

City Council Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
April 22, 2024 at 6:00 PM

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on April 19, 2024, on or before 5:00 p.m.

Call to Order

Mayor Guthrie called the City Council Meeting to order at 6:05 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Guthrie
Vice Mayor Founds
Councilor Girard
Councilor Hirshey
Councilor Schultz

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
Todd Blish, Police Chief
Joe Sherrell, Assistant Fire Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Pledge of Allegiance

Invocation

- 1) Administration of the Oath of Office to Bobby Schultz, as Council Member from Ward 5.
Judge Rush

Mayor Guthrie announced that the first order of business was the administration of the Oath of Office to Bobby Schultz, as Council Member from Ward 5.

Judge Jason Rush administered the oath to Councilor Bobby Schultz.

- 2) Election of Mayor and Vice Mayor, pursuant to Bixby Charter Section 2.2 (A).

Mayor Guthrie announced that the second order of business was the election of Mayor and Vice Mayor pursuant to Bixby Charter section 2.2 (A).

Mayor Guthrie asked for a nomination for Mayor. Vice Mayor Founds motioned to nominate Mayor Brian Guthrie, seconded by Councilor Girard. The vote was taken with the following results:

Carried: 5-0

Ayes: Founds, Girard, Hirshey, Schultz, Guthrie

Nays: 0

Mayor Guthrie asked for a nomination for Vice Mayor. Mayor Guthrie motioned to nominate Vice Mayor Robert Founds, seconded by Councilor Girard. The vote was taken with the following results:

Carried: 5-0

Ayes: Guthrie, Girard, Hirshey, Schultz, Founds

Nays: 0

- 3) Administration of the Oath of Office for Mayor.

Judge Rush

Judge Jason Rush administered the oath of office to Mayor Brian Guthrie.

- 4) Administration of the Oath of Office for Vice Mayor.

Judge Rush

Judge Jason Rush administered the oath of office to Vice Mayor Robert Founds.

Consent Agenda

- 1) Minutes for the Work Session dated 04/08/24.
- 2) Minutes for the City Council Meeting dated 04/08/24.
- 3) A proclamation proclaiming the week of May 5 - 11, 2024 as "Professional Municipal Clerks Week."
- 4) Consider and/or approve Tulsa Tech Invoice for Fire Academy.
- 5) Consider and/or approve adopting Fiscal Year (F.Y.) 2024 Transportation Alternatives (T.A.) Set-Aside Program Project Resolution and authorizing Application for F.Y. 2024 T.A. Program Funds for the Resolution 2024-7
- 6) Consider and/or approve adopting Fiscal Year (F.Y.) 2024 Transportation Alternatives (T.A.) Set-Aside Program Project Resolution and authorizing Application for F.Y. 2024 T.A. Program Funds for a 10-foot side path along the south side of East 121st Street South between South Mingo Road and South 105th East Avenue. Resolution 2024-8
- 7) Discuss and/or approve purchasing 2023 Ford F150 4WD for Construction Inspections from Bill Knight Ford; total \$45,918.
- 8) Discuss and/or approve purchasing 2024 Chevy Tahoe 4WD for Infrastructure Inspections from John Vance Fleet Services; total \$53,155.

- 9) Consider and/or Approve the Corridor Appearance Waiver Application for Josh's Sno Shack. (Temporary Seasonal Concession Stand)

Mayor Guthrie said items 1-9 on the Consent Agenda are up for discussion and consideration.

Councilor Girard requested to pull items 7, 8, and 9 for further discussion.

Councilor Girard asked the Public Works Director, Bea Aamodt, about the reason behind the need to purchase two new vehicles (items 7 and 8). Ms. Aamodt explained that purchasing a new pickup truck is necessary due to a recent hire who must commute between job sites. When Councilor Girard asked about the need for an SUV instead of a pickup truck, Ms. Aamodt clarified that the Storm Water Inspector would use the SUV and would also be utilized to transport multiple people when needed. She added that both vehicles are budgeted for and are available through state bid.

Councilor Girard requested clarification on whether any temporary seasonal concession stand can apply for a corridor appearance waiver (item 9). City Clerk Shannon Duran said that anyone can apply, but if they cannot comply with corridor appearance, they must request a waiver along with their application for the council's approval, according to city ordinance 2407. City Manager Jared Cottle mentioned that the vendor's application had been presented to the council in recent years, and this is just a repetition of what has been discussed and approved.

Councilor Girard motioned to approve the consent agenda as presented, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried: 5-0

Ayes: Girard, Founds, Hirshey, Schultz, Guthrie

Nays: 0

Regular Agenda

- 1) Discussion, consideration, and possible vote for approval of the purchase of a Helie 2450-gallon water Tanker in the amount of \$312,055.32.

Mayor Guthrie said item 1 on the Regular Agenda is up for discussion and consideration.

Item presented by Assistant Fire Chief Joe Sherrell

Others who spoke: Jared Cottle, City Manager

Assistant Fire Chief Joe Sherrell presented to the council a water tanker that is needed, particularly in rural areas. If approved, the tanker could be delivered by June 2024. Discussion ensued among staff and council. Vice Mayor Founds asked staff what the cost would be if fire hydrants could be installed in the rural areas. City Manager Jared Cottle stated that a 12-inch water line that is a mile long would cost far more than \$312,000.00.

Councilor Girard made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried: 5-0

Ayes: Girard, Founds, Hirshey, Schultz, Guthrie

Nays: 0

Mayor Guthrie asked to skip to the City Manager's Report, item 5 on the Regular agenda.

After the Manager's Report, Mayor Guthrie asked to recess the Regular meeting and opened the Bixby Public Works Authority meeting at 6:24 pm.

Mayor Guthrie reopened the Regular meeting at 6:24pm.

2) Motion to enter into Executive Session:

- *Confidential communications and discussions among the City Council and its attorney concerning potential and current litigation status. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes Section 307.B.4.*

Mayor Guthrie asks for a motion to enter into Executive Session. Vice Mayor Founds made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried: 5-0

Ayes: Founds, Hirshey, Girard, Schultz, Guthrie

Nays: 0

The council entered into Executive Session at 6:25 pm.

Council returns to Council Chambers.

No action was taken during the Executive Session.

3) Motion to exit Executive Session and reconvene in open session.

Mayor Guthrie asks for a motion to exit the Executive Session. Vice Mayor Founds made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried: 5-0

Ayes: Founds, Hirshey, Girard, Schultz, Guthrie

Nays: 0

The council exited the Executive Session at 7:33 pm.

4) Consider and/or take action, if necessary, on directing City Attorney action regarding potential and current litigation.

Item 4 was skipped and no action was taken.

5) City Manager's Report

City Manager Jared Cottle gave an update on projects and upcoming events to council.

Projects

- New Fire Station should be open by the end of April 2024.
- Opening bids for the new Public Works building will be accepted this week.
- Steel has arrived for the new City Hall building.

Events

- Bixby Farmers Market: May 5th and May 19th from 10:00 am to 3:00 pm, located at Charley Young Park.
- Bixby Fine Arts Fair: May 4th starting at 10:00 am, located at Charley Young Park.

- Super Hero Challenge: May 4th from 11:00 am to 3:00 pm, located at Washington Irving Park. This is a new family event for the City of Bixby.
- Shakespeare in the Park: May 9th. starting at 6:00 pm, located at Charley Young Park.
- Hot Rods & Handlebars: May 11th, all day event located at Charley Young Park.
- Fishing Derby: May 11th, 7:30 am to 12:30 pm, located at Bixhoma Lake hosted by Optimist Club
- 2024 Senior Parade: May 19th at 4:30 pm. The route will start at the school and go through part of Downtown.
- BBQ And Blues Festival: May 16 - 18, located at both Washington Irving River Park and Washington Irving Park, hosted by the Bixby Rotary Club.

Mayor Guthrie inquired about the opening date of the new Washington Irving River Park, asking if it would be available to the public in time for the BBQ And Blues Festival. Jared confirmed that the park would indeed be open by then. However, he mentioned that they are currently adding handrails to ensure the safety of park-goers before it is officially opened to the public.

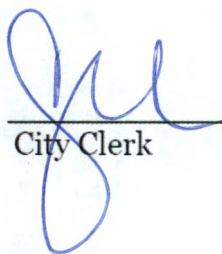
6) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No new business to discuss.

7) Adjournment

An adjournment was called at 7:36 pm.



City Clerk





Mayor

[illegible]