

# **Bixby Public Works Authority Meeting Minutes**

City Hall Municipal Building  
116 W. Needles Ave., Bixby, OK 74008  
August 28, 2023 at 6:00 PM

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles avenue, Bixby, Oklahoma on August 25, 2023, on or before 5:00 p.m.

## **Call to Order**

Mayor Guthrie called the meeting to order at 6:58 p.m.

## **Roll Call**

Shannon Duran, City Clerk, called the roll, and the following were present:

### **Members Present**

Mayor Guthrie  
Vice Mayor Founds  
Councilor Girard  
Councilor Revelis  
Councilor Hirshey (Not Present)

### **Staff Present**

Jared Cottle, City Manager  
Shannon Duran, City Clerk  
Phil Frazier, City Attorney  
Charles Barnes, Finance Director  
Bea Aamodt, Public Works Director  
OC Walker, City Planner  
Todd Blish, Police Chief  
Mike Butler, Fire Chief  
Justin Dowd, City Engineer  
Bryan Toney, Public Information Officer

## **Consent Agenda**

- 1) Minutes for the Bixby Public Works Authority dated 08/14/23.
- 2) Consider and/or approve annual renewal website hosting and software package from CivicPlus, Inc. for FY23 in the amount of \$20,832.02. (BPWA portion is \$10,416.01)

Mayor Guthrie said Item 1-2 on the Consent Agenda is up for discussion and consideration.  
Mayor Guthrie asks for a motion to approve items 1-2. Councilor Revelis made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried:4-0

Yays: Revelis, Founds, Girard, Guthrie  
Nays: 0

## Regular Agenda

1) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Mayor Guthrie says no new business to discuss.

2) Adjournment

Adjournment was called at 6:58 pm

  
City Clerk  
Mayor