

City Council Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
September 11, 2023 at 6:00 PM

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma, on September 8th, 2023, at or before 5:00 p.m.

Call to Order

Mayor Guthrie called the City Council Meeting to order at 6:01 p.m.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Guthrie
Vice Mayor Founds
Councilor Girard
Councilor Revelis
Councilor Hirshey

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
OC Walker, City Planner
Todd Blish, Police Chief
Mike Butler, Fire Chief
Justin Dowd, City Engineer

Pledge of Allegiance

Invocation

Consent Agenda

- 1) Minutes for the Work Session dated August 28, 2023.
- 2) Minutes for the City Council Meeting dated August 28, 2023.
- 3) Consider and/or approve purchase order to Tulsa County Assessor for visual inspection costs in the amount of \$24,550.10 for FY24.

- 4) Consider and/or approve the purchase of a Chevrolet Tahoe to replace the EMS Chief's vehicle at a cost of \$60,000.00.
- 5) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. SLO00072230754, Facility No. S20438, Quail Creek Commons - 6 Lot Office Park.
- 6) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. SLO00072230649, Facility No. S20438, Offsite Sanitary Sewer Line for Alderwood Estates.
- 7) Consider and/or approve the General Utility Easement Dedication for off-site utilities to serve Presley Heights West.
- 8) Consider and/or approve a ten (10) feet wide utility easement to the Oklahoma Gas and Electric Company for the purpose of providing power to the new Fire Station #1 at 151st and Kingston.
- 9) Consider and/or approve accepting infrastructure for Southern Farms Phase 1, located at 161st St S & S 78th E PL.
- 10) Consider and/or approve a Legal Services Agreement with Hilborne & Weidman as bond counsel regarding the issuance of 2023 general obligation bonds in the approximate principal amount of \$3,700,000.00.
- 11) Consider and/or approve a Legal Services Agreement with Frazier and Phillips as local counsel regarding the issuance of 2023 general obligation bonds in the approximate principal amount of \$3,700,000.00.

Mayor Guthrie said items 1-11 on the Consent Agenda is up for discussion and consideration.

Councilor Girard requests to pull item 4 for discussion. Fire Chief Mike Butler was present to speak on item 4. Councilor Girard inquires as to the reason for a Tahoe and if they looked at the purchase of a pickup truck. Chief advises the council that the purchase of a Tahoe is due to transporting equipment and medical supplies. Councilor Girard removes any consideration.

Mayor Guthrie asks for a motion to approve items 1-11. Councilor Girard made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried:5-0

Ayes: Girard, Founds, Revelis, Hirshey, Guthrie

Nays: 0

Regular Agenda

- 1) Discuss and Consider the approval, denial, revision or amendment of a Resolution fixing the amount of Bonds to mature each year, fixing the time and place the Bonds are to be sold and authorizing the Clerk to give notice of said sale, as required by law. Resolution 2023-18.

Mayor Guthrie said Item 1 on the Regular Agenda is up for discussion and consideration.

Item presented by Charles Barnes, Finance Director

Others who spoke: John Weidman

Charles Barnes presented the item to the council. Inquires of the council to set a time and date for the next series of bonds from the 2021 election. This series will be for 3.7 million dollars, which will go towards streets and drainage projects. The sale of bonds will be on 10/9/23 at 11 a.m.

Mayor Guthrie inquires as to the interest rate. Estimated to be at 3.5%
Bond Counsel and municipal finance representative were present.

Mayor Guthrie asks for a motion to approve item 1. Vice Mayor Founds made a motion to approve, seconded by
Councilor Hirshey. The vote was taken with the following results:

Carried:5-0

Ayes: Founds, Hirshey, Girard, Revelis, Guthrie
Nays: 0

- 2) Discussion, consideration, and possible vote to approve an Amended Preliminary Plat for Alderwood Estates (BXPT - 22.21) for property located one half mile West of South Harvard Avenue and one quarter mile South of East 151st Street South, Bixby, Oklahoma 74008.

Mayor Guthrie said Item 2 on the Regular Agenda is up for discussion and consideration.
Item presented by O.C. Walker
Others who spoke: Barrick Rosenbom

Discussions were held in Work Session on this item O.C. Walker gave a brief description of the Alderwood Estates development. The minimum lot width is increasing from 60 ft to 70ft. The amount of lots will decrease from 226 lots to 204 lots. Decrease in blocks from 10-9. The reserve area is approximately 20% smaller. Based on discussions in the Work Session the right of way will change to 60 ft and streets should be 36 ft in width. Staff asks for approval of amendment.

Councilor Hirshey clarifies that from Harvard to entrance T should have a 60 ft right of way and the radius of the curves be increased accordingly.

Barrick Rosenbaum is in agreement of the changes of the 60 ft right of way to this amended preliminary plat. Councilor Hirshey commends the developer on the interior street layout of this development and feels that it will create good traffic flow.

Mayor Guthrie asks for a motion to approve item 2. Councilor Hirshey made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried:5-0

Ayes: Hirshey, Founds, Girard, Revelis, Guthrie
Nays: 0

- 3) Discuss and/or take action on approving Development Agreement for the Alderwood Estates off-site sanitary sewer and directing City Attorney to prepare same.

Mayor Guthrie said Item 3 on the Regular Agenda is up for discussion and consideration.
Item presented by Jared Cottle
Others who spoke:

City Manager Jared Cottle advised the council that this item is a follow-up for authorization to prepare an agreement between the City and the developers. This agreement will be for a proportionate share of the design and construction costs per acre of the Alderwood Estates project. The Sanitary Sewer will serve roughly 900 acres. There is no capacity fee in place until this project goes out for bid. The City Manager seeks approval to move forward with an agreement to get the project underway.

Mayor Guthrie asks for a motion to approve item 3. Councilor Girard made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried:5-0

Ayes: Girard, Revelis, Hirshey, Founds, Guthrie

Nays: 0

- 4) Discussion, consideration, and possible vote authorizing Staff to receive bids for the Alderwood Estates Off-site Sanitary Sewer.

Mayor Guthrie said Item 4 on the Regular Agenda is up for discussion and consideration.

Item presented by Justin Dowd, City Engineer

Others who spoke:

City Engineer Justin Dowd seeks approval to authorize staff to receive bids for the Alderwood Estates Off-site Sanitary Sewer.

Mayor Guthrie asks for a motion to approve item 4. Councilor Girard made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried:5-0

Ayes: Girard, Hirshey, Revelis, Founds, Guthrie

Nays: 0

- 5) Discussion, consideration, and possible vote authorizing payment to Public Service Company of Oklahoma (P.S.O.) for the installation of electric power upgrades at the Washington Irving River Park. The cost is \$120,607.38.

Mayor Guthrie said Item 5 on the Regular Agenda is up for discussion and consideration.

Item presented by Justin Dowd, City Engineer

Others who spoke: Jared Cottle, City Manager

City Engineer Justin Dowd advises the council that the conserved area for concerts/events at Washington Irving River Park will need power to host those events. The \$120,607.38 covers all fees for PSO to complete the project.

The council inquires as to where the funds would come from. The City Manager advises the council that the funds will come from the downtown funds. The City Manager advises the council that there is a need for the power supply to give the city flexibility to have events such as BBQ and Blues. Councilor Hirshey inquired as to the location of the power. The City Manager advises that PSO will provide power up to the transformer and the City will be responsible for picking it up to take it to the location. Justin Dowd advises the council PSO has all supplies and that the project is expected to start immediately.

Mayor Guthrie asks for a motion to approve item 5. Councilor Hirshey made a motion to approve, seconded by Councilor Revelis. The vote was taken with the following results:

Carried:5-0

Ayes: Girard, Revelis, Hirshey, Founds, Guthrie

Nays: 0

6) City Manager's Report

The City Manager Jared Cottle provides an update on upcoming events:

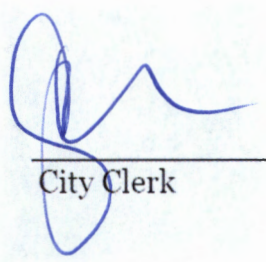
- Game day 9/22
- Bridge update on 131st Bridge. 4-6 weeks project completion

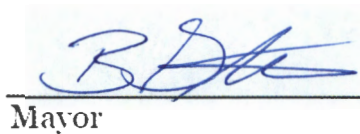
7) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

8) Adjournment

An adjournment was called at 6:20 p.m.



City Clerk

Mayor

[illegible]