

City Council Work Session Meeting Minutes

Dawes Conference Room
113 W. Dawes Ave., Bixby, OK 74008
October 10, 2022 at 5:00 PM

The Agenda for the regularly scheduled meeting of the City Council Work Session was posted on the bulletin board at City Hall, 116 West Needles Ave, Bixby, Oklahoma on October 7, 20022 on or before 5:00 pm.

Call to Order

Vice Mayor Paul Blair called the meeting to order at 5:06 pm.

Roll Call

Shannon Duran, City Clerk, called the roll and the following were present:

Members Present

Mayor Guthrie (Not Present)
Vice Mayor Blair
Councilor Founds
Councilor Girard (Not Present)
Councilor Revelis

Staff Present

Jared Cottle, City Manager
Shannon Duran, City Clerk
Phil Frazier, City Attorney
Charles Barnes, Finance Director
Bea Aamodt, Public Works Director
OC Walker, City Planner
Todd Blish, Police Chief
Mike Butler, Fire Chief
Donna Crawford, Development
Justin Dowd, City Engineer

Agenda

- 1) Discussion on Mobile Food Vendor Ordinances and Regulations.

Discussions at Work Session held 10/10/22- Jared gives a presentation and background on Mobile Food Vendors.

Others who spoke: Shannon Duran, City Clerk

Matrix was created to implement food truck permits/licensing for the final version of the Food Truck Ordinance. Discussions were held as to Sales, Public Events vs Private Events, and locations/regulations for Food Trucks within the City of Bixby. The City Clerk should keep a list of all active food trucks and their location. The council states they have no issue with commercial sales on private property as long as they have permission from private property owners. Food

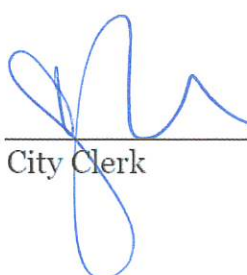
Trucks on private property are allowed if they have the permission of the property owner. The discussion was held regarding if the property pulls a Special Event permit would the food vendor attendee need to pull a permit as well.

The council agrees the applicant will pay \$50 for a one-day event food truck license and \$250 for an annual license. The council agreed if the applicant pays for a one-year permit, they can go anywhere within the approved permit guideline locations.

Further discussion will need to be held when we have a full quorum. Further discussions are to be held regarding Corridor Appearance, Zoning and Access, Public/Private Event- Special Event permit for Food Trucks, and discussion as to how the Food Truck Ordinance pertains to the Itinerant Vendor Ordinance.

2) Adjournment

An adjournment was called at 5:55 pm.



City Clerk



Mayor