

City Council Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
August 14, 2023 at 6:00 PM

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma, on August 11, 2023, on or before 5:00 p.m.

Call to Order

Mayor Guthrie called the City Council Meeting to order at 6:01 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Guthrie
Vice Mayor Founds
Councilor Girard
Councilor Revelis
Councilor Hirshey

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
OC Walker, City Planner
Todd Blish, Police Chief
Mike Butler, Fire Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Pledge of Allegiance

Invocation

Consent Agenda

- 1) Minutes for the Work Session dated 07/24/23.
- 2) Minutes for the City Council Meeting dated 07/24/23.

- 3) Minutes for the City Council and Department Personnel Retreat dated 08/4/23 and 8/5/23.
- 4) Consider and/or approve the OMAG (Oklahoma Municipal Group) recommendation for denial for claimant Lloyd Collins, Claim 213165-1-LN.
- 5) Consider and/or approve the OMAG (Oklahoma Municipal Group) recommendation for denial for claimant Curt Clark, Claim 213209-1-LR.
- 6) Discuss and/or approve the purchase order for L3Harris in the amount of \$20,335.00, (sole source) for five new portable radios and lapel microphones.
- 7) Consider and/or approve the purchase to GeoSafe in the amount of \$15,000.00, (state contract pricing) for the annual renewal of Geosafe Mobile Service.
- 8) Consider and/or approve the purchase of (4) Zoll Z Vent Portable Ventilators with a warranty for \$81,094.00.
- 9) Consider and/or approve 7 – Motorola APX 6000 portable radios for the ambulances at the cost of \$49,258.65.
- 10) Consider and/or take action on approval of request to add a new Cemetery fee for late closing services by the City of Bixby.
- 11) Discuss and/or approve Change Order Request #3 for the East Fry Trail Project; a total of \$55,738.59.
- 12) Discuss and/or take action on General Utility Easement Dedications for off-site utilities to serve Golden Horseshoe. (1st Easement location on map)
- 13) Discuss and/or take action on General Utility Easement Dedications for off-site utilities to serve Golden Horseshoe. (2nd Easement location on map)
- 14) Consider and/or take action on City sponsorship of the Buy Bixby program managed by the Bixby Metro Chamber for the amount of \$7,500.00.
- 15) Consider and/or approve the City of Bixby & Bixby Chamber of Commerce Memorandum of Understanding (M.O.U.) fiscal year 2024 with Special Events.
- 16) Certification and acknowledgement of purchase and closing of 8455 E. 151st St. S., Bixby, OK 74008.

Mayor Guthrie said Item 1-16 on the Consent Agenda is up for discussion and consideration.

Vice Mayor Founds requests to pull item 11 for discussion.

Councilor Girard requests to pull items 4-5 for discussion. City Attorney Phil Frazier and City Clerk Shannon Duran provided the council with an update as to the status of both claims. Discussions held on item 11- Bea Aamodt, Public Works Director spoke on this item as to the need for the change order for East Fry Creek Trail.

Mayor Guthrie asks for a motion to approve items 1-16. Vice Mayor Founds made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:
Carried:5-0

Ayes: Founds, Hirshey, Girard, Revelis, Guthrie
Nays: 0

Regular Agenda

- 1) Discuss and/or take action on Traffic Calming proposal from the Presley Heights HOA.
Mayor Guthrie said Item 1 on the Regular Agenda is up for discussion and consideration.

Item presented by City Manager Jared Cottle
Others who spoke: None

Discussions were held on the status of the traffic calming proposal for Presley Heights HOA.

Mayor Guthrie asks for a motion to approve item 1. Councilor Girard made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried:5-0

Ayes: Girard, Founds, Revelis, Hirshey, Guthrie
Nays: 0

- 2) City Manager's Report

City Manager Jared Cottle gave status updates to projects and upcoming events.

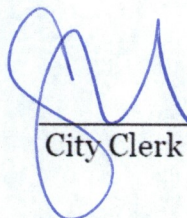
- 3) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Mayor Guthrie says no new business for discussion.

- 4) Adjournment

Adjournment was called at 6:17 pm


City Clerk




Mayor