



City of Bixby City Council Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Paul Blair
Council Member Andrew Revelis
Council Member Brad Girard
Council Member Robert Founds**

Monday, April 10, 2023

6:00 PM

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Gladys Gill, Assistant City Clerk

Pledge of Allegiance

Invocation

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session dated 03/27/2023.
- 2) Minutes for the City Council Meeting dated 03/27/2023.
- 3) Consider and/or approve the purchase one (1) surplus ambulance from Southern Emergency Rescue Vehicle Sales (SERVS) for a total amount of \$43,900.
- 4) Consider and approve the language of Mobile Food Truck Ordinance 2406, Section 3-11-7A4, for operation under a Special Event.
- 5) Consider and/or take action on renewal of the licensing subscription for MyGov software to provide remote licensing and permitting for City customers; cost \$22,100.

- 6) Consider and/or approve the ratification of the Collective Bargaining Agreement between the Bixby Fraternal Order of Police and the City of Bixby for the FY24 and FY25 budget years.
- 7) Consider and/or approve the renewal of the agreement with Hilltop Securities Asset Management to calculate potential arbitrage costs related to our series of General Obligation Bonds. Estimate for FY24 is \$15,000.
- 8) Consider and/or approve renewing the mowing contract with BOCA Outdoors for FY24 to mow R-O-W; total \$67,600.
- 9) Consider and/or approve renewing the mowing contract with Prodigy Lawn & Landscape Inc for FY24 to mow R-O-W, total \$18,900.
- 10) Consider and/or approve renewing the mowing contract with SourceOne Management Services, Inc for FY24 to mow the Haikey Levee; total \$18,455.
- 11) Consider and/or approve the final cost invoice from ODOT for the STP 121st and Mingo Intersection Improvement Project; a total of \$160,967.62.
- 12) Consider and/or approve awarding the FY24 Property Maintenance Contracts to Hartland Lawn Care for \$42,000 and MT Brush Hogging Dozer and Lawn for \$170,000.
- 13) Consider and/or approve the OMAG (Oklahoma Municipal Assurance Group) recommendation denial for claimant Nicholas Savage, Claim 212720-1-ME.
- 14) Consider and/or approve professional service agreement and purchase order to Crawford and Associates for FY-23 Financial Statement preparation and accounting assistance as needed in the amount of \$25,000 (General Fund portion).

Regular Agenda

- 1) Discussion, consideration, and possible confirmation on the appointment of Mike David to the City of Bixby, Board of Adjustment.
O.C. Walker, City Planner
- 2) Discuss and/or take action on directing Staff and City Attorney to initiate contract negotiations on a Development Agreement on the Sitrin Industrial Park Request for Proposal.
Jared Cottle, City Manager
- 3) Authorize Mayor to receive qualified applications for Municipal Judge to present to Council for consideration at the Regular Meeting on April 24, 2023.
Brian Guthrie, Mayor
- 4) Motion to enter into Executive Session:

- a. *Confidential communications and discussions among the City Council and its attorney concerning potential and current litigation status. Authority: Oklahoma Open Meeting Act, Title 25 Oklahoma Statutes Section 307.B.4.*

Brian Guthrie, Mayor

- 5) Motion to exit Executive Session and reconvene in open session.

Brian Guthrie, Mayor

- 6) City Manager's Report

- 7) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

- 8) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board on April 6, 2023, on or before 5:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by

imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, “disturb, interfere or disrupt” means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.