

City Council Work Session Meeting Minutes

Dawes Conference Room
113 W. Dawes Ave., Bixby, OK 74008
February 27, 2023 at 5:00 PM

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma, on February 24, 2023, on or before 5:00 p.m.

Call to Order

Mayor Guthrie called the meeting to order at 5:02 p.m.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Guthrie
Vice Mayor Blair
Councilor Founds
Councilor Girard
Councilor Revelis

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
OC Walker, City Planner
Todd Blish, Police Chief
Mike Butler, Fire Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Agenda

- 1) Presentation and discussion on Village of Scereno at 121st & Memorial.

Discussions were held regarding the Village of Scereno. A presentation was presented to the council regarding the need for PUD changes. The changes to the PUD will include adding more retail with the single-family homes around the perimeter. They discussed possibly adding a pickleball court. Further discussions regarding the upcoming changes once presented to the council for approval.

- 2) Discussion and presentation by Lacrosse User Group.

Mark Berry was present and requested that the lacrosse user group be allowed to put up a fence around the lacrosse field. The fence that will be installed will be a fence that can be put up and taken down. Council provided with copies of an image and description of the fence being requested. (Images attached to these minutes and incorporated herein).

- 3) Presentation to establish a not-for-profit, self-sustaining Community Garden on a City property located at 304 B Ave, Bixby, Ok.

Amanda Rayon and Nicole presented to the council a presentation about a community garden that they would like to have on City-owned property. Amanda presented the council with four photo pages (Attached to these minutes as reference herein) showing the details of the garden that they are considering for the property. They are requesting from the Council some access to gravel for the project. The council stated they would entertain further discussions on the project if they could develop an agreement stating their plan for execution and clean up of the project, confirmation of the formation of their legal entity (*non-profit*) organization, and obtain liability insurance. Further discussions will be held once the parties submit their plans to the city.

- 4) Adjournment

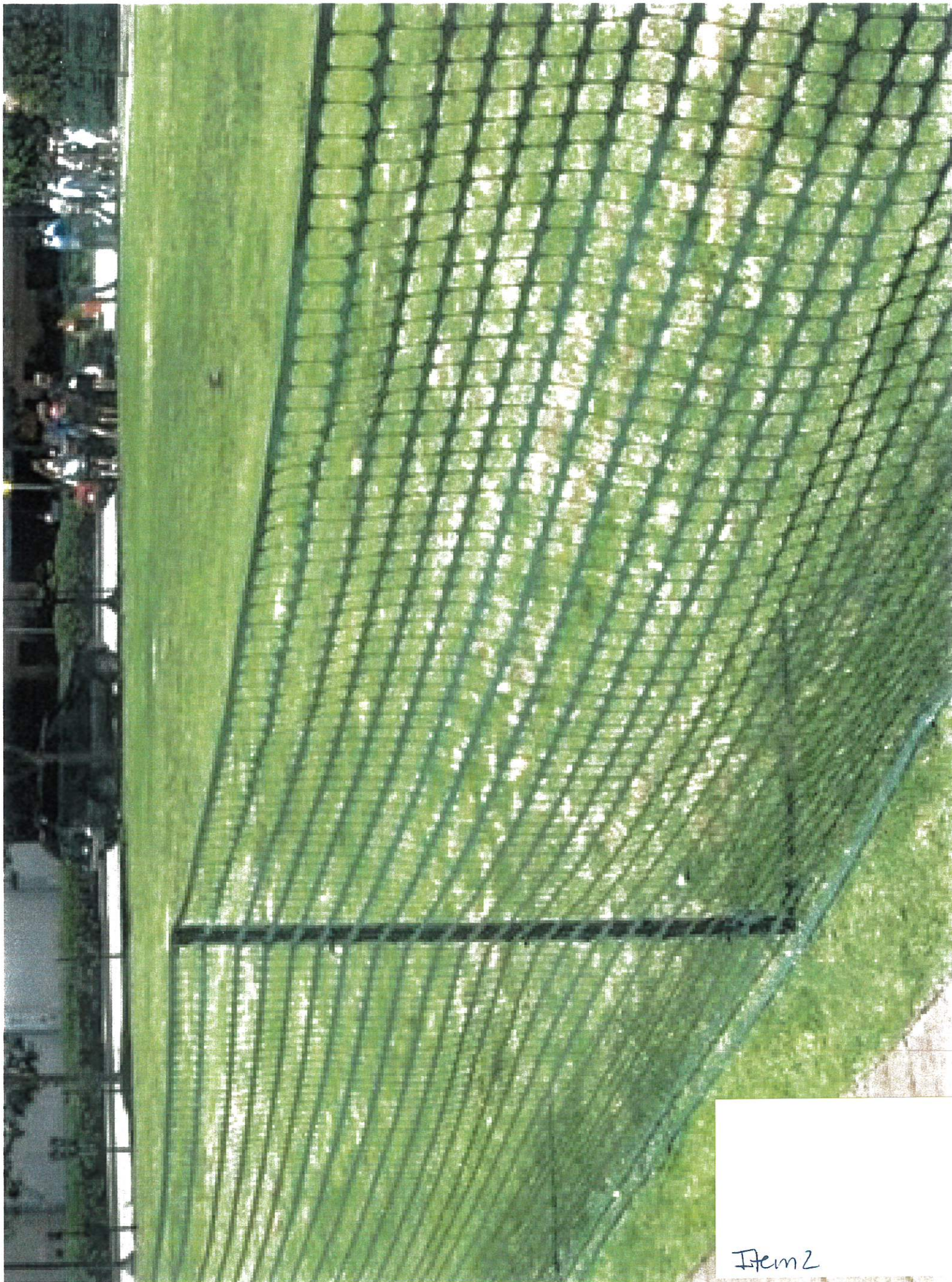
An adjournment was called at 5:58 p.m. by Mayor Guthrie.



City Clerk



Mayor



Item 2

Bixby Fence Co.

Bixby, OK 74008
918-713-2775

QUOTE #0208

Bixby Lacrosse
Lacrosse Fields

Attn: Mark Peery

PREPARED DATE

February
13th, 2023

EXP. DATE

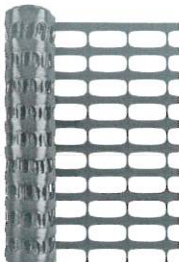
N/A

Thank you for the opportunity to quote your project. Please find our proposal for your consideration.

Proposed Scope of Work:

1. **Temp Fence Install** – Install approximately 400' of 48" tall, black plastic temporary fencing along the east side of the fields beginning at the black chain-link backstop fence and extending north along the side of the field to the removable section of cable including;
 - a. One 60" access point (like a gate) around mid field
 - b. 48" tall rolls of black plastic fencing material
 - c. 48" temporary post set on 8' centers (plastic step in posts, black)
 - d. Black steel posts where "gate" access points would be for durability
 - e. Fencing zip tied at posts using black zip ties

Suggested Materials Image for Reference:



Item 2

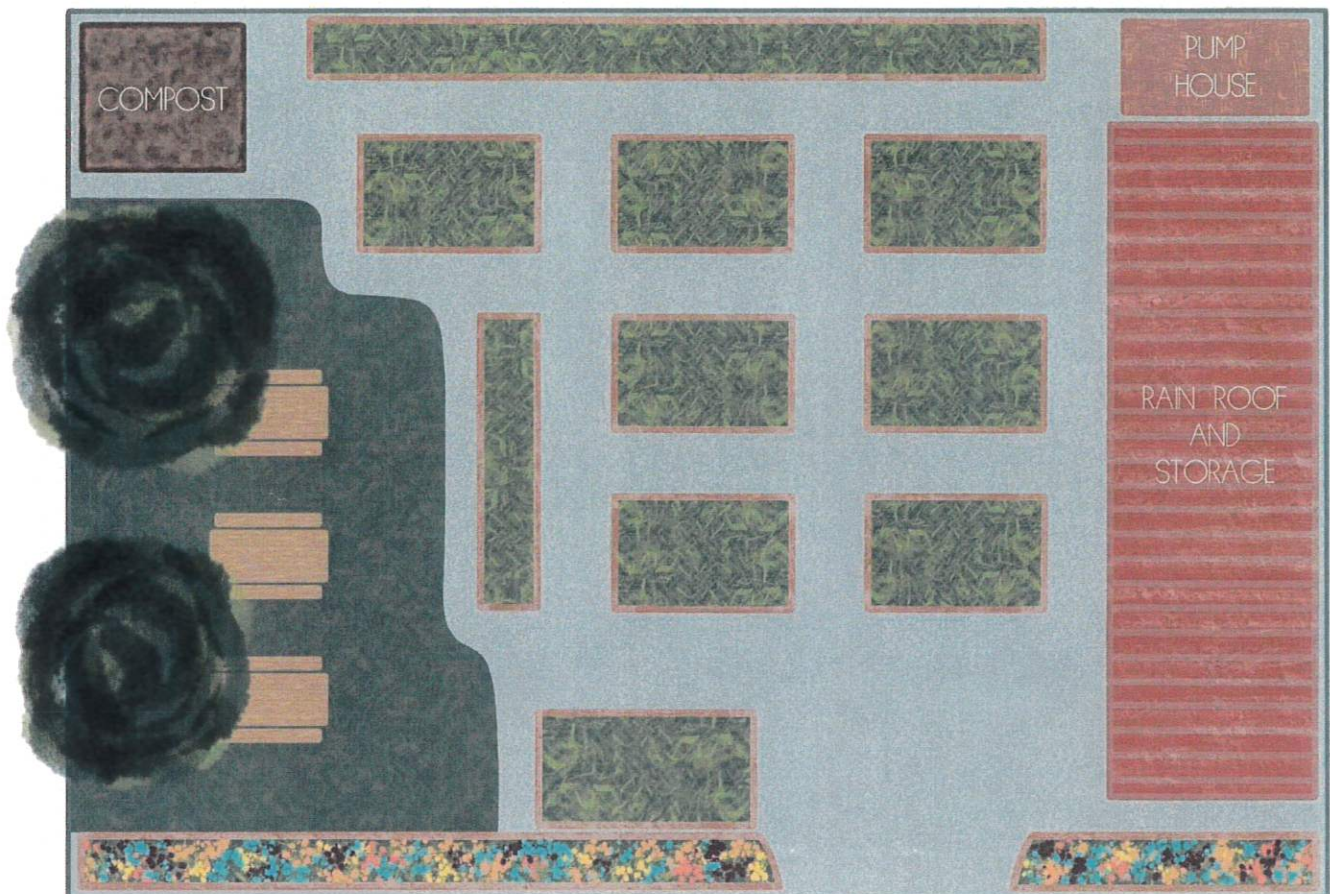
NOTES:

- This quotation includes the supply of all labor and materials to complete the listed scope of work.
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Mr. Trencher and is fully insured. (Mr. Trencher DBA Bixby Fence Co.)

ITEM	QTY	PRICE	TOTAL
Black temp fencing as detailed above	~400 feet	N/A	N/A

BIXBY COMMUNITY GARDEN





Item 3



Item 3



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