

City Council Work Session Meeting Minutes

Dawes Conference Room
113 W. Dawes Ave., Bixby, OK 74008
February 13, 2023 at 5:00 PM

The Agenda for the City Council Work Session of the City of Bixby was posted on the bulletin board at City Hall, 116 W Needles Avenue, Bixby, Oklahoma, on February 10, 2023, on or before 5:00 p.m.

Call to Order

Mayor Guthrie called the meeting at 5:03 p.m.

Roll Call

Shannon Duran, City Clerk, called the roll, and the following were present:

Members Present

Mayor Guthrie
Vice Mayor Blair
Councilor Founds
Councilor Girard
Councilor Revelis

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Sharon Phillips, Assistant City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
OC Walker, City Planner
Todd Blish, Police Chief
Mike Butler, Fire Chief
Justin Dowd, City Engineer
Bryan Toney, Public Information Officer

Agenda

- 1) Discuss the return of 2.09 acres of the 41.71 acres the City purchased for the Haikey Creek improvement project.

Mayor Guthrie gave an update as to the property, and the buy back on a first right of refusal. The will pay same amount back that we paid to owner for property.

- 2) Discussion on City surplus property on 151st Street between Montgomery and Riverview.

Jared Cottle, City Manager, gave an update on the project and is looking for council feedback for moving forward. The project started in the fall of 2020, and pursuant to the agreement, it was to last nine months. Part of the project was infrastructure and drainage. The deadline for the project was nine months, which is beyond the execution date. It is now a year beyond the deadline period from when the infrastructure was supposed to be complete. The PUD was completed in 2022.

Jared read the original agreement to the council and presented them with the previous agreed-upon timeline (Timeline attached to these minutes as reference). The council states it has been sitting too long and would like to get the ball rolling to hear an update on the project.

This project is a piece of the puzzle for downtown development. If the City decided to stay with this contractor, we would need to get a new agreement since the current agreement is expired.

Jared will contact the contractor, ask for a timeline, and give them 30 days to reply with an updated schedule. All parties will sign a new agreement. In that agreement, the contractor is to then post a bond and/or start construction within 90 days. The City will not transfer the deed until the bond is received.

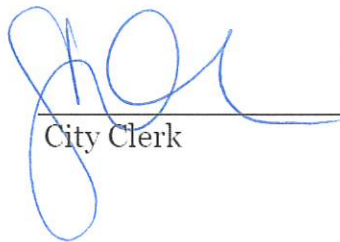
City Manager to provide the council with an update and/or agreement.

3) Discussion on Vision 2025 surplus funds.

Jared Cottle, City Manager, updated the council as to the \$163,000.00 that is leftover from the Vision 2025 Surplus funds. Jared has talked to the county and asked to bring those funds back downtown for public parking. Jared asks the council for feedback about the possibility of on-street parking around where the Performing Arts Center will be located and 1st Baptist Church. Mayor Guthrie suggests shade structures and land acquisition. Council agrees with Jared inquiring to see if funds can be used for downtown event amenities for parking and shade structures. The amenities for downtown would include parking, shade structures, street extension, parking land acquisition, and shade structures for downtown parks.

4) Adjournment

Mayor Guthrie says the meeting is adjourned at 5:36 p.m.


City Clerk




Mayor

Flats @ 151 Timeline

- **2017 – 2018**
Original project proposal
- **November 2020**
Proposal re-issuance
Proposal submittal deadline = ***January 19, 2021***
- **February – March 2021**
Final project presentations and award
- **April – May 2021**
Development Agreement approved by Council on ***April 26, 2021***
Development Agreement executed by Precision Project Management on ***May 3, 2021***
9-month deadline to complete PFPI improvements = ***January 26, 2022***
- **January 24, 2022**
PUD approved by Council
- **May 2022**
Roof Design amendment
- **July 2022**
50% Plans Submitted, no review
- **October 2022**
Property legal descriptions prepared by Tanner for project financing