

Bixby Public Works Authority Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
May 22, 2023 at 6:00 PM

Call to Order

Mayor Guthrie called the Bixby Public Works Authority Meeting to order at 7:36 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Guthrie
Vice Mayor Founds
Councilor Hirshey
Councilor Girard
Councilor Revelis

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
OC Walker, City Planner
Todd Blish, Police Chief
Mike Butler, Fire Chief
Justin Dowd, City Engineer

Consent Agenda

- 1) Minutes for the Bixby Public Works Authority Meeting dated 05/08/23.
- 2) Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of City's general liability and automobile insurance in the amount of \$28,451.00. (BPWA's portion of total bill)
- 3) Consider and/or approve purchase order to Oklahoma Municipal Assurance Group for renewal of BPWA's property insurance in the amount of \$86,753.84. (BPWA's portion of total bill)

Mayor Guthrie said Item 1-3 on the Consent Agenda is up for discussion and consideration.
Others who spoke: None

Mayor Guthrie requests a motion to approve items 1-3 on the Consent Agenda. Vice Mayor Founds made a motion to approve, seconded by Councilor Revelis. The vote was taken with the following

results:

Carried:5-0

Ayes: Founds, Revelis, Girard, Hirshey, Guthrie

Nays: 0

Regular Agenda

- 1) Consider, discuss, and approve Ordinance Number 2445, Bixby Easement Closure (B.X.E.C.) Number 23.01 Murdoch. A partial easement closure of a waterline easement blanketing a property located in Section 9 Township 17 North Range 13 East in the City of Jenks.

Mayor Guthrie said Item 1 on the Regular Agenda is up for discussion and consideration.

Item presented by Justin Dowd

Others who spoke: None

Justin Dowd advises the council of the easement closure on the BPWA Agenda. This easement is in Jenks. In 1967, the Rural Water District (Okmulgee 6) received a blanket easement in the Jenks area along Harvard between 141st and 131st. In 1996, the city acquired those waterlines along with the easements that went with the waterlines. The developers of this tract are asking for a partial release of the easement as it takes up their entire property. This would take it down to the 50-foot dedicated right of way. The city will maintain the city property.

Mayor Guthrie asks for a motion to approve item 1. Councilor Hirshey made a motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried:5-0

Ayes: Hirshey, Girard, Revelis, Founds, Guthrie

Nays: 0

- 2) Discussion, consideration, and possible vote for approval of an Emergency Clause for Ordinance number 2445, making it effective immediately upon passage and approval.

Mayor Guthrie said Item 2 on the Regular Agenda is up for discussion and consideration

Item presented by Justin Dowd

Others who spoke: None

Mayor Guthrie asks for a motion to approve item 2. Vice Mayor Founds made a motion to approve, seconded by Councilor Hirshey. The vote was taken with the following results:

Carried:5-0

Ayes: Hirshey, Founds, Girard, Revelis, Guthrie

Nays: 0

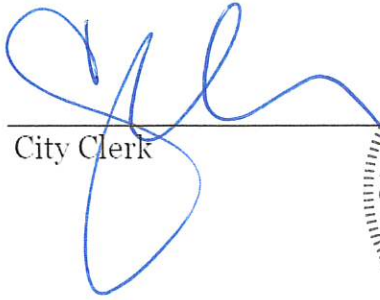
- 3) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Mayor Guthrie says there is no new business to discuss.

- 4) Adjournment

An adjournment was called at 7:39 p.m.



City Clerk





Mayor