of the Water Reclamation project funds. Further discussions were held as to the fees from last year's budget.

Mayor Guthrie asks for a motion to approve item 2. Councilor Hirshey made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

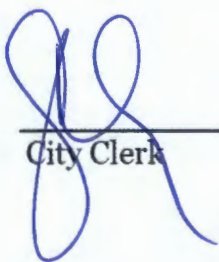
Carried:5-0
Ayes: Hirshey, Founds, Scultz, Girard, Guthrie
Nays: 0

- 3) New Business
In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Mayor Guthrie says no new business.

- 4) Adjournment

An adjournment was called at 7:28 pm.



City Clerk





Mayor