



City of Bixby City Council Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Paul Blair
Council Member Andrew Revelis
Council Member Brad Girard
Council Member Robert Founds**

Monday, March 27, 2023

6:00 PM

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session dated 03/13/23.
- 2) Minutes for the City Council Meeting dated 03/13/23.
- 3) Consider and/or approve the contract proposal from CIVICPLUS in the amount of \$15,750.00, with \$7,875.00 coming from General Funds and \$7,875.00 coming from BPWA Funds for the recodification of City Ordinances, Supplementation of all City Ordinances, State Law referencing, and processing of all Municipal Codes books.
- 4) Discuss and/or approve a request from the Downtown Facade Grant Program Application for 15 East Needles, Bixby, Oklahoma, 74008, for \$8,860.00.

- 5) Discuss and/or approve BXSP - 23.03 for Cozort Office No. 2., located at 7607 East 126th Street South, Bixby, Oklahoma 74008.
- 6) Discuss and/or approve BXSP - 23.04 for Marlee Office No. 3., located at 7631 East 126th Street South, Bixby, Oklahoma.
- 7) Discuss and/or approve the Proclamation for the National Telecommunicators Week 2023.
- 8) Discuss and/or approve Glenpool/Bixby Automatic Aid and Liberty/Bixby Automatic Aid Agreements.

Regular Agenda

- 1) Discussion, consideration and possible vote for approval on name designation for the North River Access Park.

Jared Cottle, City Manager

- 2) Discussion, consideration, and possible vote to approve BXPT - 20.08, Amendment No.1., for Bixby Village located South of 161st East Avenue and one-half mile East of Memorial Drive, Bixby, Oklahoma, 74008.

O.C. Walker, City Planner

- 3) Discussion, consideration, and possible vote to approve BXZO - 23.01, a Rezoning request from Agriculture (AG) to Commercial Shopping (CS) for property located on the Northeast corner of 121st Street South and South Sheridan Road, Bixby, Oklahoma 74008. Ordinance No. 2436.

O.C. Walker, City Planner

- 4) Discussion, consideration, and possible vote for approval of an emergency clause for Ordinance No. 2436, making it effective immediately upon passage and adoption of this item.

O.C. Walker, City Planner

- 5) Discussion, consideration, and possible vote to approve Ordinance 2437 amending sections 5-5D-17, 5-5D-18, 5-5D-19, 5-5D-21B, 5-5D-22A, 5-5D-23B, 5-5D-24A, 5-5D-25 of Bixby City Code: Furnishing or Sale of Tobacco Products to Minors.

Todd Blish, Chief of Police

- 6) Discussion, consideration, and possible vote for approval of an emergency clause for Ordinance No. 2437, making it effective immediately upon passage and adoption of this item.

Todd Blish, Chief of Police

- 7) Discussion, consideration, and possible vote to approve Ordinance 2438 amending Bixby Public Safety Code Section 5-5d-25; Amending to add any person possessing Schedule I, II, III, IV, or V Drugs as a Controlled Dangerous Substance without prescription.

Todd Blish, Chief of Police

- 8) Discussion, consideration, and possible vote for approval of an emergency clause for Ordinance No. 2438, making it effective immediately upon passage and adoption of this item.

Todd Blish, Chief of Police

- 9) Discussion, consideration, and possible vote for approval of Ordinance 2439 amending Bixby Administration and Enforcement Code Section 6-2-4; Amending the authority of impoundment and/or release of vehicles from City and State Roadways.

Todd Blish, Chief of Police

- 10) Discussion, consideration, and possible vote for approval of an emergency clause for Ordinance No. 2439, making it effective immediately upon passage and adoption of this item.

Todd Blish, Chief of Police

- 11) Discussion and recommendation on non-housing community development needs for the City of Bixby. The City of Bixby is planning to submit an FY2023 application to Tulsa County in the Metro Cities category. If awarded funds, the City anticipates receiving approximately \$93,603.27 in Tulsa County FY2023 CDBG funds from the U.S. Department of Housing and Urban Development.

Justin Dowd, Assistant City Engineer

- 12) Discussion, consideration, and possible vote to authorize the Mayor to sign Resolution 2023-3 to make an application for the 2023 Community Development Block Grant (C.D.B.G.) funds.

Justin Dowd, Assistant City Engineer

- 13) Discussion, consideration, and possible approval of Ordinance 2406 amending Title 3- Chapter 11 of the City Code: Mobile Food Vendors within the City of Bixby.

Shannon Duran, City Clerk

- 14) Discussion, consideration, and possible vote for approval of an emergency clause for Ordinance No. 2406, making it effective immediately upon passage and adoption of this item.

Shannon Duran, City Clerk

- 15) Discuss and/or take action on authorizing City Attorney to prepare User Agreements through June 30, 2023 for current users of the Bixby Community Center.

Phil Frazier, City Attorney

- 16) Discuss and/or take action on amending Agreement with Precision Project Management, Inc. for development of the Flats @ 151st, based on the response to the Privett Addition Request for Proposal.

Phil Frazier, City Attorney

- 17) City Manager's Report

18) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

19) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of March 24, 2023, on or before 6:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-

0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.