



# **City of Bixby City Council Meeting Agenda**

**Mayor Brian Guthrie  
Vice Mayor Robert Founds  
Council Member Brad Girard  
Council Member Andrew Revelis  
Council Member Ken Hirshey**

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**Monday, July 24, 2023**

**6:00 PM**

**City Hall Municipal Building  
116 W. Needles Ave., Bixby,  
OK 74008**

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**Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.**

## **Call to Order**

Mayor Guthrie

## **Roll Call**

Shannon Duran, City Clerk

## **Pledge of Allegiance**

## **Invocation**

## **Consent Agenda**

## **City Clerk's Report**

## **Consider and Approve:**

- 1) Minutes for the Work Session dated 07/10/23.
- 2) Minutes for the City Council Meeting dated 07/10/23.
- 3) Consider and/or approve a Specific Use Permit (BXSUP - 23.02) for Scratch Golf which is located at 9 and 11 East Dawes Avenue, Bixby, Oklahoma 74008.
- 4) Consider and/or approve a Site Plan (BXSP - 23.08) for Storij Bixby, located at 7865 East 126th Street South, Bixby, Oklahoma 74008.
- 5) Consider and/or Approve the purchase of Dura Edge infield dirt for Baseball Quad 1 in the amount of \$20,600.00, which was budgeted out of the FY-2024 Capital

Budget. (Estimated at \$206.00 per ton; each field will take 22-25 tons for a total of 100 tons.)

- 6) Consider and/or Approve the purchase of Dura Edge infield dirt for Baseball Quad 2 in the amount of \$20,600.00, which was budgeted out of the FY-2024 Capital Budget. (Estimated at \$206.00 per ton; each field will take 22-25 tons for a total of 100 tons.)
- 7) Consider and/or Approve the purchase of Dura Edge infield dirt for Baseball Quad 4 in the amount of \$51,850.00, which was budgeted out of the FY-2024 Capital Budget. (Estimated at \$206.00 per ton; Quantity 250 tons)
- 8) Discuss and/or take action on General Utility Easement Dedications for off-site utilities to serve Robinson Ranch IV. (1st Easement location on map)
- 9) Discuss and/or take action on General Utility Easement Dedications for off-site utilities to serve Robinson Ranch IV. (2nd Easement location on map)
- 10) Discuss and/or take action on General Utility Easement Dedications for off-site utilities to serve Robinson Ranch IV. (3rd Easement location on map)
- 11) Discuss and/or take action on General Utility Easement Dedications for off-site utilities to serve Robinson Ranch IV. (4th Easement location on map)
- 12) Discuss and/or take action on General Utility Easement Dedications for off-site utilities to serve Robinson Ranch IV. (5th Easement location on map)
- 13) Award Asbestos Abatement Project at 111<sup>th</sup> and Cabaniss to Asbestos Handlers as the lowest and best bidder; bid is \$32,500.
- 14) Discuss and/or approve GIS Maintenance Fee for Meshek and Associates to provide technical support and updates as needed for the GIS web viewer; the not-to-exceed fee is \$30,000.
- 15) Consider and/or approve the recurring annual fee for ESO software utilized by EMS and Fire to provide incident documentation, equipment/resource tracking, and personnel management in the amount of \$15,558.63.
- 16) Discussion and/or approval to enter into an interlocal agreement for medical oversight for both Ambulance Services and Emergency Medical Response Agency (EMRA) Services with the Emergency Physicians Foundation (EPF).
- 17) Consider and/or approve the OMAG (Oklahoma Municipal Group) recommendation for denial for claimants OG&E, Claim 212923-1-MR.

### **Regular Agenda**

- 1) Discussion, consideration, and possible vote to approve a Comprehensive Plan Amendment (BXCP - 23.01), for properties located 8150, 8160, and 8170 East 131st Street South, Bixby, Oklahoma 74008. Ordinance 2447

O.C. Walker, City Planner

- 2) Discussion, consideration, and possible vote for approval of an emergency clause for Ordinance No. 2447, making it effective immediately upon passage and adoption of this item. (Comprehensive Plan)

O.C. Walker, City Planner

- 3) Discussion, consideration, and possible vote to approve Rezone (BXZO-23.04, BXZO-23.06, and BXZO 23.07) for properties located at 8150, 8160, and 8170 East 131st Street South Bixby, Oklahoma. Ordinance 2448

O.C. Walker, City Planner

- 4) Discussion, consideration, and possible vote for approval of an emergency clause for Ordinance No. 2448, making it effective immediately upon passage and adoption of this item. (Rezone)

O.C. Walker, City Planner

- 5) Discussion, consideration, and possible vote to approve Preliminary Plat (BXPT-23.07) for Ellis Ranch located on the South side of East 161st Street South and West of South Memorial Drive, Bixby, Oklahoma 74008.

O.C. Walker, City Planner

- 6) Discussion, consideration, and possible vote to approve a Final Plat (BXPT-23.09) for Robinson Ranch Commercial, located One-Quarter mile south of 161st Street South and East of South Memorial Drive, Bixby, Oklahoma 74008.

O.C. Walker, City Planner

- 7) Discussion, consideration, and possible vote to approve a Final Plat (BXPT-23.08), for Robinson Ranch IV, located One-Quarter mile south of 161st Street South and East of South Memorial Drive, Bixby, Oklahoma 74008.

O.C. Walker, City Planner

- 8) Discuss and/or approve an Agreement with Holloway, Updike, and Bellen, Inc. for the design of the replacement of the 12-inch waterline crossing Snake Creek; the fee is \$47,400.00.

Justin Dowd, Assistant City Engineer

- 9) Discussion, consideration, and possible vote for approval of a Resolution of the City of Bixby, Oklahoma, authorizing the City to enter into and the Mayor to execute a Project Agreement for the installation of an emergency vehicle warning signal along State Highway 67 by and between the City of Bixby and the Oklahoma Department of Transportation. Resolution 2023-17

Justin Dowd, Assistant City Engineer

- 10) Discussion, consideration, and possible vote for approval to take action on terminating the FY24 Property Maintenance Contract with MT Brush Hogging Dozer and Lawn; awarding Bixby Creek mowing to BOCA Outdoors as the next best bid, re-bid remaining mowing contracts, and engaging the services of other contractors on an interim basis to maintain the properties.

Bea Aamodt, Public Works Director

- 11) Discussion, consideration, and possible vote to approve an Ordinance amending language to sections 7-5C-3-A-C and 7-5C-4-E of Ordinance 2426 "Cemetery Rules and Regulations". Ordinance 2449

Bea Aamodt, Public Works Director

- 12) Discussion, consideration, and possible vote for approval of an emergency clause for Ordinance No. 2449, making it effective immediately upon passage and adoption of this item.

Bea Aamodt, Public Works Director

- 13) Motion to enter into Executive Session:

a. *Confidential communications and discussions among the City Council and its attorney concerning litigation regarding Tulsa County v. City of Bixby. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes Section 307.B.4.*

Brian Guthrie, Mayor

- 14) Motion to exit Executive Session and reconvene in open session.

Brian Guthrie, Mayor

- 15) Discuss and/or take action on sole source designation of Premier Steel for the Fast Cast Bridge® system and purchase of same for White Church Creek on 131<sup>st</sup> Street.

Jared Cottle, City Manager

- 16) Discuss and/or take action on awarding lowest and best bid for demolition and site preparations for the White Church Creek Bridge on 131<sup>st</sup> Street.

Jared Cottle, City Manager

- 17) Discuss and/or take action on awarding lowest and best bid for bridge assembly and construction for the White Church Creek Bridge on 131<sup>st</sup> Street.

Jared Cottle, City Manager

- 18) Discuss and/or take action on authorizing Staff to proceed with awarding lowest and best bid for roadway reconstruction and overlay upon completion of the White Church Creek Bridge on 131<sup>st</sup> Street.

Jared Cottle, City Manager

- 19) City Manager's Report

- 20) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

## 21) Adjournment

### **Notice of Posting**

This Notice and Agenda was posted on the bulletin board this day of July 21, 2023, on or before 6:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran  
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

### **For Special Accommodations**

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.