

# **Bixby Public Works Authority Meeting Minutes**

City Hall Municipal Building  
116 W. Needles Ave., Bixby, OK 74008  
June 12, 2023 at 6:00 PM

The agenda for the regularly scheduled meeting of the Bixby Public Works Authority was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on June 9, 2023, on or before 5:00 p.m.

## **Call to Order**

Mayor Guthrie called the meeting to order at 6:15 p.m.

## **Roll Call**

Shannon Duran, City Clerk, called the roll, and the following were present:

### **Members Present**

Mayor Guthrie  
Vice Mayor Founds  
Councilor Girard  
Councilor Revelis  
Councilor Hirshey

### **Staff Present**

Jared Cottle, City Manager  
Shannon Duran, City Clerk  
Phil Frazier, City Attorney  
Charles Barnes, Finance Director  
Bea Aamodt, Public Works Director  
OC Walker, City Planner  
Todd Blish, Police Chief  
Mike Butler, Fire Chief  
Justin Dowd, City Engineer  
Bryan Toney, Public Information Officer

## **Consent Agenda**

- 1) Minutes for the Bixby Public Works Authority dated 05/22/2023.
- 2) Consider and/or approve Worker's Compensation Insurance renewal for FY-24 in the amount of \$26,189.00 (BPWA portion of total bill).
- 3) Discuss and/or take action on awarding a contract to EMC to replace Junction Boxes at the North Transfer Station; Cost is \$33,900.
- 4) Discuss and/or take action on approving hourly rates from Envision Civil Contractor and McGuire Brothers to provide on-call services for waterline and fire hydrant repair.

Mayor Guthrie said Item 1-4 on the Bixby Public Works Authority Consent Agenda is up for discussion and consideration.

Mayor Guthrie asks for a motion to approve items 1-4 on the Bixby Public Works Authority Consent Agenda. Councilor Girard made a motion to approve, seconded by Councilor Revelis. The vote was taken with the following results:

Carried:5-0

Ayes: Girard, Revelis, Hirshey, Founds, Guthrie

Nays: 0

## Regular Agenda

- 1) Consider and/or approve the FY24 budget, including budget Resolution 2023-7.

Mayor Guthrie said Item 1 on the Bixby Public Works Authority Regular Agenda is up for discussion and consideration.

Item presented by Charles Barnes, Finance Director

Others who spoke: None

Charles Barnes gave the council an update on the budget and asked for the council's approval of the budget.

Mayor Guthrie asks for a motion to approve item 1. Councilor Girard made a motion to approve, seconded by Vice Mayor Founds. The vote was taken with the following results:

Carried:5-0

Ayes: Girard, Founds, Revelis, Hirshey, Guthrie

Nays: 0

- 2) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Mayor Guthrie says no new business to discuss.

- 3) Adjournment

An adjournment was called at 6:16 pm.

  
City Clerk  
Mayor