



City of Bixby City Council Meeting Agenda

**Mayor Brian Guthrie
Vice Mayor Paul Blair
Council Member Andrew Revelis
Council Member Brad Girard
Council Member Robert Founds**

Monday, March 13, 2023

6:00 PM

**City Hall Municipal Building
116 W. Needles Ave., Bixby,
OK 74008**

Public comments are limited to items on the agenda. Those wishing to speak on agenda items will need to appear in the City Council Chamber.

Call to Order

Mayor Guthrie

Roll Call

Shannon Duran, City Clerk

Pledge of Allegiance

Invocation

Consent Agenda

City Clerk's Report

Consider and Approve:

- 1) Minutes for the Work Session dated 02/27/23.
- 2) Minutes for the City Council Meeting dated 02/27/23.
- 3) Consider and Approve purchase of replacement tension body assembly for shade structures at baseball/softball quads 2 and 3 from Porter Corp. the manufacturer and sole source. In the amount of \$18,300.00.
- 4) Request for approval to amend the Capital Improvement Agreement dated August 24, 2020, between the Board of County Commissioners of Tulsa County, Oklahoma, and the City of Bixby, Oklahoma. The amendment will extend the current cease date of September 30, 2021, to September 30, 2023. Vision 2025 (K6) Bixby

Signalization and Access Control Improvements at South Memorial Avenue and East 126th Street South Project.

- 5) Consider and/or approve Emergency Medical Dispatch Software
- 6) Consider and approve the purchase of two (2) The Perfect Mound Adult from TPM Performance and surface solutions. In the amount of \$33,430.00. Funding Source is the Capital Improvement Fund (25-5-10-5720) for Park System Improvements.
- 7) Proclamation declaring March 13th, 2023, as Arbor Day. Bixby has been recognized as a Tree City U.S.A by the National Arbor Day Foundation and desires to continue its tree-planting practices.
- 8) Proclamation declaring March 19, 2023-March 25,2023 as Arbor Week.

Regular Agenda

- 1) Consider and take action on the revocation of Ordinance 2432 due to improper legal description.

Phil Frazier, City Attorney

- 2) Discussion, consideration, and possible vote to approve Ordinance 2434, Bixby Easement Closure (B.X.E.C.) number 22.02 Peniel. An easement closure of an overland drainage easement in the side yard of a property located in Section 11 Township 17 North Range 13 East in the City of Bixby. The property is located on Lot Eight (8), Block One (1) of Riverview Plaza, an addition to the City of Bixby.

Justin Dowd, Assistant City Engineer

- 3) Discussion, consideration, and possible vote for approval of an Emergency Clause for Ordinance number 2434 making it effective immediately upon passage and approval.

Justin Dowd, Assistant City Engineer

- 4) Consider and take action on the revocation of Ordinance 2433 due to improper legal description.

Phil Frazier, City Attorney

- 5) Discussion, consideration, and possible vote to approve Ordinance 2435, Bixby Easement Closure (B.X.E.C.) number 22.02 Peniel. An easement closure of an overland drainage easement in the side yard of a property located in Section 11 Township 17 North Range 13 East in the City of Bixby. The property is located on Lot Nine (9), Block One (1) of Riverview Plaza, an addition to the City of Bixby.

Justin Dowd, Assistant City Engineer

- 6) Discussion, consideration, and possible vote for approval of an Emergency Clause for Ordinance number 2435, making it effective immediately upon passage and approval.

Justin Dowd, Assistant City Engineer

- 7) Discussion, consideration, and possible vote to enter into an Agreement for Professional Services with Matrix Design Group, Inc., to update the City of Bixby's Zoning Code and Subdivision Regulations.

O.C. Walker, City Planner

- 8) City Manager's Report

- 9) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

- 10) Adjournment

Notice of Posting

This Notice and Agenda was posted on the bulletin board this day of March 10, 2023, on or before 6:00 p.m., at City Hall, 116 W. Needles Bixby, Oklahoma.

Respectfully Submitted

Shannon Duran
City Clerk

Note: All cell phones and pagers must be turned off or operated silently during all meetings.

21 O.S. Section 280 provides the following: A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business, agency operations or any employee, agent, official or representative of the state. B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials, employees, agents or representatives or used in any manner to conduct state business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel. C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term Oklahoma Statutes - Title 21. Crimes and Punishments Page 94 of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment. D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

For Special Accommodations

Persons who require special accommodation to participate in this meeting should contact City Clerk, Shannon Duran: 116 West Needles Avenue, Bixby, Oklahoma, 918-366-4430 or email [City Clerk, Shannon Duran](mailto:sduran@bixbyok.gov) (sduran@bixbyok.gov), as far in advance as possible and preferably at least 48-hours before the date of the meeting. Persons using a Telecommunication Device for the Deaf may contact Oklahoma Relay at 1-800-722-0353 and voice calls should be made to 1-800-522-8506 to communicate via telephone with hearing telephone users and vice versa.