

City Council Meeting Minutes

City Hall Municipal Building
116 W. Needles Ave., Bixby, OK 74008
October 10, 2022 at 6:00 PM

The agenda for the regularly scheduled meeting of the City Council of the City of Bixby was posted on the bulletin board at City Hall, 116 West Needles Avenue, Bixby, Oklahoma on October 7, 2022 on or before 5:00 p.m.

Call to Order

Vice Mayor Blair called the meeting to order at 6:04 pm.

Roll Call

Shannon Duran, City Clerk, called the roll and the following were present:

Members Present

Mayor Guthrie(Not Present)
Vice Mayor Blair
Councilor Girard(Not Present)
Councilor Founds
Councilor Revelis

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
OC Walker, City Planner
Todd Blish, Police Chief
Mike Butler, Fire Chief
Donna Crawford, Development
Justin Dowd, City Engineer

Pledge of Allegiance

Invocation

Consent Agenda

- 1) Minutes for the Work Session dated 09/26/22.
- 2) Minutes for the City Council Meeting dated 09/26/22.
- 3) Public notice schedule for the Bixby Work Session meetings for calendar year 2023.

- 4) Public notice schedule of the Bixby City Council meeting for calendar year 2023.
- 5) Consider and/or approve of Bunker Gear Donation.
- 6) Consider and/or approve the purchase of 2 tons (80 bags cost per bag \$161.50) of Holman Homerun Ryegrass from Holman Seed Farms for an amount of \$12,920.00.
- 7) Consider and approve Bixby Meadows Okmulgee RWD/City of Bixby Water Usage Agreement.
- 8) Request to approve the purchase of twelve (12) ballistic armor vests.

Vice Mayor Blair says items 1-8 on the Consent Agenda are up for discussion and consideration. No others have signed up to speak on items 1-8.

Vice Mayor Blair asks for a motion to approve items 1-8 on the Consent Agenda. Councilor Founds made a motion to approve, seconded by Councilor Revelis. The vote was taken with the following results:

Carried:3-0

Ayes: Founds, Revelis, Blair

Nays: 0

Not Present: Girard, Guthrie

Regular Agenda

- 1) Discuss and Consider the approval, denial revision or amendment of a Resolution fixing the amount of Bonds to mature each year, fixing the time and place the Bonds are to be sold and authorizing the Clerk to give notice of said sale as required by law.

Vice Mayor Blair says Item 1 Resolution 2022-14 fixing the amount of Bonds to mature each year is up for discussion and consideration.

Item Presented by Charles Barnes, Finance Director

Others who spoke: No one signed up to speak on this item.

Vice Mayor Blair asks for a motion to approve item 1 on the Regular Agenda. Councilor Founds made a motion to approve, seconded by Vice Mayor Blair. The vote was taken with the following results:

Carried:3-0

Ayes: Founds, Blair, Revelis

Nays: 0

Not Present: Girard, Guthrie

- 2) Discussion, consideration and possibly vote to approve the release of a Request for Qualifications (RFQ) for the Zoning Code and Subdivision Regulations update.

Vice Mayor Blair says Item 2 to approve the release of a Request for Qualifications (RFQ) is up for discussion and consideration.

Presented by OC Walker, City Planner

Others who spoke: No one signed up to speak on this item.

Vice Mayor Blair asks for a motion to approve item 2 on the Regular Agenda. Councilor Founds made a motion to approve, seconded by Councilor Revelis. The vote was taken with the following results:

Carried:3-0

Ayes: Founds, Revelis, Blair

Nays: 0

Not Present: Girard, Guthrie

- 3) Discuss and/or approve Change Order Requests #1 for the East Fry Trail Project; total \$155,575.10.

Vice Mayor Blair says Item 3 Change Order Request #1 for the East Fry Trail Project is up for discussion and consideration.

Item Presented by Bea Aamodt, Public Works Director

Overview: East Fry Trail is a state-run project funded by grants.

Others who spoke: Jared Cottle

Mayor Blair asks for a motion to approve item 3 on the Regular Agenda. Councilor Revelis made a motion to approve, seconded by Councilor Founds. The vote was taken with the following results:

Carried:3-0

Ayes: Revelis, Founds, Blair

Nays: 0

Not Present: Girard, Guthrie

- 4) Discuss and/or approve Ordinance 2421 amending Chapters 4 and 5 of Title 8 of the Bixby City Code, amending sewer regulations and code; replacing Chapter 5, "Industrial Waste" with "Industrial pre-treatment"; providing for excess capacity fees; providing for the regulation of connection of connections into the sewer system; providing for the regulation of industrial discharge into the sanitary sewer system; Providing for wastewater discharge analysis and permitting; providing for reporting requirements and recordkeeping; providing for fees; Enforcement, violations, and fines and/or incarceration; Providing for severability; and providing for definitions.

Vice Mayor Blair says Item 4 Ordinance 2421 amending Chapters4 and 5 of Title 8 of the Bixby City Code is up for discussion and consideration.

Item Presented by Bea Aamodt, Public Works Director

Overview: Amending sewer regulations and code; replacing Chapter 5, "Industrial Waste" with "Industrial Pre-Treatment"

Others who spoke: Jared Cottle

Vice Mayor Blair asks for a motion to approve item 4 on the Regular Agenda. Councilor Founds made a motion to approve, seconded by Councilor Revelis. The vote was taken with the following results:

Carried:3-0

Ayes: Founds, Revelis, Blair

Nays: 0

Not Present: Girard, Guthrie

- 5) Discussion, consideration, and possible vote for approval of an emergency clause for Ordinance 2421, making it effective immediately upon passage and approval by amending the Bixby City Code Title 9, amending chapter Chapters 4 and 5 of Title 8 of the Bixby City Code.

Vice Mayor Blair says Item 5 Emergency Clause as to Ordinance 2421 amending Chapters4 and 5 of Title 8 of the Bixby City Code I need to come back for a 2nd reading at the next City Council Meeting due to not having a full quorum.

Item Presented by Bea Aamodt, Public Works Director

Overview: Amending sewer regulations and code; replacing Chapter 5, "Industrial Waste" with "Industrial Pre-Treatment"

- 6) City Manager's Report

City Manager Jared Cottle gave updates on the Ikonik mixed-use project and updates on RFP school project events for properties and construction downtown.

Bixby High School Football Game Day 10/14 and 10/20

Downtown Trick or Treat on 10/28

10/30 Halloween Event at Charley Young Park

10/30 Kick Off for Buy Bixby Program and all are encouraged to shop locally.

7) New Business

In accordance with the Open Meeting act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

8) Adjournment

An adjournment was called for the City Council Meeting at 6:21 pm.



A handwritten signature in black ink, appearing to be 'J. Cottle', written over a horizontal line.

City Clerk

A handwritten signature in blue ink, appearing to be 'J. Cottle', written over a horizontal line.

Mayor