



City of Bixby

City Council Meeting Agenda

Mayor Brian Guthrie
Council Member Robert Founds
Council Member Brad Girard
Council Member Ken Hirshey
Council Member Andrew Revelis

Monday, April 24, 2023

6:00 PM

City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

- 1) Election of a Mayor and Vice Mayor, pursuant to Bixby Charter Section 2.2 (A).
- 2) Administration of the Oath of Office for Mayor.
- 3) Administration of the Oath of Office for Vice Mayor.

Judge Childers

Judge Childers

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session 04/10/2023.
- 2) Minutes for the City Council Meeting 04/10/2023.
- 3) Consider and approve a Site Plan for an exterior remodel along the Memorial Corridor Appearance District for property located at 13000 South Memorial Drive, Bixby, Oklahoma.
- 4) Discuss and/or approve an Amendment to the contract with Garver Engineers for the design of the 111th and Memorial Widening Project; the fee is \$22,000.
- 5) Discuss and/or approve Change Order Requests #1 for the 126th St and Memorial Signalization Project; total \$858.00.
- 6) Accept the infrastructure of Robinson Ranch Ph. 3 Development, located at S 161st St & Riverview, into the City's infrastructure.
- 7) Consider and/or approve purchase to EXACOM, Inc. (sole source) in the amount of \$10,966.76, maintenance renewal for the department's existing recording system.
- 8) Acknowledge receipt of Oklahoma Department of Environmental Quality (O.D.E.Q.) Permit No. SLO00072230187, Facility No. S20438, Scooter's Coffee #696.
- 9) Consider and take action on an Encroachment Agreement between the City and the David L Murray Revocable Trust and Treva A Murray Revocable Trust, regarding the encroachment of a single-family residence into a utility easement. Location: Lot Eight (8), Block Six (6), The Reserve at Harvard Ponds, 3187 East 145th Street, Bixby, Oklahoma, 74008.

Regular Agenda

- 1) Award Presentation for Judge Tamera Childers.
Brian Guthrie, Mayor
- 2) Award Presentation for Council Member/Vice Mayor Paul Blair.
Brian Guthrie, Mayor
- 3) Discussion, consideration, and possible vote to revoke Ordinance 2436.
O.C. Walker, City Planner
- 4) Discussion, consideration, and possible vote on Ordinance 2440 to Rezone the property from Agriculture (AG) to Commercial Shopping (CS) for property located on the northeast corner of 121st and South Sheridan Road, Bixby, Oklahoma.
O.C. Walker, City Planner
- 5) Discussion, consideration, and possible vote for approval of an emergency clause for Ordinance No. 2440, making it effective immediately upon passage and adoption of this item.
O.C. Walker, City Planner
- 6) Motion to enter into Executive Session:
 - a. Discussion on the appointment of a new Municipal Judge and an alternate Municipal Judge. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes, Section 307.B.1
Brian Guthrie, Mayor
- 7) Motion to exit Executive Session and reconvene in open session.
Brian Guthrie, Mayor
- 8) Consider and take any necessary action resulting from discussion on employment of a new Municipal Judge.
Brian Guthrie, Mayor
- 9) Consider and take any necessary action resulting from discussion on employment of a new Alternate Municipal Judge.
Brian Guthrie, Mayor
- 10) Administration of the Oath of Municipal Judge.
Judge Childers

11) Administration of the Oath of alternate Municipal Court Judge.

Judge Childers

12) City Manager's Report

13) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

14) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of April 21, 2023, on or before 6:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes

of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-7220353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.