



City of Bixby City Council Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Robert Founds
Council Member Brad Girard
Council Member Ken Hirshey
Council Member Bobby Schultz**

Monday, June 10, 2024

6:00 PM

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

- 1) Administration of the Oath of Office for City Attorney, Phil Frazier.

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the City Council Meeting dated 05/28/24.
- 2) Consider and/or approve annual maintenance with Tyler Technologies (INCODE) for FY-25 the amount of \$41,920.28 (General Fund's portion).
- 3) Consider and/or approve FY25 Oklahoma Municipal League service fees in the amount of \$13,651.30 (City portion).
- 4) Consider and/or approve the annual maintenance renewal fee for CivicClerk with CivicPlus for the FY-25 in the amount of \$10,173.43.

- 5) Consider and/or approve a contract between the City of Bixby and the Humane Society of Tulsa for the shelter and quarantine of stray animals impounded by the city. This will replace the contract currently in place with Horizon Animal Hospital.
- 6) Consider and/or approve OMAG FY25 Escrow Use Form to apply \$20,173.80 in FY24 Escrow to the FY25 Worker's Compensation Insurance renewal.
- 7) Consider and/or approve Worker's Compensation Insurance renewal for FY-25 in the amount of \$191,543.84 (City portion of total bill, after FY24 Workers Comp Escrow is applied).
- 8) Consider and/or approve the renewal of the mowing contract with BOCA Outdoors for FY25 to mow Flood Protection Facilities.
- 9) Consider and/or approve the renewal of the mowing contract with Hartland Lawn Care for FY25 to mow Bixby Cemetery.
- 10) Consider and/or Approve renewal of the mowing contract with Source One for FY25 to mow ROW and Flood Control Facilities.
- 11) Consider and/or approve the renewal of the mowing contract with Prodigy Lawn and Care for FY25 to mow R-O-W.
- 12) Consider and/or approve an extension of the agreement between Tulsa County and the City of Bixby for Community Block Grant Funding (C.D.B.G.) for the Fiscal Year (F.Y.) 2023 Dawes Storm Sewer - Parker to Stanley Project.

Regular Agenda

- 1) Discussion, consideration, and possible vote for approval of Ordinance Number 2471, Bixby Easement Closure (B.X.E.C.) Number 24.01 Brumble; a closure of a Mutual Access Easement on Lot 1, Block 1, Quail Creek Commons, near South 74th East Avenue and East 121st Street South
Justin Dowd, City Engineer
- 2) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2471 making it effective immediately upon passage since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.
Justin Dowd, City Engineer
- 3) Discussion, consideration, and possible vote for approval of Ordinance Number 2472 Bixby Zoning (B.X.Z.O) number 24.03 Rezoning for 127th and Mingo, from Residential Single-Family (RS-1) to Residential Single-Family (RS-2) The property contains (+/-) 37.179 acres in Section 01, Township 17 North, Range 13 East, located approximately 1/2 mile South of 121st and South Mingo Road.
Joey Wiedel, Development Services Director
- 4) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2472 making it effective immediately upon passage since the

immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Joey Wiedel, Development Services Director

- 5) Discussion, consideration, and possible vote for approval of Ordinance Number 2473 Bixby Zoning (B.X.P.U.D) number 24.03, Planned Unit Development for 127th and Mingo. The property contains (+/-) 37.179 acres in Section 01, Township 17 North, Range 13 East, located approximately 1/2 mile South of 121st and South Mingo Road.

Joey Wiedel, Development Services Director

- 6) Discussion, consideration, and possible vote to approve an emergency clause for Ordinance Number 2473 making it effective immediately upon passage, since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, welfare, morals, and service to the citizens.

Joey Wiedel, Development Services Director

- 7) City Manager's Report

- 8) Motion to enter into Executive Session:

a. Discussion on negotiations and/or purchase for certain real property located at 13852 S. Garnett Road, owned by Assembly of God Church of Broken Arrow: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.

Brian Guthrie, Mayor

- 9) Motion to exit Executive Session and reconvene in open session.

Brian Guthrie, Mayor

- 10) Consider and/or take action, if necessary, on real estate negotiations and/or purchase of real estate at 13852 S. Garnett Road, owned by Assembly of God Church of Broken Arrow.

Brian Guthrie, Mayor

- 11) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

- 12) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of June 7, 2024, on or before 5:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.