



City of Bixby Bixby Public Works Authority Meeting Agenda

Monday, April 8, 2024

**Immediately Following the
City Council Meeting**

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Chairman

Roll Call

Shannon Duran, City Clerk

Consent Agenda

Secretary's Report

Consider and Approve:

- 1) Minutes for the Bixby Public Works Authority Meeting dated 03/24/24.
- 2) Discuss and/or approve the rental of an 8-in pump for emergency work at SpringTree LS; the cost is \$14,168.43.
- 3) Discuss and/or approve the purchase of maintenance parts from Nuvonic for the UV System at the Waste Water Treatment Plant (WWTP); the cost is \$11,865.

Regular Agenda

- 1) New Business
In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
- 2) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of April 5, 2024, on or before 5:00 p.m., at City Hall, 116 W. Needles Avenue, Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require a special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.

Consent Agenda Item Commentary

Item Title

Minutes for the Bixby Public Works Authority Meeting dated 03/24/24.

Initiator

Shannon Duran

Staff Information Source

Shannon Duran

Background**Exhibits****Key Issue****Council Action****Recommendation****Item No:** 1.**Meeting Date**

April 8, 2024

Meeting

20240408 Public Works Authority Agenda

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve rental of 8-in pump for emergency work at SpringTree LS; cost is \$14,168.43

INITIATOR: Bea Aamodt, PW Director

STAFF INFORMATION SOURCE: Heath Wright, Utility Operations Manager

BACKGROUND:

Both pumps at the Spring Tree Lift Station failed in February. In order to maintain the Lift Station running while the pumps were being repaired and/or replaced, an 8-in pump was rented from United Rentals for 16 days.

EXHIBITS: None

KEY ISSUE: Lift Station On-going maintenance

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve

ITEM NO: _____

MEETING DATE: 04-8-24

MEETING: BPWA

CONSENT AGENDA ITEM COMMENTARY

ITEM TITLE: Discuss and/or approve purchase of maintenance parts for the UV System at the WWTP from Nuvonic; cost is \$11,865

INITIATOR: Bea Aamodt, PW Director

STAFF INFORMATION SOURCE: Heath Wright, Utility Operations Manager

BACKGROUND:

In order to maintain the Ultraviolet disinfection system at the Waste Water Treatment Plant, various parts need to be kept in inventory. Parts include: O-Rings, spare UV lamps, Seals, Wiper Rods, Sensor Service Kits.

EXHIBITS: None

KEY ISSUE: WWTP On-going maintenance

COUNCIL ACTION: Approve or deny

RECOMMENDATION: Approve

ITEM NO: _____

MEETING DATE: 04-8-24

MEETING: BPWA

Regular Agenda Item Commentary

Item Title

New Business

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Initiator**Staff Information Source****Background****Exhibits****Key Issue****Council Action****Recommendation****Item No:** 1.**Meeting Date**

April 8, 2024

Meeting

20240408 Public Works Authority Agenda