

City of Bixby City Council Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
October 25, 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 22nd on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 6:04 pm.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

Guthrie
Blair
Girard
Crawford
Founds

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Carolyn Back, Dev. Services Dir.
Bea Aamodt, Public Works Dir.
Joey Wiedel, Fire Chief
John Wood, Parks Director
Justin Dowd, Asst. Engineer
Yvonne Adams, City Clerk

Pledge of Allegiance

Invocation was given by Phil Frazier

Councilor Girard said Item #1 on the Consent Agenda is:

City Clerks Report

Consider and approve:

- a) Minutes for the Work Session meeting dated 10/11/21.
- b) Minutes of the City Council Regular meeting minutes dated 10/11/21.
- c) Consider and approve purchase of 2 tons (80 bags cost per bag \$161.50) of Holman Homerun Ryegrass from Holman Seed Farms for an amount of \$12,920.00.

- d) A resolution concerning coronavirus local fiscal recovery funds for non-entitlement units of government (ARPA funds).
- e) Discuss and/or take action on extending the time to award contract for the 2021 CIRP - South Asphalt Rehabilitation an additional fifteen days per the provisions in the contract documents.
- f) Discuss and/or take action on extending the time to award contract for the 2021 CIRP - North Asphalt Rehabilitation an additional fifteen days per the provisions in the contract documents.
- g) Discuss and/or take action on request for Tier One (1) event status by Bixby Optimist Club for the Annual Fall Festival at Washington Irving Park on October 30th, 2021.
- h) Accept the infrastructure at Goodwill Store Development, located at 136th St and Memorial Drive, into the City's infrastructure.
- i) Accept the infrastructure at The Learning Experience Development, located at 126th St South and Memorial, into the City's infrastructure.
- j) Approve final acceptance of the 151st & Mingo Storm Sewer Project with a final contract amount of \$457,643.51.
- k) Accept the infrastructure at Medwise Urgent Care, located at 148th St and Memorial Drive, into the City's infrastructure.
- l) Accept the infrastructure at Tulsa County Library Development, located at South B Ave and Breckenridge, into the City infrastructure.
- m) Accept the infrastructure at Bridge Church Development, located at 121st St. and Memorial Drive, into the City's infrastructure.
- n) Discuss and/or approve purchase of a Skid Steer for the Street Department from White Star at a cost of \$47,405.38 after trade-in and declare T300 Bobcat Skid Steer as Surplus for trade-in.
- o) Discuss and/or approve repair of the Street Department backhoe at a cost of \$30,00.

Public comments are limited to items listed on the agenda.

Those wishing to speak on agenda items will need to appear in the City Council Chambers.

Mayor Guthrie asked for a motion on the Consent. Mayor Guthrie stated for the record that item “o” should be \$30,000.00. Councilor Founds made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Founds, Crawford, Girard, Blair, Guthrie

No: None.

Mayor Guthrie said item #1 on the Regular Agenda is:

Discuss and/or take action to recommend or declare a date for celebration of Halloween Trick-or-Treating by City of Bixby for the 2021 year.

Presented by: Bryan Toney

This item was brought before council for feedback to the official date to celebrate Halloween in the City of Bixby.

Mayor Guthrie asked for a motion on item #1. Councilor Girard made motion to approve the official date to be October 31, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Blair, Crawford, Founds, Guthrie

No: None.

Mayor Guthrie said on Item #2 on the Regular Agenda is:

Discuss and/or take action on directing Staff and City Attorney to initiate contract negotiations on the Midland Addition Request for Proposal.

Presented by: Jared Cottle

This item was brought to council to decide which proposal council would select to the proposed project.

Discussion continued.

Motion was made by Councilor Girard for Blue Bull to be the official RFP provider, Mayor called for a second. No second was motioned, motion failed for lack of second.

Mayor Guthrie asked for a motion on item #2. Councilor Crawford made motion to approve Red Dog, seconded by Councilor Founds. The vote was taken with the following results:

Carried 4-1

Yes: Crawford, Founds, Blair, Guthrie.

No: Girard

Councilor Girard recused before this item at 6:20 p.m.

Mayor read item 3-5 and will vote separately.

Mayor Guthrie said on Item #3 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2367, JR Donelson, Inc., First Baptist Church, Specific Use Permit (BXSUP-21.04) to allow a church use in an AG District. General Location: 6020 East 151st Street, Bixby, Oklahoma

Presented by: Carolyn Back

Others that spoke: JR Donelson

This item was brought before council on action for the Ordinance Number 2367 for the First Baptist Church, Specific Use Permit.

Discussion continued.

Mayor Guthrie asked for a motion on item #3. Vice Mayor Blair made motion approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 4-0

Yes: Blair, Founds, Crawford, Guthrie.

No: None.

Mayor Guthrie said on Item #4 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2367 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

Mayor Guthrie asked for a motion on item #4. Councilor Founds made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 4-0

Yes: Founds, Blair, Crawford, Guthrie

No:

Mayor Guthrie said on Item #5 on the Regular Agenda is:

Discussion and possible action for JR Donelson, First Baptist Church, Preliminary Plat and Final Plat (BXPT-21.14). General Location: 6020 East 151st Street, Bixby, Oklahoma

Presented by: Carolyn Back

Discussion continued.

Mayor Guthrie asked for a motion on item #5. Councilor Founds made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Founds, Crawford, Blair, Guthrie

No: None

Councilor Girard came back into the meeting at 6:25 p.m.

Mayor Guthrie said on Item #6 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2368, Bixby Comprehensive Plan (BXCP-21.11), Amendment to the Comprehensive Plan for Neafus Property, Low-Density Residential to Neighborhood Commercial, to allow for (CG) Commercial General zoning in the of City of Bixby. Development contains 1.099 acres (more or less) in Section 11, Township 17N, Range 13E. General Location: 8050 East 131st Street South, Bixby, Oklahoma.

Presented by: Carolyn Back

Discussion continued.

This item was continued.

Mayor Guthrie said on Item #7 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2368 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

This item was continued.

Mayor Guthrie said on Item #8 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2349, Bixby Comprehensive Plan – BXCP-21.04, Amendment to the Comprehensive Plan for Biggers Trust, Mixed-Use to Medium-Density Residential, to allow for (RS-3) Residential Single-Family zoning in the of City of Bixby. Development contains 120 acres (more or less) in Section 21, Township 17N, Range 13E. General Location: East 151st Street and South Yale Ave, Bixby, Oklahoma.

Presented by: Carolyn Back

Others that spoke: Jim Crosby Planning Design Group, 5314 S Yale, Tulsa, Greg Simmons, Simmons Homes

This item was brought before council for action on Ordinance Number 2349, Bixby Comprehensive Plan Amendment for Biggers Trust. City Planner Carolyn Back stated that the developer made modifications from the last time they were before you.

Discussion continued.

Councilor Girard made motion to deny, but failed with lack of second.

Mayor Guthrie asked for a motion on item #8. Councilor. Vice Mayor Blair made motion to approve as written on the agenda item, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-1

Yes: Blair, Crawford, Founds, Guthrie

No: Girard

Mayor Guthrie said on Item #9 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2349 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

Mayor Guthrie asked for a motion on item #9. Vice Mayor Blair made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 4-1

Yes: Blair, Founds, Crawford, Guthrie.

No: Girard

Mayor Guthrie said on Item #10 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2350, Planning Design Group, Biggers Trust, Rezone (BXZO-21.14) and Planned Unit Development (BXPUD-21.05) . Appeal of Planning Commission decision. General location: East 151 Street South and South Yale Avenue, Bixby, Oklahoma.

Presented by: Carolyn Back

Mayor Guthrie asked for a motion on item #10. Councilor Blair made motion to approve at 60% at 1700 sq. ft. or greater, and 60 ft. lots at least on 60% and 40% on 55 on 1500, seconded by Councilor Girard. The vote was taken with the following results:

Failed 3-2

Yes: Blair, Founds

No: Girard, Crawford, Guthrie

Mayor Guthrie said on Item #11 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2350 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

No vote was taken on this item.

Mayor Guthrie asked for a recess at 8:35 p.m.

Mayor Guthrie reconvened at 8:45 p.m.

Mayor Guthrie said on Item #12 on the Regular Agenda is:

Request to approve Ordinance Number 2369, approving the Petition for Annexation filed by Posey Creek 151, LLC, for project known as, Marshall-Bara Acres, for a tract of land situated in S/2 S/2 NE/4 of, Section Seventeen (17), Township Seventeen (17) North, Range Thirteen (13) East, of the Indian Base and Meridian, Tulsa County, State of Oklahoma, According to the United States Government survey thereof. General Location: Northwest corner of East 151st Street South and South Harvard Avenue. Being more particularly described as follows in the Letter of Consent and Petition for Annexation request dated 09.16.2021 (attached).

Presented by: Carolyn Back

Mayor Guthrie asked for a motion on item #12. Councilor Crawford made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Crawford, Founds, Girard, Blair, Guthrie

No: None

Mayor Guthrie said on Item #13 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2369 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

Mayor Guthrie asked for a motion on item #13. Councilor Founds made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 5-0

Yes: Founds, Crawford, Girard, Blair, Guthrie

No: None

Mayor Guthrie recused for the next item.

Mayor Guthrie said on Item #14 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2365, Bixby Comprehensive Plan (BXCP-21.12), Amendment to the Comprehensive Plan Land Use Map for 161st and Memorial, Low-Density Residential to Medium and Medium-High Density Residential and Commercial, to allow for (RS-3) Residential Single-Family zoning in the of City of Bixby. Development contains 122.18 acres (more or less) in Section 26, Township 17N, Range 13E. General Location: Southwest corner of East 161st Street South and South Memorial Drive, Bixby, Oklahoma.

Presented by: Carolyn Back

Discussion continued

Vice Mayor Blair asked for a motion on item #14. Councilor Crawford made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 3-1

Yes: Crawford, Founds, Blair

No: Girard

Mayor Guthrie said on Item #15 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2365 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

Vice Mayor Blair asked for a motion on item #15. Councilor Founds made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Founds, Crawford, Girard, Blair, Guthrie

No: None

Mayor Guthrie said on Item #16 on the Regular Agenda is:

Discussion and possible action on Ordinance Number 2366, Tanner Consulting, LLC, 161st and Memorial, Rezone (BXZO-21.18) and Planned Unit Development (BXPUD-21.11). General Location: Southwest corner of East 161st Street South and South Memorial Drive, Bixby, Oklahoma.

Presented by: Carolyn Back

Vice Mayor Blair asked for a motion on item #16. Councilor Girard made motion to approve minimum lot width of 60 sq. ft. and a minimum sq. ft. in development area “b” of 1700 sq. ft., seconded by Councilor Founds. The vote was taken the following results:

Carried 3-1

Yes: Founds, Crawford, Blair

No: Girard

Mayor Guthrie said on Item #17 on the Regular Agenda is:

Discussion and possible action to declare an emergency regarding Ordinance Number 2366 making it effective immediately upon passage and approval.

Presented by: Carolyn Back

Vice Mayor Blair asked for a motion on item #17. Councilor Founds made motion to approve, seconded by Councilor Crawford. The vote was taken with the following results:

Carried 4-0

Yes: Founds, Crawford, Girard, Blair

No: None

Mayor Guthrie enter in at 9:50 p.m.

Mayor Guthrie said on Item #18 on the Regular Agenda is:

Discuss and/or take action on awarding contract to Grade Line Construction for the Needles Storm Sewer Phase II; Grade Line Construction submitted the lowest and best bid of \$251,184.00.

Presented by: Justin Dowd

Mayor Guthrie asked for a motion on item #18. Councilor Girard made motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Founds, Crawford, Blair, Guthrie

No: None

Mayor Guthrie said on Item #19 on the Regular Agenda is:

Discuss and/or approve Agreement with Holloway, Updike and Bellen, Inc. to design a new Booster Pump Station to serve the Bixhoma Water Storage Tank and surrounding area

Presented by: Justin Dowd

Mayor Guthrie asked for a motion on item #19. Councilor Girard made motion to approve, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried 5-0

Yes: Girard, Guthrie, Crawford, Founds, Blair

No: None

Mayor Guthrie said on Item #20 on the Regular Agenda is:

Discuss and/or approve Agreement with Meshek and Associates for Fire Hydrant and Valve Assessment Projects: contract is for an amount not to exceed \$578,700.

Presented by: Bea Aamodt

Others that spoke: Fire Chief Joey Wiedel

Mayor Guthrie asked for a motion on item #20. Vice Mayor Blair made motion on to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried 5-0

Yes: Blair, Girard, Crawford, Founds, Guthrie

No: None

Mayor Guthrie said on Item #21 on the Regular Agenda is:

City Manager's Report

- Buy Bixby starts on Oct 31, 2021 through Dec 9th
- Care Seat Checkup on Thursday October 28th at the Bixby Fire Station 2, from 10:00 am-noon
- Sleepy Hollow Washington Irving Festival will be Saturday Oct 30 from noon-4:00 p.m. at Washington Irving Park
- Mayor State of the City address will be November 10 at 11:30 am-1:00 p.m. and will be at the "Hub", Metro Bixby Chamber building
- City offices will be closed on Veteran Day, Thursday November 11, 2021, and Thanksgiving Day November 25th and the day after on November 26

Mayor Guthrie said on Item #22 on the Regular Agenda is:

New Business

There being none.

Adjournment was called at 10:16 p.m.

Mayor

Attest

City Clerk

City of Bixby BPWA Meeting Minutes

**City Hall Municipal Building
116 W Needles, Bixby, OK 74008
October 25 2021 6:00 P.M.**

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 22nd on or before 6:00 p.m.

Mayor Guthrie called the meeting to order at 10:16 p.m.

City Clerk Yvonne Adams called the roll and all members were present.

Members Present

**Guthrie
Blair
Girard
Crawford
Founds**

Staff Present

**Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Dir.
Bea Aamodt, PW Director
Joey Wiedel, Fire Chief
Justin Dowd, Asst. Engineer
Yvonne Adams, City Clerk**

Councilor Girard said Item #1 on the BPWA Consent Agenda is:

CITY CLERKS REPORT

Consider and approve:

- a) Minutes for the Bixby Public Works Authority meeting dated 10/11/21.

Mayor Guthrie asked for a motion on the BPWA consent agenda. Councilor Founds made motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried 5-0

Yes: Founds, Blair, Crawford, Girard, Guthrie

No: None.

Mayor Guthrie said on Item #1 on the Regular BPWA agenda is:

New Business

There being none.

Adjournment was called at 10:17 p.m.

MAYOR

ATTEST

SECRETARY