

City Council Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
June 26, 2023 at 6:00 PM

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on June 23, 2023, at or before 5:00 p.m.

Call to Order

Mayor Guthrie called the meeting to order at 6:01 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members

Mayor Guthrie
Vice Mayor Founds
Councilor Girard
Councilor Revelis (Not present)
Councilor Hirshey

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
OC Walker, City Planner
Todd Blish, Police Chief
Mike Butler, Fire Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Pledge of Allegiance

Invocation

Consent Agenda

- 1) Minutes for the Work Session dated 06/12/26.
- 2) Minutes for the City Council Meeting dated 06/12/26.

- 3) Minutes for the Special Meeting Bixby Industrial Authority dated 06/12/23.
- 4) Consider and/or approve annual maintenance with Tyler Technologies (INCODE) for FY-24 the amount of \$40,193.45 (General Fund's portion).
- 5) Consider and/or approve purchasing unleaded gasoline and diesel for \$25,000.
- 6) Consider and/or approve a Site Plan for Plaza Coffee Drive Thru, which is located at 3710 East 86th Street South, Bixby, Oklahoma, 74008.
- 7) Consider and/or approve Bixby Youth Baseball User Group Contract two (2) year extension July 1, 2023-June 30, 2025.
- 8) Consider and/or approve Bixby Youth Soccer Association User Group Contract two (2) year extension July 1, 2023-June 30, 2025.
- 9) Consider and/or approve Spartan High School Lacrosse Club LLC User Group Contract two (2) year extension July 1, 2023-June 30, 2025.
- 10) Consider and/or approve Bixby Rugby Club User Group Contract two (2) year extension July 1, 2023-June 30, 2025.
- 11) Consider and/or approve Resolution No. 2023-15, formally re-adopting authorized and existing fees and preset fines charged by the City of Bixby, its agencies, boards, and departments.
- 12) Authorize City Manager to expend up to \$30,000 in materials and services for debris mitigation related to recent weather events.

Mayor Guthrie said items 1-12 on the Consent Agenda are up for discussion and consideration.

Mayor Guthrie asked to pull item 11 for further discussion and a separate motion from the rest of the items on the consent agenda. He stated that he would move to approve item 11 with the exception of the annual contractors' license fees. Councilor Girard voiced his concerns about this item. Mayor Guthrie gave assurance that the contractors' state license would still be verified by staff. City Manager, Jared Cottle, gave further assurance of this by stating that the city's permit requirements do require contractors to have a valid state license. A separate vote was taken on item 11 with the modification of removing fees for contractors.

Mayor Guthrie asked for a motion to approve items 1-10 and item 12 on the consent agenda. Councilor Girard made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried: 4-0

Aye: Girard, Founds, Hirshey, Guthrie

Nays: 0

Mayor Guthrie asked for a motion to approve item 11 with the exception of contractor fees. Mayor Guthrie made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried: 3-0-1

Aye: Guthrie, Hirshey, Founds

Nays: 0

Abstained: Girard

Regular Agenda

- 1) Discussion, consideration, and possible confirmation on the appointment of Mr. Paul Blair to the City of Bixby, Board of Adjustment

Mayor Guthrie said item 1 on the Regular Agenda is up for discussion and consideration.

Councilor Girard spoke about Mr. Paul Blair. He mentioned that Mr. Blair loves his community and would be an outstanding addition to the Board of Adjustment.

Councilor Girard made a motion to approve the appointment of Paul Blair to the Board of Adjustment, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried: 4-0

Ayes: Girard, Founds, Hirshey, Guthrie

Nays: 0

- 2) Discussion, consideration, and possible vote to approve a Preliminary and Final Plat (BXPT - 23.06) for Sheridan 121 which is located on the Northeast corner of 121st Street South and South Sheridan Road, Bixby, Oklahoma 74008.

Mayor Guthrie said item 2 on the Regular Agenda is up for discussion and consideration.

Item presented by: O.C. Walker, City Planner

Others who spoke: Erik Enyart, Tanner Consulting

Mr. Walker discussed with the Council the preliminary and final plat for Sheridan 121. Mayor Guthrie voiced his concerns regarding the storm drains and asked if there would be any issues with the additional stormwater in the storm boxes. Public Works Director, Bea Aamodt, assured that the storm boxes owned by Tulsa County should be able to withhold the additional stormwater. Councilor Hirshey also asked about the elevation of the property. Erik Enyard gave clarification that they are only working on the plat but they will address drainage, engineering, and grading before anything is built. Mr. Enyard also confirmed that the Army Corp of Engineers has deemed this location no longer wetlands.

Mayor Guthrie asked for a motion to approve item 2. Councilor Hirshey made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried: 3-1

Ayes: Hirshey, Founds, Guthrie

Nays: Girard

- 3) Discussion, consideration, and possible vote to approve Major Amendment No1. (BXPUD - 17.04) for the Village of Scereno which is located West of the Northwest corner of South Memorial Drive and East 121st Street South, Bixby, Oklahoma 74008. Ordinance No. 2446.

Mayor Guthrie said item 3 on the Regular Agenda is up for discussion and consideration.

Item presented by: O.C. Walker, City Planner

Others who spoke: Jeff Blackard, Blackard Companies, LLC

Mr. Walker mentioned that this item was heard by the Planning Commission twice but on May 15th, the item was tabled to allow the developer to modify some of the language in the PUD. On June 20th, the item went before the Planning Commission and was approved with conditions. Jeff Blackard, the Developer of Blackard Companies, gave a presentation to the council on the proposed development with the amendments to the PUD and the conditions that the Planning Commission requested.

Councilor Hirshey stated that he likes the concept of the proposed development. Mayor Guthrie asked for the speakers that signed up to speak on item 3 to step up. The first 4 speakers voiced their concerns about the development. They do like the concept of the development but are questioning the additional traffic it could create in the area. The fifth speaker, Josh Juarez, expressed excitement about the development. Councilor Girard talked about how his constituents are not for more multifamily units in Bixby. Bixby resident, Stacey Ray, voiced his dislike for the multifamily units that are being proposed within the development. Mayor Guthrie asked Mr. Blackard about the construction phases and the estimated project completion time. Mr. Blackard said that the project would be constructed in phases and he estimates that the project could be completed in 2 years if no delays occur.

Mayor Guthrie asks for a motion to approve item 3. Councilor Hirshey made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried: 3-1

Ayes: Hirshey, Founds, Guthrie

Nays: Girard

- 4) Discussion, consideration, and possible vote for approval of an emergency clause for Ordinance No. 2446, making it effective immediately upon passage and adoption of this item.

Mayor Guthrie said item 4 on the Regular Agenda was up for discussion and consideration.

Item presented by: O.C. Walker, City Planner

Others who spoke: None

Mayor Guthrie asks for a motion to approve item 4. Vice Mayor Founds made a motion to approve, seconded by Mayor Guthrie. The vote was taken with the following results:

Carried: 4-0

Ayes: Founds, Guthrie, Girard, Hirshey

Nays: 0

Mayor Guthrie skips over calling item 5 and calls the City Manager's report, then calls to recess the Regular Meeting at 7:47 pm to enter the Bixby Public Works Authority Meeting.

- 5) Motion to enter into Executive Session:

- a. *Discussion on purchase of certain real properties at 12104 S. 85th E. Ave., owned by Daylon Laroche; Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*

Mayor Guthrie reopened the Regular Agenda at 7:48 pm and said item 5 on the Regular Agenda is up for discussion and consideration.

Mayor Guthrie asked for a motion to enter into Executive Session at 7:48 pm. Vice Mayor Founds made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following

results:

Carried: 4-0

Ayes: Founds, Hirshey, Girard, Guthrie

Nays: 0

- 6) Motion to exit Executive Session and reconvene in open session.

At 8:17 pm, Mayor Guthrie said that no action was taken during the Executive Session.

Mayor Guthrie said item 6 on the Regular Agenda was up for discussion and consideration.

Mayor Guthrie asked for a motion to exit the Executive Session. Vice Mayor Founds made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried: 4-0

Ayes: Founds, Hirshey, Girard, Guthrie

Nays: 0

- 7) Consider and/or take action, if necessary, on the purchase of certain real property at 12104 S. 85th E. Ave., owned by Daylon Laroche.

Mayor Guthrie said item 7 on the Regular Agenda was up for discussion and consideration.

Mayor Guthrie asked for a motion to approve item 7 for the purchase of certain real property at 12104 S. 85th E. Ave. Vice Mayor Founds made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried: 4-0

Ayes: Founds, Hirshey, Girard, Guthrie

Nays: 0

- 8) City Manager's Report

City Manager, Jared Cottle, gave project updates.

- The drive-up payment window for water payments will open to the public after the completion of the parking lot project on July 10th.
- The groundbreaking for the new Municipal Building will also be on July 10th at 4:30 pm.
- Changes to door-to-door sales and solicitation due to recent national litigation, it is unclear if HOAs cannot speak on behalf of the residents within their neighborhoods. Residents that do want to preclude door-to-door sales and solicitations should put up a "No Solicitation" sign on their property and should also register on our "No Knock List".
- Music and Movie in the Park is coming back to Charley Young Park sponsored by Life Church on July 7th.
- On June 30th, The Bridge Church will sponsor the Freedom Fest starting at 7 pm. Food trucks will be available on Harmony Bridge.
- The Bixby Freedom Celebration Run will start at 7 pm on June 30th at Washington Irving Park and is sponsored by Bixby Bicycles. A portion of every entry fee will go to the Bixby Education Endowment fund to support Bixby Public Schools.
- Fire Chief Butler talked about the upcoming Kids Firefighter Challenge that will be held at Betley Park on June 30th during the Freedom Fest.

- Chief Butler also mentioned that fireworks can only be discharged on July 1st-4th between the hours of 3 pm to 11 pm and permits are required for residents to discharge fireworks. Permits can be purchased at the fireworks stands and at City Hall.

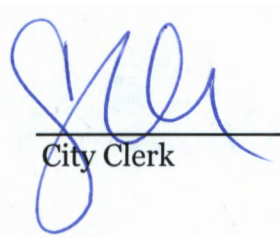
9) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Mayor Guthrie says there is no new business to discuss.

10) Adjournment

An adjournment was called at 8:19 pm.


City Clerk
Mayor