

Bixby Public Works Authority Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
February 13, 2023 at 6:00 PM

The Agenda for the Bixby Public Works Authority of the City of Bixby was posted on the bulletin board at City Hall, 116 W Needles Avenue, Bixby, Oklahoma, on February 10, 2023, on or before 5:00 p.m.

Call to Order

Vice Mayor Blair calls the meeting to order at 6:57 pm.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Vice Mayor Blair
Councilor Founds
Councilor Girard
Councilor Revelis

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Sharon Phillips, Assistant City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
OC Walker, City Planner
Todd Blish, Police Chief
Mike Butler, Fire Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Consent Agenda

- 1) Minutes for the Bixby Public Works Authority Meeting dated 01/23/23.
- 2) Discuss and/or approve purchasing plumbing materials from Core and Main to replenish inventory; total cost of \$20,000.
- 3) Discuss and/or approve purchasing plumbing materials from Utility Supply to replenish inventory; total cost of \$10,904.93.
- 4) Discuss and/or approve purchasing materials from Utility Supply for emergency waterline repair located at Bixhoma Lake; total cost of \$20,888.07.

- 5) Consider and/or take action on budget amendment for BPWA Fund as pertains to Water Revenue and Expense.

Vice Mayor Blair said Item 1-5 on the Consent Agenda is up for discussion and consideration.

Vice Mayor Blair asks for a Motion on Items 1-5. Councilor Founds made a motion to approve, seconded by Councilor Girard. The vote was taken with the following results:

Carried:4-0

Ayes: Founds, Girard, Revelis, Blair

Nays: 0

Mayor Guthrie was not present during the vote.

Regular Agenda

- 1) Discuss and/or take action on approving sale and disposal of City BPWA surplus property at 11355 S. Mingo Road to the highest and best bid.

Vice Mayor Blair said Item 6 on the Regular Agenda is up for discussion and consideration.

Item presented by Jared Cottle

Others who spoke: None

Jared Cottle advised Council that this item is for the sale and disposal of property which previously housed the water tower since the 1980's. The request to approve the highest bid, which was by Cedar Ridge Congregation, for the amount of \$35,150.00.

Vice Mayor Blair asks for a Motion on Item 1. Councilor Girard made a motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried:4-0

Ayes: Girard, Founds, Revelis, Blair

Nays: 0

Mayor Guthrie was not present during the vote.

- 2) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No new business

- 3) Adjournment

The meeting adjourned 6:59 p.m.



Mayor

City Clerk

