



City of Bixby City Council Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Robert Founds
Council Member Brad Girard
Council Member Andrew Revelis
Council Member Ken Hirshey**

Monday, June 26, 2023

6:00 PM

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session dated 06/12/26.
- 2) Minutes for the City Council Meeting dated 06/12/26.
- 3) Minutes for the Special Meeting Bixby Industrial Authority dated 06/12/23.
- 4) Consider and/or approve annual maintenance with Tyler Technologies (INCODE) for FY-24 the amount of \$40,193.45 (General Fund's portion).
- 5) Consider and/or approve purchasing unleaded gasoline and diesel for \$25,000.
- 6) Consider and/or approve a Site Plan for Plaza Coffee Drive Thru, which is located at 3710 East 86th Street South, Bixby, Oklahoma, 74008.

- 7) Consider and/or approve Bixby Youth Baseball User Group Contract two (2) year extension July 1, 2023-June 30, 2025.
- 8) Consider and/or approve Bixby Youth Soccer Association User Group Contract two (2) year extension July 1, 2023-June 30, 2025.
- 9) Consider and/or approve Spartan High School Lacrosse Club LLC User Group Contract two (2) year extension July 1, 2023-June 30, 2025.
- 10) Consider and/or approve Bixby Rugby Club User Group Contract two (2) year extension July 1, 2023-June 30, 2025.
- 11) Consider and/or approve Resolution No. 2023-15, formally re-adopting authorized and existing fees and preset fines charged by the City of Bixby, its agencies, boards, and departments.
- 12) Authorize City Manager to expend up to \$30,000 in materials and services for debris mitigation related to recent weather events.

Regular Agenda

- 1) Discussion, consideration, and possible confirmation on the appointment of Mr. Paul Blair to the City of Bixby, Board of Adjustment
Brian Guthrie, Mayor
- 2) Discussion, consideration, and possible vote to approve a Preliminary and Final Plat (BXPT - 23.06) for Sheridan 121 which is located on the Northeast corner of 121st Street South and South Sheridan Road, Bixby, Oklahoma 74008.
O.C. Walker, City Planner
- 3) Discussion, consideration, and possible vote to approve Major Amendment No1. (BXPUD - 17.04) for the Village of Scereno which is located West of the Northwest corner of South Memorial Drive and East 121st Street South, Bixby, Oklahoma 74008. Ordinance No. 2446.
O.C. Walker, City Planner
- 4) Discussion, consideration, and possible vote for approval of an emergency clause for Ordinance No. 2446, making it effective immediately upon passage and adoption of this item.
O.C. Walker, City Planner
- 5) Motion to enter into Executive Session:
 - a. *Discussion on purchase of certain real properties at 12104 S. 85th E. Ave., owned by Daylon Larochelle; Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.3.*
Brian Guthrie, Mayor
- 6) Motion to exit Executive Session and reconvene in open session.

Brian Guthrie, Mayor

- 7) Consider and/or take action, if necessary, on the purchase of certain real property at 12104 S. 85th E. Ave., owned by Daylon Larochelle.

Brian Guthrie, Mayor

- 8) City Manager's Report

- 9) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

- 10) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of June 23, 2023, on or before 6:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.