

Bixby Public Works Authority Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
April 10, 2023 at 6:00 PM

Call to Order

Mayor Guthrie called the meeting at 6:50 p.m.

Roll Call

Assistant City Clerk, Gladys Gill noted that all members were present.

Members Present

Mayor Guthrie
Vice Mayor Blair
Councilor Founds
Councilor Girard
Councilor Revelis

Staff Present

Jared Cottle, City Manager
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
OC Walker, City Planner
Todd Blish, Police Chief
Mike Butler, Fire Chief
Bryan Toney, Public Information Officer
Gladys Gill, Assistant City Clerk

Consent Agenda

- 1) Approve minutes for the Bixby Public Works Authority meeting dated 03/27/23.
- 2) Consider and/or approve renewing the contract with Dunn-Right Cleaning Service, Inc. to provide Janitorial Services for Dawes Building at a cost of \$1,045/month.
- 3) Consider and/or approve a Purchase Order in the amount of \$50,000 for AMRs.
- 4) Consider and/or approve professional service agreement and purchase order to Crawford and Associates for FY-23 Financial Statement preparation and accounting assistance as needed in the amount of \$25,000 (BPWA portion).

Mayor Guthrie asks for a motion to approve all items on the Consent Agenda. Councilor Founds made a motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried: 5-0

Ayes: Founds, Blair, Revelis, Girard, Guthrie

Nays: 0

Regular Agenda

- 1) Discuss and/or approve the reconciliation of quantities for sludge removal for the Bixby Water Reclamation Facility Project; the additional cost for the project is \$1,279,108.

Mayor Guthrie said item 1 on the Regular Agenda is up for discussion and approval.

Item presented by Bea Aamodt

Others who spoke: No others spoke

Bea Aamont spoke about some issues with the Bixby Water Reclamation Facility, including the future need for a filter bank. Bea also presented the council with a reconciliation of quantities for approval and discussed going beyond the contract cost due to sludge removal for both the south and north lagoons since they ended up being larger and deeper than originally anticipated. Councilor Girard asked where the money came from to pay for the reconciliation. Bea gave an explanation and told the council that with the water rate increases that were approved by the council before the project actually started, Public Works was able to put that money into a fund that over the years accumulated so it would be able to pay for projects like the Reclamation Facility. Jared gave additional clarification to the council on where the money is coming from.

Mayor Guthrie asks for a motion to approve item 1. Councilor Revelis made a motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried: 5-0

Ayes: Revelis, Founds, Girard, Blair, Guthrie

No: 0

- 2) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Mayor Guthrie says there is no new business to discuss.

- 3) Adjournment

Adjournment was called at 6:55 p.m.



City Clerk

Mayor

