



City of Bixby City Council Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Robert Founds
Council Member Brad Girard
Council Member Ken Hirshey
Council Member Bobby Schultz**

Tuesday, May 28, 2024

6:00 PM

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session 05/13/2024.
- 2) Minutes for the City Council Meeting 05/13/2024.
- 3) Consider and/or take action to approve the re-adoption of the City of Bixby City Council Handbook originally adopted on March 30, 2015.
- 4) Consider and/or take action to approve the purchase order to Oklahoma Municipal Assurance Group for renewal of City's property insurance in the amount of \$118,786.00 (General Fund, Parks Fund, Cemetery Fund).
- 5) Consider and/or take action to approve the purchase order to Oklahoma Municipal Assurance Group for renewal of City's general liability and automobile insurance for

FY-24 in the amount of \$129,185.80 (City's portion of total bill – includes General Fund, Parks and Cemetery)

- 6) Consider and/or take action to approve the 2025 court dates.
- 7) Consider and/or take action to approve an Agreement with Kimley-Horn and Associates, Inc. (K.H.) for technical memos detailing design options for the 2021 Bond - Mingo Road to Garnett Road Projects to include: 131st Street Rehabilitation and Roundabout Feasibility; total fee is \$39,500.00.
- 8) Consider and/or take action to approve an Agreement with Garver LLC for a technical memo detailing design options for the 2021 Bond - 161st Street: Memorial to Central Intermediate School; total fee is \$23,200.00.
- 9) Consider and/or take action to approve an Agreement with Freese and Nichols, Inc. for a technical memo detailing necessary improvements at the Springtree Lift Station; total fee is \$25,819.00.
- 10) Consider and/or take action to approve a Memo of Understanding (M.O.U.) between the City of Bixby and the City of Tulsa for the installation of fiber optic infrastructure within the 121st Street Right-of-Way between Memorial Drive and Mingo Road.

Regular Agenda

- 1) Discussion, consideration, and possible vote for approval of the Fiscal Year (FY) 2025 budget, including budget resolution.

Charles Barnes, Finance Director

- 2) Discussion, consideration, and possible vote for approval of Final Plat (B.X.P.T.) number 23.03, for Rowan Grove Blocks 4 - 9. The property contains (+/-) 26.35 acres in Section 07, Township 17 North, Range 14 East, located at 13321 South Mingo Road.

Joey Wiedel, Development Services Director

- 3) Discussion, consideration, and possible vote for approval of Bixby Zoning (B.X.Z.O) number 24.03 Rezoning for 127th & Mingo, from Residential Single-Family (RS-1) to Residential Single-Family (RS-2) The property contains (+/-) 37.179 acres in Section 01, Township 17 North, Range 13 East, located approximately 1/2 mile South of 121st and South Mingo Road.

Joey Wiedel, Development Services Director

- 4) Discussion, consideration, and possible vote for approval of Bixby Zoning (B.X.P.U.D) number 24.03, Planned Unit Development for 127th & Mingo. The property contains (+/-) 37.179 acres in Section 01, Township 17 North, Range 13 East, located approximately 1/2 mile South of 121st and South Mingo Road.

Joey Wiedel, Development Services Director

- 5) Discussion, consideration, and possible vote to approve a Specific Use Permit (B.X.S.U.P. 24.01) for Shellenbarger Free Will Baptist Church located at 8017 E 131st Street South.

Joey Wiedel, Development Services Director

- 6) Discussion, consideration, and possible vote to approve Ordinance Number 2399, Bixby Easement Closure (B.X.E.C.) number 22.01 Abbe. A partial easement closure of a utility easement in the rear yard of a property located in Section 31 Township 18 North Range 14 East in the City of Bixby. Property located at: 11601 S 101st East Avenue, Bixby, OK 74008 in Southwood East Second.

Justin Dowd, City Engineer

- 7) Request to approve Emergency Clause for Ordinance number 2399 and waiving second reading thereof.

Justin Dowd, City Engineer

- 8) City Manager's Report

- 9) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

- 10) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of May 24, 2024, on or before 5:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Gladys Gill
Assistant City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any

disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.