

City Council Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
July 10, 2023 at 6:00 PM

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on July 7th, 2023, at or before 6:00 p.m.

Call to Order

Mayor Guthrie called the City Council Meeting to order at 6:00 p.m.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Guthrie
Vice Mayor Founds
Councilor Girard
Councilor Revelis
Councilor Hirshey

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
OC Walker, City Planner
Mike Butler, Fire Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Pledge of Allegiance

Invocation

Consent Agenda

- 1) Minutes for the Work Session Meeting 06/26/2023.
- 2) Minutes for the City Council Meeting 06/26/2023.

- 3) Consider and/or approve annual renewal of internal and external workorder software package from CivicPlus, Inc. (called SeeClickFix) for FY24 in the amount of \$13,040.75. (City portion is \$6,520.37)
- 4) Consider and/or approve Resolution No. 2023-16, providing for the participation in the OMAG Recognition Program.
- 5) Consider and/or acknowledge receipt of the Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. SLO00072230407, Facility No. S20407, Golden Horseshoe.

Mayor Guthrie said items 1-5 on the Consent Agenda were up for discussion and consideration.

Mayor Guthrie asked for a motion to approve items 1-5 on the consent agenda. Councilor Girard made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried: 5-0

Ayes: Girard, Hirshey, Revelis, Founds, Guthrie

No: 0

Regular Agenda

- 1) Discussion, consideration, and possible vote to approve the Final Plat for Quail Creek Office Park located South of East 121st Street South and one-quarter mile West of South Memorial Drive, Bixby, Oklahoma 74008.

Mayor Guthrie said item 1 on the Regular Agenda was up for discussion and consideration.

Item presented by: O.C. Walker, City Planner

Others who spoke: Barrick Rosenbaum, Schemmer & Associates; Justin Dowd, City Engineer

Mr. O.C. Walker discussed with the Council the final plat for the Quail Creek Office Park located south of East 121st Street. Mr. Walker stated that the Planning Commission and TAC had already approved the plans and their recommendation, as well as the staff, is to approve. Mayor Guthrie asked if the street between lots would be big enough for emergency trucks to access and turn around. Justin Dowd stated that the City's Fire Marshal had also seen the site plans.

Mayor Guthrie asked for a motion to approve item 1 on the Regular Agenda. Vice Mayor Founds made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried: 5-0

Ayes: Founds, Hirshey, Girard, Revelis, Guthrie

No: 0

- 2) City Manager's Report

City Manager, Jared Cottle, gave project and event updates.

Projects

- Striping at the intersection of 126th and Memorial was completed. Delivery of the traffic signal poles is scheduled for delivery in August.

- The 83-year-old bridge on 131st between Mingo and Garnett is closed. Based on the Bridge Engineers' report, they recommended closing the bridge to traffic due to the condition of the bridge until the bridge is structurally stabilized.

Upcoming Events

- Starting July 28th at 7 p.m., the city will host student performances, local artists, and movies in the park from summer till fall.

3) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No new business

4) Adjournment

Mayor Guthrie called an adjournment at 6:11 p.m.



City Clerk

A blue ink signature, likely of Mayor Guthrie, is written over a horizontal line.

Mayor