

Bixby Public Works Authority Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008

July 24, 2023 at 6:00 PM

Call to Order

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 7:06 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Guthrie
Vice Mayor Founds
Councilor Girard
Councilor Revelis
Councilor Hirshey

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
OC Walker, City Planner
Todd Blish, Police Chief
Mike Butler, Fire Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Consent Agenda

- 1) Minutes for the Bixby Public Works Authority Meeting dated 07/10/23.
- 2) Discuss and/or approve purchase order for chemical purchase and for biosolids handling at the WWTP; total is \$210,000.
- 3) Discuss and/or approve Purchase Orders for FY24 for Water Depts. as follows:
 - Accurate Labs for \$20,000** water – DBP, Lead, Copper, Bac-T Testing
 - Core and Main for \$75,000** – Plumbing Parts
 - Core and Main for \$125,000** – Neptune AMR meter purchase
 - Utility Supply - \$25,000** – Plumbing Parts

Mayor Guthrie said items 1-3 on the Consent Agenda were up for discussion and consideration.
Others who spoke: None

Mayor Guthrie asked for a motion to approve items 1-3 on the Consent Agenda. Councilor Revelis made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried: 5-0

Ayes: Revelis, Founds, Girard, Hirshey, Guthrie

Nays: 0

Regular Agenda

- 1) Discussion, consideration, and possible vote for approval of an amendment to the contract with CH2M HILL Engineers, Inc., a subsidiary of Jacobs Engineers, to perform the Operations and Maintenance (O&M) of the Bixby Water Reclamation Facility; total fee is \$862,001.

Mayor Guthrie said item 1 on the Regular Agenda was up for discussion and consideration.

Item presented by: Bea Aamodt, Public Works Director

Others who spoke: None

Ms. Aamodt presented to council with an amendment to the contract between BPWA and Jacobs Engineers to perform the Operations and Maintenance (O&M) of the Bixby Water Reclamation Facility. Discussion ensued on the hauling of sludge, operations, and costs. Mayor Guthrie asked if O&M could ever be done in-house as a cost-saving measure.

Mayor Guthrie asked for a motion to approve item 1 on the Regular Agenda. Councilor Hirshey made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried: 5-0

Ayes: Hirshey, Founds, Girard, Revelis, Guthrie

Nays: 0

- 2) Discuss and/or approve Change Order #9 for the Bixby Water Reclamation Facility Project for \$254,265.

Mayor Guthrie said item 2 on the Regular Agenda was up for discussion and consideration.

Item presented by: Bea Aamodt, Public Works Director

Others who spoke: Jared Cottle, City Manager

Ms. Aamodt presented council with a 9th change order that would pay for the installation of a filter bank to help reduce harmonic fluctuations, improve power factor, and increase system performance with the UV unit. Councilor Hirshey inquired about the amount being charged to the city.

Mayor Guthrie asked for a motion to approve item 2 on the Regular Agenda. Councilor Hirshey made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried: 5-0

Ayes: Hirshey, Founds, Girard, Revelis, Guthrie

Nays: 0

- 3) New Business

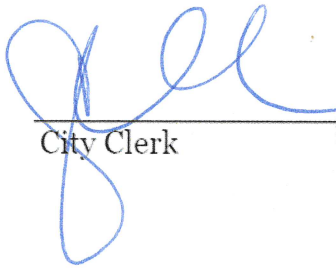
In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any

matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Mayor Guthrie says there is no new business to discuss.

4) Adjournment

An adjournment was called at 7:34 pm.



City Clerk



Mayor