



City of Bixby City Council Meeting Minutes

Special Meeting

Double Tree by Hilton Hot Springs
4813 Central Ave., Hot Springs, AR 71913
Friday July 29, 2022 and Saturday July 30, 2022 9:30am

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on July 27, 2022 on or before 5:00 p.m.

Mayor Guthrie called the meeting to order at 5:37 p.m.

City Clerk Shannon Duran called the roll and the following members were present.

Members Present

Guthrie
Blair
Founds
Girard (Not Present)
Revelis (Not Present)

Staff Present

Jared Cottle, City Manager
Charles Barnes, Finance Dir.
OC Walker, City Planner
Bea Aamodt, Public Works Dir.
Todd Blish, Police Chief
Justin Dowd, Engineer
Bryan Toney, Public Info. Officer
Joey Wiedel, Fire Chief
John Wood, Parks and Rec Dir.
Phil Frazier, City Attorney
Shannon Duran, City Clerk

Mayor Guthrie said Item #1 on the Agenda is:

Discussions on organizational goals, object updates, infrastructure need, strategic planning. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Presented by Jared Cottle.

City Manager goes over the Council Retreat Itinerary with council and staff. Jared wanted to go over the itinerary and discuss plans for the City Development and plans for Lake Bixhoma. Council and City Manager discuss which Itinerary items to be heard at tonight's meeting.

Discussion continued.

City Manager Jared Cottle gave council an outline for discussion on Item "P" on the itinerary. Discussion held on used car purchase for staff use. Charles give update as to the current vehicle being used for staff and the need for a new vehicle. City Attorney Phil advises must go out for bid and purchase. Councilor Founds inquires of staff as to options for the purchase of a new vehicle for staff.

Discussion continued.

Recess 6:00 pm

Reconvene 7:02 pm

City Manager Jared Cottle says next item for discussion on the Itinerary is item "E". Police Chief Todd Blish gave council information and projection of growth within the City and plans for structure of the Police Department to meet the needs of city's growth within the police Department. Police Chief describes Organizational structure, current manpower and comparison to other cities and the needs of the Police Department for the upcoming year.

Discussion continued

Recess 8:05pm

Reconvene 8:18pm

City Manager Jared Cottle says next item on the Itinerary is Item "D". Joey Wiedel gives an update for needs and goals for the Bixby Fire Department for the upcoming year. New fire stations will be built both West and South. Increase in staff to meet the department's needs for growth. Long-term goals to purchase additional engine and gallon tender and increase staff. Discussions held for EMS districting, AMR, Lifeguard and fee increases for AMR.

Recess 9:45pm

10:12pm

Councilor Revelis is now present.

City Manager Jared Cottle says next item on the Itinerary is Item "F". Bea Aamodt discusses the Lead and Copper Rule for water. Further discussions held for the collection system for the master plan and costs for wastewater collection system. City Manager Jared Cottle speaks on behalf of conversations held with City of Broken Arrow.

Further discussions held on this item.

Recess 11:31pm to return 7/30/20022

7/30/2022

Reconvene 9:17am

Members Present

Guthrie
Blair
Founds
Girard (Not Present)
Revelis

Staff Present

Jared Cottle, City Manager
Charles Barnes, Finance Dir.
OC Walker, City Planner
Bea Aamodt, Public Works Dir.
Todd Blish, Police Chief
Justin Dowd, Engineer
Bryan Toney, Public Info. Officer
Joey Wiedel, Fire Chief
John Wood, Parks and Rec Dir.
Phil Frazier, City Attorney
Shannon Duran, City Clerk

City Manager Jared Cottle says next item for discussion is on Itinerary Item "A". City Clerk Shannon Duran and Bryan Toney go over CIVICCLERK and give demonstration on what the new Agendas and minutes for meetings will look like. The changes for staff to enter and item on the agenda moving forward.

City Manager Jared Cottle says next item on the Itinerary is Item "B". City Manager Jared Cottle gave council some updated information on the Strategic Planning-Community Economic Development for the plans for Downtown area as well and surrounding areas, and what that will look like over the next year New City Hall Development plans, Performing Arts Center, Riverfront plan and white Hawk industrial park. Also discussion is held regarding item "O" on the itinerary, 151st and Memorial concept.

Recess 11:00am

Reconvene 11:14am

Further discussion on plans for downtown development and RFP submittal.

City Manager Jared Cottle discusses item "C" on the Itinerary. AR River Bridge update and plans for the bridge for 131st and Sheridan. City Manager discusses conversations had with INCOG regarding a round a-bout plans for traffic in this area.

Further discussions held.

City Manager Jared Cottle gave council an outline of Item "G". Discussions held regarding EMS, Public Safety and Ambulance Service Fee increase. Council inquires of staff on Mill Levy. Charles gives an update as to the funding analysis. Fire Chief Joey Wiedel gives an update as to EMS Mill Levy.

Further discussions held.

City Manager Jared Cottle gave council an outline for discussion of Item "H". Sewer System Improvements Fund. Public Works Director Bea Aamodt and City Manager Jared gave council updates on fund balance and plans. Fire Chief Joey Wiedel gives council a brief summary of the proposed budget. Council inquiries of staff

Recess 12:20pm

Reconvene 1:15pm

City Manager Jared Cottle skips over Itinerary Item "I".

City Manager Jared Cottle gave council an outline for discussion of Item "J". Jared Cottle gave council some information on possible planning ideas for Lake Bixhoma along with a summary of past water supply evaluations and preliminary alternatives for water supply for Lake Bixhoma. Discussions held on what would be best use of Lake Bixhoma moving forward. Council would like to make sure what is best for citizens living in the area for now but will entertain growth discussions of possible cabins in later future.

Parks and Rec Director John Wood gave council an outline for discussion of Item "J". Discussions held on Capital visions projects for budget, baseball needs, soccer needs and Lacrosse needs. Discussions held as to parking needs for Bentley Park. City Manager Jared Cottle discusses proposed Haikey Creek Trail extension plans.

Recess 3:00pm

Reconvene 3:15 pm

City Manager Jared Cottle gave council an outline for discussion of Item "L". Discussions held regarding drainage for both North and South Bixby from the 2021 Bond Series project priorities.

City Manager Jared Cottle gave council an outline for discussion of Item "M". Bixby City Council Districts Plan for redistricting of ward boundaries. Council inquires of INCOG zoning map. City Attorney Phil Frazier discusses on how rezoning would affect the City Charter and would need to have a vote to change redistricting by the citizens of Bixby. City Council to have an internal discussion as to the new proposed ward boundaries for further discussion with INCOG.

Discussions continued

City Planner OC Walker gives City Council self-introduction, brief summary of background and gave council an outline for discussion of Item "R". City Planner OC discusses goals for the Planning Department moving forward. Discussions held on the process of PUD's and mixed use zoning moving forward. Further discussion on getting the City of Bixby up to date with new business processes for the City Website on zoning codes, forms, business application process and renewals.

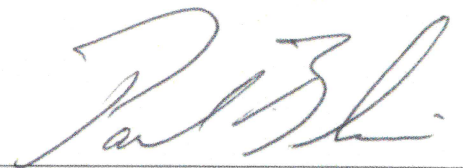
Discussions continued

City Manager Jared Cottle gave council an outline for discussion of Item "Q". Update as to the Downtown Facade Grant Program usage and program balances.

City Manager Jared Cottle said next Item for discussion is Item "N"- Christmas in Downtown. Public Information Officer Brian Toney gave council some background information with an outline for council for plans for upcoming Christmas 2022 in downtown. Discussions held on the plans and purchase of an Ice Skating rink between ICE Challenge Enterprises and the City of Bixby. Council inquires of location, costs, fees and storage of Ice Skating rink. Further discussions held as to the location and fees of a hired Santa for Christmas in Downtown 2022.

Adjournment was called at 5:02 p.m.





Mayor Vice Mayor