



City of Bixby City Council Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Robert Founds
Council Member Brad Girard
Council Member Andrew Revelis
Council Member Ken Hirshey**

Monday, January 8, 2024

6:00 PM

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session dated 12/11/23.
- 2) Minutes for the City Council Meeting dated 12/11/23.
- 3) Discuss and/or approve accepting infrastructure for Southern Farms Phase 2, located at 161st Street South and South 78th East Place.
- 4) Discuss and/or approve an agreement between the City of Bixby and the Indian Nations Council of Governments (I.N.C.O.G.) for an update to the Go Plan. I.N.C.O.G. has elected to match local funds (50-50 match). The City's portion is \$12,500.00.

- 5) Discuss and/or approve an agreement with Tulsa County for Community Development Block Grant (C.D.B.G.) Funding.
- 6) Discuss and/or approve the wiring, purchase, installation and programming of an additional 911 radio, computers and computer programs necessary to add a 3rd workstation in the 911 center not to exceed \$140,700 from budgeted police and 911 capital funds that were approved for this fiscal year. This purchase will equip the 911 center to accommodate new ambulance duties as well as future growth of the city.
- 7) Consider and take action on Resolution Number 2024-1, calling for an election on April 2, 2024, for City Council Member for Ward 5 in accordance with Article 6 Sec 6-4, of the Bixby City Charter.
- 8) Consider and/or approve Resolution 2024-2 authorizing the City Treasurer to enter into a banking agreement with Midfirst Bank of Bixby, Oklahoma.
- 9) Approve or discuss the surplus of police weapon/departement property valued at \$300 to retiring Sergeant Andrew Long in recognition of his 20 years of service to the City of Bixby.

Regular Agenda

- 1) Retirement recognition and presentation for Bixby Police Sergeant Andrew Long, retiring from the City of Bixby after 20 years and 10 months service to the citizens of Bixby.

Todd Blish, Chief of Police
- 2) Acceptance of the FY-2023 Audit prepared by CBEW Professional Group, LLP, Certified Public Accountants

Charles Barnes, Finance Director
- 3) Discussion, Consideration, and possible approval of Bixby Final Plat (B.X.P.T.) number 23.21, for Richard Roberts Ministries, 6.26 acres, containing (1) lot, one (1) block, and one (1) reserve area, in Section 20, Township 17 North, Range 13 East, located on the Southwest Corner of South Harvard Avenue and 151st Street South.

Joey Wiedel, Development Services Director
- 4) Discussion, Consideration, and possible approval of Bixby Preliminary Plat (B.X.P.T.) number 23.20, for Robinson Ranch South, 42.216 acres, containing (122) lots, eight (8) blocks, and four (4) reserve areas, in Section 25, Township 17 North, Range 13 East, located approximately One-half mile South of 161st Street and East of Memorial Drive.

Joey Wiedel, Development Services Director
- 5) Discussion, Consideration, and possible approval of Bixby Final Plat (B.X.P.T.) number 23.19, for Bungalows IV at Willow Creek, 2.51 acres, containing (12) lots, one (1) block, in Section 12, Township 17 North, Range 13 East, located on the South of East 131st Street South and West of South Mingo Road.

Joey Wiedel, Development Services Director

- 6) Discussion, consideration, and possible vote for approval of Ordinance Number 2462 Bixby Planned Unit Development (B.X.P.U.D) number 23.05, for 116 and 114 Development, in Section 24, Township 17 North, Range 13 East, located at 114 East Breckenridge Avenue.

Joey Wiedel, Development Services Director

- 7) Consider approval of an emergency clause for Ordinance 2462, making it effective immediately upon passage, since the immediate operation of the provisions of the Ordinance is necessary for the preservation of public health, safety, and welfare.

Joey Wiedel, Development Services Director

- 8) Discussion, consideration, and possible vote to award the contract for the 2023 CIRP - 126th Center to A&A Asphalt, Inc. Total Project Cost is \$649,449.60

Justin Dowd, City Engineer

- 9) City Manager's Report

- 10) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

- 11) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of January 5, 2024, on or before 6:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees,

agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.